

GML Utility Services Coop
Membership Meeting Minutes
February 6, 2025

The following individuals were in attendance:

Nick Lawler, Chair; Kevin Snow; Mike Cloutier; Barry Tupper; Scott Edwards;
Pat Laverty

Meeting called to order at 10:31 AM.

The Pledge of Allegiance was performed by all in attendance.

Approval of Agenda:

Kevin Snow motioned to approve the agenda. Mike Cloutier seconded the motion. Motioned carried 3-0.

Approval of Minutes:

Kevin Snow motioned to approve the minutes from the meeting held on January 2, 2025. Nick Lawler seconded the motion. Motioned carried 2-0-1, Mike Cloutier abstained from the vote as he was not present during the meeting held on January 2, 2025.

Financials Update:

Scott provided an update on the financial statements, assets and liabilities. A discussion was held around the cash balance versus the accounts receivable line items. Nick Lawler asked to keep the revenue multiplier value updated on a regular basis. Scott and Pat have recently linked the QuickBooks financials to the GML bank account and credit cards. Moving forward the budget will be tracked and accounted for within QuickBooks software for a more standardized reporting structure.

CEO Update:

Scott and Pat provided updates regarding ongoing GML business.

Glove testing will be operational within the next two weeks. Pat has been trained on the testing process and will be the point of contact for these services. Within the next month GML will have marketing material ready to “advertise” this service to other utilities.

Battery projects with LELD and Rowley are moving forward. Scott is going to be working on the interconnection agreements within the coming weeks.

GML Tree Crews will be attending a mandatory OSHA 10 training class on February 17, 2025 which will be hosted at the GML office. Pat is scheduling annual dielectric testing for each tree truck. Pat is also looking into a program in which GML tree crew employees can be trained to become certified arborists.

On 1/30/25, Pat was in Ludlow, VT to discuss the findings from the Operational Assessment with the Ludlow Board. Overall the Ludlow Board was very happy with the relationship it has formed with GML. The Board and Department Manager have mentioned several other projects they would like GML to assist with in the future.

Pat is meeting in Rowley at the end of the month with Matt Brown to discuss some upcoming work. Rowley would like GML to assist in developing a Fire Evacuation Plan for their building and also assist with the application process for several APPA awards.

Caitlin Carusso recently gave her notice to Pat and Scott. Caitlin has predominantly performed pole testing and GIS services in Holden and Rowley.

An update regarding the GML Fleet Services was provided. Based on the amount of current work on the books, Pat informed the Board that GML will be looking to hire a part time mechanic to assist Jon Jones as needed.

A discussion was held regarding GML's partnership with ETS for IT Services. Several GML customers have been utilizing these services and there is some concern that additional employees may need to be brought on to support the recent growth. Pat is going to reach out to ETS and invite them to the next GML meeting to discuss potential options.

Executive Session:

At 11:20 AM, Kevin Snow made a motion to enter into executive session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Nick Lawler seconded the motion. A roll call vote was taken and approved 3-0.

At 11:58 AM Mike Cloutier made a motion to exit executive session and return to open session. Kevin Snow seconded the motion. A roll call vote was taken and approved 3-0.

Respectfully submitted,

Kevin Snow, Treasurer