

After school club booking form. Location - Elmgrove Road, Harrow.

Summer term (Part 1) 15th April - 24th May 2024 **Norbury school only**

Please complete this form in CAPITAL letters.

A new booking form must be completed every half term.

If paying by childcare vouchers please ensure payment is made in time to clear in our account (this can take up to 5 working days). Please ensure you get your booking in on time as we are very busy and can only offer places on a first come first serve basis. ALL children must also have a completed registration form.

Form must be back by **Thursday 11th April 2024** to book for the next half term. Return to Lucy@activetime.co.uk

Early bird offer – Book and pay in full by Friday 5th April and receive 10% off your booking.

PLEASE MAKE FULL PAYMENT AT TIME OF BOOKING.

No collections can start without a completed booking for and full payment.

Details of Child

Child 1

*First Name

*Surname

*Date of Birth

* Age

*Male/Female (please delete as appropriate)

*Finish time

*Class

Child 2

*First Name

*Surname

*Date of Birth

* Age

*Male/Female (please delete as appropriate)

*Finish time

*Class

Details of Parent/Carer 1

Title: Mr/Mrs/Ms/Miss (please delete as appropriate)

First Name

Surname

E-mail:

Mobile Number:

Work Telephone Number:

Home Telephone Number:

Details of Parent/Carer 2

Title: Mr/Mrs/Ms/Miss (please delete as appropriate)

First Name

Surname

E-mail:

Mobile Number:

Work Telephone Number:

Home Telephone Number:

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Monday	Tuesday	Wednesday	Thursday	Friday
15/04/2024 * school closed	16/04/2024	17/04/2024	18/04/2024	19/04/2024
22/04/2024	23/04/2024	24/04/2024	25/04/2024	26/04/2024
29/04/2024	30/04/2024	01/05/2024	02/05/2024	03/05/2024
06/05/2024 *Bank holiday	07/05/2024	08/05/2024	09/05/2024	10/05/2024
13/05/2024	14/05/2024	15/05/2024	16/05/2024	17/05/2024
20/05/2024	21/05/2024	22/05/2024	23/05/2024	24/05/2024

PLEASE ENSURE YOU CHECK YOUR CHILDS SCHOOL TERM DATES AS WE DO NOT TRANSFER DAYS

Please tick the dates you require your child to be picked up

*Number of sessions @ £ = Total to pay (Child 1)
*Number of sessions @ £ = Total to pay (Child 2)

Please fill in the form and return it with full payment.

I have paid by (please tick one of the following)

(No child will be booked in without a completed booking form and full payment in advance).

- Amount paid by childcare voucher £ / Voucher number or date paid into account
Voucher Company Name
(If paying by childcare vouchers this can take up to one working week to reach us and a further 3 days to clear in our account, please ensure this payment is set up in time if you want to qualify for the early bird discount).
- Amount paid into Activetime children's activities Ltd Account: **40-23-13** sort code **72402084** Account Number.
Date Paid in: Amount paid in £ (Please reference your child's name)

I (Print Name)

Sign

Date

PLEASE NOTE YOUR CHILDS NAME, AGE, CLASS, AND PARENT CONTACT NUMBER IS ADDED TO OUR REGISTERS AND EMAILED TO THEIR SCHOOL EACH WEEK.

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Our holiday club is running

12th - 16th February

&

28th - 31st May

Please see separate booking form

Cancellations policy Afterschool club/Holiday Club: NO refunds for any cancellations once a completed booking form and payment has been received. Any changes to your booking will incur a minimum £10 administration fee. Credit notes may be issued in mitigating circumstances, this will be down to the manager's discretion.

PRICELIST

All new bookings must include the £30 Registration fee per child. (One off payment)

All bookings include a healthy snack, water, milk.

- **Bookings must be made & paid in full by Thursday 11th April 2024. All bookings after this time may not be excepted / will be charged at £16.50 per session, no discounts will apply.**
- Booking Less than 3 days in a week is £15.00 a session from 3pm – 6pm if booked for the whole half term in advance.
- Booking 3 days a week or more £14.50 per session from 3pm – 6pm if booked for the whole half term in advance.
- Bookings after deadline or ad-hoc bookings £16.50 * no sibling discounts apply.
- **Childcare vouchers:** If paying by childcare vouchers please ensure payment is made in time to clear in our account (this can take up to 5 working days).
- **We do not collect from Norbury school Nursery.**

Siblings Discount: 10% off second child when booked and paid together (2nd sibling is the one that attends the least number of sessions) this discount cannot be used with the early bird discount. T & C's apply.