

MEMO

TO: Property Owner

RE: Application to connect to sewer

Enclosed please find the application packet which should be completed and submitted to the Concho Wastewater Improvement District (CWID) for approval to connect to the District's sewer system. To facilitate processing of the application you should return the completed packet to:

CWID
PO Box 527
Pinetop, AZ 85935

Before approval is granted, the District must receive the completed Application to Join Sanitation District and Request for Residential Sewer Service as well as payment of the fees \$1,395.00. The rest of the documents in the packet are for your information. The fees include:

Establishment Fee	\$ 25
Two months Refundable Deposit	70
Hookup Fee	<u>1,300</u>
Total Cost	\$1,395

Upon receipt of the completed documents and fees, Mrs. Brewer will contact Apache County to let them know approval has been granted by CWID for them to proceed with the permit. If there is no tap, please call Matt Davis, CWID's District Operator at 928-595-0115.

If you have any questions, you may contact Eleanor Brewer at 928-537-1065 or email at eleanor@saguarocpa.com.

Concho Wastewater Improvement District

PO Box 527 Pinetop, AZ 85935

(928) 537-1065 Fax: (928) 367-3501

Application to Join Sanitation District

Unit _____ Block _____ Lot _____ Physical Address _____

Legal description of parcel including boundaries:

Estimated hookup date: _____ **(hookup fees are not included in the application fee)**

Drinking water source: _____

Property Owner information:

Name: _____

Mailing address: _____

Phone(s) #: _____

\$ _____ Application fee

Backflow Device required? Yes No

Paid: \$ _____ Ck# _____ Cash: _____ Date: _____

CWID Representative: _____

I, _____, the property owner or legal representative of the property owner of the above parcel(s), am requesting to join the Concho Wastewater Sanitation District and agree to abide by all Rules and Regulations of the District. I also acknowledge that I will be included in any tax levies applicable to the District.

Property owner

Date

Concho Wastewater Improvement District

PO Box 527 Pinetop, AZ 85935

(928) 537-1065 Fax: (928) 367-3501

Request for Residential Sewer Service

Unit _____ Block _____ Lot _____ Physical Address _____

Requested hookup/start-up date: _____ Account # _____

Billing Customer information:

Name: _____ SS/EIN #: _____

Billing Address: _____

Phone(s) #: _____

\$ _____	Establishment Fee	Permit to connect required? Yes No
\$ _____	Refundable Deposit	Backflow device required? Yes No
\$ _____	Prepayment For First Month (Optional)	
\$ _____	Hookup Fee	Landlord Info: _____
\$ _____	Total Amount Due	_____

Paid: \$ _____ Ck# _____ Cash: _____ Date: _____

CWID Representative: _____

Billing:

Service is invoiced monthly for the upcoming month of service. Payments are due on the 5th of the month. If an account is more than 25 days in arrears, then service may be terminated unless other payment arrangements have been made.

General Customer Information:

All CWID customers must have a cleanout device installed on their sewer lines between the house and the connection to the main sewer line. A customer's location may require a backflow prevention device to also be installed. Building plans may be required before hookup. One inspection fee is included in the hookup fee.

Landlord Responsibility:

If the applicant is leasing the residence, the landlord must also sign this application. The landlord will also be responsible for any service fees if the tenant becomes delinquent on their bills.

I agree to the payment and customer terms above.

Customer Signature

Date