

**After school club booking form. Location - Elmgrove Road, Harrow.  
Autumn (Part 1) Monday 8<sup>th</sup> September - Friday 17<sup>th</sup> October 2025**

**For Alpha Prep School children only**

Please complete this form in CAPITAL letters. A new booking form must be completed every half term. If paying by childcare vouchers please ensure payment is made in time to clear in our account (this can take up to 5 working days). Please ensure you get your booking in on time as we are very busy and can only offer places on a first come first serve basis. ALL children must also have a completed registration form. Form must be back by **Monday 25<sup>th</sup> August 2025** to book for the next half term. Return to [Lucy@activetime.co.uk](mailto:Lucy@activetime.co.uk)

**PLEASE MAKE FULL PAYMENT AT TIME OF BOOKING.**

**No collections can start without a completed booking for and full payment.**

### Details of Child

## Child 1

**\*First Name**

**\*Surname**

**\*Date of Birth**

\* **Age**

**\*Male/Female (please delete as appropriate)**

**\*Finish time**

**\*Class**

## Child 2

**\*First Name**

**\*Surname**

**\*Date of Birth**

\* **Age**

**\*Male/Female (please delete as appropriate)**

\*Finish time

### \*Class

### **Details of Parent/Carer 1**

**Title:** Mr/Mrs/Ms/Miss (please delete as appropriate)

**First Name**

**Surname**

**E-mail:**

**Mobile Number:****Work Telephone Number:****Home Telephone Number:**

### **Details of Parent/Carer 2**

**Title:** Mr/Mrs/Ms/Miss (please delete as appropriate)

**First Name**

**Surname**

**E-mail:**

**Mobile Number:****Work Telephone Number:****Home Telephone Number:**

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Monday	Tuesday	Wednesday	Thursday	Friday
08/09/2025	09/09/2025	10/09/2025	11/09/2025	12/09/2025
15/09/2025	16/09/2025	17/09/2025	18/09/2025	19/09/2025
22/09/2025	23/09/2025	24/09/2025	25/09/2025	26/09/2025
29/09/2025	30/09/2025	01/10/2025	02/10/2025	03/10/2025
06/10/2025	07/10/2025	08/10/2025	09/10/2025	10/10/2025
13/10/2025	14/10/2025	15/10/2025	16/10/2025	17/10/2025

**PLEASE TICK THE DATES YOU WISH TO BOOK**

**PLEASE ENSURE YOU CHECK YOUR CHILDS SCHOOL TERM DATES AS WE DO NOT TRANSFER DAYS**

**Please tick the dates you require your child to be picked up**

**\*Number of sessions**                      @ £                      =                      **Total to pay (Child 1)**

**\*Number of sessions**                      @ £                      =                      **Total to pay (Child 2)**

**Please fill in the form and return it with full payment.**

**I have paid by (please tick one of the following)**

**(No child will be booked in without a completed booking form and full payment in advance).**

- Amount paid by childcare voucher £                      / Voucher number or date paid into account  
Voucher Company Name  
(If paying by childcare vouchers this can take up to one working week to reach us and a further 3 days to clear in our account, please ensure this payment is set up in time if you want to qualify for the early bird discount).
- Amount paid into Activetime children's activities Ltd Account: **40-23-13** sort code                      **72402084** Account Number.  
Date Paid in:                      Amount paid in £                      (Please reference your child's name)

**I (Print name)**

**Sign**

**Date**

PLEASE NOTE YOUR CHILDS NAME, AGE, CLASS, AND PARENT CONTACT NUMBER IS ADDED TO OUR REGISTERS  
AND EMAILED TO THEIR SCHOOL EACH WEEK.

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**Our holiday club is running Tuesday 27<sup>th</sup> May – Friday 30<sup>th</sup> May 2025**  
**Please ask for separate booking form**

**Cancellations policy** Afterschool club/Holiday Club: NO refunds for any cancellations once a completed booking form and payment has been received. Any changes to your booking will incur a minimum £10 administration fee. Credit notes may be issued in mitigating circumstances, this will be down to the manager's discretion.

**PRICELIST**

**All new bookings must include the £30 Registration fee per child.** (One off payment)

All bookings include a healthy tea, water, milk.

- **Booking's must be made & paid in full by **Monday 25<sup>th</sup> August** 2025. All bookings after this time may not be excepted / will be charged at £19.00 per session, no discounts will apply.**
- **Reception – Year 6 Per session is £16.50 a session from 3pm – 6pm if booked for the whole half term in advance.**
- **Reception – Year 6 Bookings after deadline or ad-hoc bookings £19.00 \* no sibling discounts apply.**
- **Alpha Nursery children £25.09 per session \* no sibling discounts**
- **Childcare vouchers:** If paying by childcare vouchers please ensure payment is made in time to clear in our account **(this can take up to 5 working days).**

**Siblings Discount:** 10% off second child when booked and paid together (2<sup>nd</sup> sibling is the one that attends the least number of sessions) this discount cannot be used with the early bird discount. T & C's apply.