



The Butterfly Rooms (Incorporating Woodlands) LTD

Tank Hill Road | Purfleet | Essex | RM19 1TA

Registered Charity Number: 1148068 | Ofsted Number: 453859 | Company Number: 7984150 | *Limited by Guarantee*

Telephone Number: 01708 863 737

No Smoking and Vaping Policy

Policy Statement

We are committed to providing a **safe, healthy, and smoke-free environment** for all children, staff, visitors, and families. Exposure to second-hand smoke and vapour is harmful, particularly to young children, and we take all reasonable steps to prevent this.

Smoking, vaping, and the use of all tobacco or nicotine products are **strictly prohibited**:

- Inside the premises
- In all outdoor areas of the setting (including gardens and playgrounds)
- In any vehicles used to transport children
- Near entrances, exits, or windows

This includes cigarettes, e-cigarettes, vapes, cigars, pipes, herbal cigarettes, and all nicotine delivery systems.

This policy supports the **Early Years Foundation Stage (EYFS) safeguarding and welfare requirements** to promote children's health, safety, and well-being, and reflects expectations of **Ofsted** regarding a safe and hygienic environment.

We actively support staff who wish to stop smoking by signposting to appropriate **smoking cessation services**.

Procedures

- All staff, students, volunteers, and visitors are informed of this policy on induction and through ongoing communication.
- Clear **'No Smoking' and 'No Vaping' signage** is displayed at entrances and throughout the premises.
- Smoking or vaping is **not permitted at any time within the setting grounds**.
- Staff may only smoke or vape:
 - During official breaks
 - Off-site and away from the setting premises

- Staff must:
 - Not smoke or vape while wearing setting uniform
 - Ensure clothing does not carry smoke odour when returning to work
 - Wash hands thoroughly after smoking before returning to contact with children
- Any staff member breaching this policy will be subject to the setting's **disciplinary procedures**.
- Parents, carers, and visitors must not smoke or vape on or near the premises. Concerns will be addressed immediately by staff.

Safeguarding and Health Considerations

- Children must **not be exposed to second-hand smoke or vapour** at any time.
- Staff act as **positive role models** and support children's understanding of healthy lifestyles.
- This policy links to:
 - Safeguarding Policy
 - Health and Safety Policy
 - Staff Code of Conduct

Legal and Statutory Framework

This policy is developed in accordance with:

- **Statutory Framework for the Early Years Foundation Stage (EYFS) – current version (applies from 2025 onwards)**
- **Health Act 2006 (Smoke-free legislation)**
- **Health and Safety at Work etc. Act 1974**
- **The Smoke-free (Premises and Enforcement) Regulations 2006**
- **Public Health England / UK Health Security Agency guidance**

Monitoring and Review

This policy will be reviewed:

- Annually
- In line with updated legislation or EYFS framework changes
- Following any incidents or concerns

This policy is adopted by and on

The Butterfly Rooms Ltd

7th July 2025

Date to be reviewed

7th July 2026

Signed on behalf of the provider

A.Thompson

Name of signatory

Miss Aimee Thompson
