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| **Developed By** | **Reviewed By** | **Updated** |
| Peter Stead  Irving | WAGPI JOHS Committee |  |

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| **Equipment Required** | **Material Required** | **Personal Protective Equipment** |
| Snowblower | Pre-trip Book | Steel toe Footwear |
| Shovel | First Aid Kit | Warm Clothing |
| Gas Sniffer (on site) | Fire Extinguisher | Fire Retardant Coveralls |
|  | First Aid Kit |  |

**Job Steps**

1. Call Irving System Operations Center (SOC) upon arrival to gain entry to site. Cameras are monitoring the entire property.
2. Turn off cell phones once entering premises, roughly every hour return to the green zone (Area along fence at least 50ft from all equipment) and check in with William Gerhardt, 902-527-6987
3. Walk along the Green Zone to get to the building. You can change into your fire retardant coveralls inside the building.
4. Preform a gas sniff test and record findings. Instructions on how to complete the test are on the table in the building, a recording must be made every hour. The gas sniffer should be worn by one employee at all times.
5. There are green lights mounted on poles, if they ever change to red, turn off your equipment and leave the premises.
6. If you hear an alarm/buzzer sound that means SOC wants to talk to you. Stop working and phone them.
7. Small equipment such as a snowblower or skid steer must keep a distance of 6ft from all assets (Trailers, buildings,tanks, etc) the skid steer must have a spotter at all times.
8. The areas to be shoveled include:

* The concrete pad and the perimeter around the building so all doors are accessible.
* A path to shut off valves located between the building and the large aluminum tank.
* A path connecting the building to the main parking lot.
* A long the sides of any parked trailers.
* A path to valves and hoses where the trailers hook up.

1. When work complete, return gas sniifer to the building. Make sure building is left in a clean / orderly fashion as it was found.
2. Exit the premises. The gate will open for you, if not call the SOC