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| **Developed By** | **Reviewed By** | **Updated** |
| Gretchen GerhardtDarren Haughn | WAGPI JOHS Committee |  |

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| **Equipment Required** | **Material Required** | **Personal Protective Equipment** |
| Ground Rake | Gravel | Steel toe footwear |
| Shovel | Ground | Gloves |
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**Job Steps**

1. Remove rake from back of van or shelf on truck
2. Survey area to be raked. If there are any large piles get a shovel from the truck. Spread the gravel/ground using the shovel. And the correct procedure.
3. When the piles are level begin to rake
4. Hold one hand [right if right handed vice versa for left] half way down the handle and the other near the top of the handle. Slightly bend the arms and back.
5. Place on foot in front of the other to create stable stance.
6. Begin pulling back the rake on the gravel/ ground to smooth.
7. When area is relatively smooth turn the rake around so that the flat metal edge is against the gravel/ground.
8. Gently slide the rake across the surface to make a smooth area. Be careful not to step on the areas already raked.
9. When job is completed return tools to van.