



Safe Roads Driving Academy

COVID-19 Standard Operating Procedures and Self-Certification Form

Each student will self-certify to Safe Roads Driving Academy that they have had **none** of the following prior to restarting/starting any driving lessons:

- Have no signs of a fever or a measured temperature above 99 degrees or greater, a severe or persistent cough or trouble breathing, loss of sense of smell or taste, or sore throat within the past 24 hours.
- Have not had "close contact" with an individual diagnosed with COVID-19. "Close contact" means living in the same household as a person who has tested positive for COVID-19, caring for a person who has tested positive for COVID-19, being within 6 feet of a person who has tested positive for COVID-19 for about 15 minutes, or coming in direct contact with secretions (e.g., sharing utensils, being coughed on) from a person who has tested positive for COVID-19, while that person was symptomatic.
- Have not had unprotected exposure with someone that has tested positive for Covid-19, spent time within an area known to be considered a "hot zone" a geographical area or location that experiences a higher than average COVID-19 positive cases within the last fourteen (14) days then their lesson will be cancelled.
- Have not been asked to self-isolate or quarantine by their doctor or a local public health official.

Students exhibiting symptoms or unable to self-certify will be directed to return to their car/house and seek medical attention and applicable testing by their health care provider. They are not to return to in-car driving lessons until cleared by a medical professional.

Instructors must wear gloves and facemasks for personal protection at all times while in the Safe Roads Driving Academy vehicle. Students must wear facemasks for personal protection at all times while in the Safe Roads Driving Academy Vehicle.

Each Safe Roads driving academy car will have disinfectant to maintain proper hygiene. Each Safe Roads Driving Academy Car/Driver will have a thermometer to test students' temperatures before each student enters the vehicle.

Procedures for Safe Roads Driving Academy in Car Lesson

- A facemask or face covering must be worn at all times while in the Safe Roads Driving Academy Vehicle, including behind the wheel and observation; both students and instructors.
- An instructor may deny any student that has not turned in the self-certification form, has a



temperature of 99 or higher, or exhibits any other signs or symptoms.

- Each student will approach the Safe Roads vehicle from the passenger side, the driver will take each students temperature. If no signs of illness, the student will hand their permit and grey card (as well as the self-certify form on their first lesson) and walk to the driver side door, get in the car to receive hand sanitizer.
- At the conclusion of the in-car behind the wheel lesson the student driver will be provided a sanitizing wipe to disinfect the steering wheel, vehicle key, interior / exterior door handles, dashboard control, transmission gear selector lever, handbrake, seat controls and any interior surface touched by the student driver during the in-car lesson.
- **No student will be allowed in a Safe Roads Driving Academy driver education vehicle without Personal Protective Equipment.**
- No food or drinks of any kind will be allowed in the Safe Roads Driving Academy Vehicle until further notice. Consuming food and or beverages requires the removal of Personal Protective Equipment and is not recommended by the Center for Disease Control at this time.
- Upon complete of the in-car behind the wheel lesson, follow the instructor’s direction on discarding any disposable personal protective equipment.
- For observation, each student will sit on the rear driver side of the car behind the student driver they are observing.
- Avoid touching eyes, nose, and mouth with your hands.
- If you or a family member is feeling ill, stay home! Report to Safe Roads Driving Academy staff PRIOR to your shift.

By signing below, you certify that you have read, understand and will adhere to the above, to the best of your abilities, while participating in driving lessons with Safe Roads Driving Academy.

Printed Name: _____

Signature: _____

Today’s Date: _____

Parent Initials: _____

Student Initials: _____