

After school club booking form. Location - Elmgrove Road, Harrow.

Summer term (Part 1) Monday 13th March - Friday 22nd May 2026 Alpha Prep

Please complete this form in CAPITAL letters. A new booking form must be completed every half term.

If paying by childcare vouchers please ensure payment is made in time to clear in our account (this can take up to 5 working days). Please ensure you get your booking in on time as we are very busy and can only offer places on a first come first serve basis. **ALL children must also have a completed registration form.**

Form must be back by **Thursday 9th April 2026** to book for the next half term. Return to Lucy@activetime.co.uk

PLEASE MAKE FULL PAYMENT AT TIME OF BOOKING.

No collections can start without a completed booking for and full payment.

Details of Child

Child 1

*First Name	*Surname	
*Date of Birth	* Age	*Male/Female (please delete as appropriate)
*Finish time	*Class	

Child 2

*First Name	*Surname	
*Date of Birth	* Age	*Male/Female (please delete as appropriate)
*Finish time	*Class	

Details of Parent/Carer 1

Title: Mr/Mrs/Ms/Miss (please delete as appropriate)

First Name Surname

E-mail:

Mobile Number:

Work Telephone Number:

Home Telephone Number:

Details of Parent/Carer 2

Title: Mr/Mrs/Ms/Miss (please delete as appropriate)

First Name Surname

E-mail:

Mobile Number:

Work Telephone Number:

Home Telephone Number:

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PLEASE TICK THE DATES YOU WISH TO BOOK

Monday	Tuesday	Wednesday	Thursday	Friday
13/04/2026 (Closed)	14/04/2026	15/04/2026	16/04/2026	17/04/2026
20/04/2026	21/04/2026	22/04/2026	23/04/2026	24/04/2026
27/04/2026	28/04/2026	29/04/2026	30/04/2026	01/05/2026
04/05/2026 (Bank holiday)	05/05/2026	06/05/2026	07/05/2026	08/05/2026
11/05/2026	12/05/2026	13/05/2026	14/05/2026	15/05/2026
18/05/2026	19/05/2026	20/05/2026	21/05/2026	22/05/2026

PLEASE ENSURE YOU CHECK YOUR CHILDS SCHOOL TERM DATES AS WE DO NOT TRANSFER DAYS

Please tick the dates you require your child to be picked up

*Number of sessions @ £ = Total to pay (Child 1)

*Number of sessions @ £ = Total to pay (Child 2)

Please fill in the form and return it with full payment.

I have paid by (please tick one of the following)

(No child will be booked in without a completed booking form and full payment in advance).

- Amount paid by childcare voucher £ / Voucher number or date paid into account
 Voucher Company Name
 (If paying by childcare vouchers this can take up to one working week to reach us and a further 3 days to clear in our account, please ensure this payment is set up in time if you want to qualify for the early bird discount).
- Amount paid into Activetime children’s activities Ltd Account: **40-23-13** sort code **72402084** Account Number.
 Date Paid in: Amount paid in £ (Please reference your child’s name)

I (Print name)

Sign

Date

PLEASE NOTE YOUR CHILDS NAME, AGE, CLASS, AND PARENT CONTACT NUMBER IS ADDED TO OUR REGISTERS AND EMAILED TO THEIR SCHOOL EACH WEEK.

Our holiday club is running: Monday 25th – Friday 29th (ex bank holidays)

Please ask for separate booking form

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Cancellations policy Afterschool club/Holiday Club: NO refunds for any cancellations once a completed booking form and payment has been received. Any changes to your booking will incur a minimum £10 administration fee. Credit notes may be issued in mitigating circumstances, this will be down to the manager's discretion.

PRICELIST

All new bookings must include the £30 Registration fee per child. (One off payment)

All bookings include a healthy snack, water, milk.

- **Booking's must be made & paid in full by Thursday 9th April 2026. All bookings after this time may not be excepted / will be charged at £20.90 per session, no discounts will apply.**
- **Reception to Year 6 £18.15 per session from school collection 3pm – 6pm if booked for the whole half term in advance. By given date above**
- **Nursery £27.60 (after deadline £30.60) No Ad-hoc bookings**
- **Bookings after deadline or ad-hoc bookings £20.90 * no sibling discounts apply.**
- **Childcare vouchers: If paying by childcare vouchers please ensure payment is made in time to clear in our account (this can take up to 5 working days).**
- **We do not collect from Norbury school Nursery.**

Siblings Discount: 10% off second child when booked and paid together (2nd sibling is the one that attends the least number of sessions) this discount cannot be used with the early bird discount. T & C's apply.