

The Butterfly Rooms Incorporated

Woodlands Pre-School & Nursery

DESIGNATED SAFEGUARDING LEADS

♥ Keeping children safe every day ♥



Sarah C.

Designated
Safeguarding Lead



Alanta L.

Designated
Safeguarding Lead



Aimee T.

Designated
Safeguarding Lead



Claire G.

Designated
Safeguarding Lead

WHAT TO DO IF YOU ARE CONCERNED ABOUT A CHILD

- 1**  **REPORT YOUR CONCERN IMMEDIATELY**
Speak to your Room Safeguarding Lead straight away.
- 2**  **COMPLETE A CAUSE FOR CONCERN FORM**
Record your concern as soon as possible.
- 3**  **INFORM ONE OF THE DESIGNATED SAFEGUARDING LEADS**
Pass the information to one of the Designated Safeguarding Leads.
- 4**  **RECORD ALL ACTIONS TAKEN**
Ensure all actions and conversations are recorded.
- 5**  **IF A CHILD IS AT IMMEDIATE RISK**
Contact a Designated Safeguarding Lead immediately. **Do not delay.**

ROOM SAFEGUARDING LEADS



Little Caterpillars

Emily B.



Little Explorers

Taylor C.



Alice's Attic

Grace L.



Little Acorns

Sophie D.



REMEMBER...
**SAFEGUARDING IS
EVERYONE'S RESPONSIBILITY**



LISTEN



RECORD



REPORT



PROTECT

Working together
to keep every child
safe, happy and
able to thrive.

♥ SAFE CHILDREN ♥ STRONG FAMILIES ♥ BRIGHTER FUTURES ♥