

**NORWICH TOWNSHIP BOARD MEETING
JUNE 12, 2024
APPROVED MINUTES**

The Norwich Township Board met at 7:00 PM on Wednesday June 12, 2024.

The following members were present: Supervisor Tim Boerma, Clerk Stacie Langworthy, Treasurer Phyllis Carlson, Trustees Jennifer Kailing and Dan Wanink.

Public present: Richelle Boerma, April Pickard, Megan Cruzan, Ed Canning, Bob Mendham, Stephanie Morgan and Nick Vawter.

Supervisor called the meeting to order at 7:00 PM and led the attendees in the Pledge of Allegiance.

Motion to approve May Draft Minutes made by Dan Wanink and seconded by Jennifer Kailing. All Ayes. Motion carried.

OLD BUSINESS

The Board discussed the bids on the work for the hall. Jarred is out, he does not have time. Phyllis stated that back in the 70's the siding was painted wood. Keep interior trim the same around the windows. Dan and Tim to head the committee to get a list of what we want done and get new bids so they are on the same materials. Keep the hall white and use horizontal siding.

Phyllis gave an update on township clean up day. 1 dumpster full by 9:30 am. Second dumpster needed, in addition to the dumpster for steel. There were 22 families and 30 loads. Joel Schultz was the only volunteer to help on clean up day.

NEW BUSINESS

Guest speakers – Megan Cruzan and Superintendent Ed Canning from White Cloud School District spoke about the upcoming bond proposal renewal. There will be a zero tax rate increase. The current bond will be extended.

April Pickard- current Election Coordinator of Newaygo County. April is running for County Clerk in August. April wants to make a difference. She would like to provide much needed training for Clerks.

Sheriff Bob Mendham- Bob is running for re-election for Newaygo County Sheriff. He has been Sheriff for 7.5 years. He stated that this will be his last term if re-elected. He provided us with information on the jail and number of road patrol officers that have been increased. Also the great improvements for the animal shelter.

Stu Sanders - Newaygo County register of Deeds spoke on Fraud Alert Protection which is free in Newaygo County. You can sign up on the Register of Deeds web page. Very user friendly and quick to do. He is also running for re-election.

Motion to add itemized 2024-2025 budget list to resolutions was done with a roll call vote.

Phyllis, Stacie, Dan, Jennifer, Tim all Aye votes. Motion Carried.

Stacie updated the Board on how much the refund will be for the Presidential Primary Election. She also gave the reimbursement total for the May Big Rapids Public School Election:

Presidential Primary- \$ 1,845.35	BRPS- \$ 1,358.84
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Stacie told the Board that the Workers Comp. Audit was completed and the Township owes \$167.00.

Stacie provided the Board with the Quarterly Fiscal Reports and Amendments needed to the Budget. The following Amendments were made by a Roll Call Vote: Tim, Stacie, Phyllis, Jennifer, Dan all Ayes. Motion carried.

Supervisor- Training	\$ 225.00
Clerk - Professional Services	\$ 500.00
Township Board- Professional Services & Dues	\$ 535.00
Cemetery- Supplies (flags & holders)	\$ 500.00
Zoning Administrator- Training	<u>\$ 125.00</u>
Transfer out of General Fund	\$1885.00

Stacie discussed the following with the Board:

Flags and Veteran markers have been ordered. The flags have been placed at the cemetery and markers to follow.

Older headstones need some fixing. They are falling over. Jim is willing to fix them but it would not fall under the mowing contract that is in place. This would be extra pay. Tim tabled this and Dan is going to find out more information on fixing the stones from Chad Lacross, Jennifer is going to talk to her cousin and Tim is going to talk to Julie Johansen and report back to the Board with their findings.

There are some trees at the cemetery in need of trimming and being cut down. Mark Wentland received a bid from Alpine tree service for \$2,000.00 but that was only for one tree. Dan is going to contact Andy Cook for a bid.

ZONING ADMIN REPORTS

SEE ATTACHED

PUBLIC COMMENT

Dan Wanink asked Sheriff Mendham what issues are in our area. Sheriff Mendham replied the following items: theft , meth and cocaine.

TREASURERS REPORT

EMS	\$ 50,627.97
FIRE	\$ 27,358.40
ROADS	\$ 144,390.68
GENERAL FUND	\$ <u>300,228.48</u>
 TOTAL	 \$ 522,605.53

Stacie made a motion to approve Treasurer's Report and Dan seconded. All Ayes Motion carried.

PRESENTATION OF CHECKS

Treasurer Phyllis Carlson presented the following checks for approval:

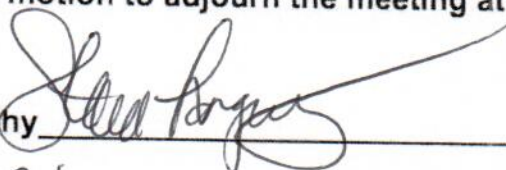
7386 Newaygo Co Road Comm.	\$ 76,900.00 Roads
7387 Accident Fund	\$ 167.00 Work Comp Audit
7388 Great Lakes Energy	\$ 152.85 Hall/Cemetery
7389 James Dennis	\$ 1,020.00 Mowing Hall/Cem
7390 Newaygo Co Clerk	\$ 400.21 Election wages
7391 MI Township Assoc.	\$ 1,527.94 MTA dues/ Learning
7392 Dakota Jones	\$ 430.00 Accounting Services
7393 Angela Barnes	\$ 48.49 Planning Comm.
7394 Brian Story	\$ 2308.75 Assessor Wages
7395 Dan Wanink	\$ 349.08 Trustee Wage
7396 Dakota Jones	\$ 115.63 Deputy Clerk Wage
7397 Ezra Scott	\$ 37.45 Planning Comm.
7398 Jennifer Kailing	\$ 388.43 Trustee/Plan. Comm
7399 Jill Gregory	\$ 62.34 Plan. Comm/ Hall
7400 Marcia Stroko	\$ 39.26 Planning Comm. Wage
7401 Nick Vawter	\$ 848.46 Zoning Admin Wages
7402 Phyllis Carlson	\$ 2419.57 Treasurer/ Web wage
7403 Richelle Boerma	\$ 121.21 Deputy Sup. Wages
7404 Ruth Scott	\$ 85.43 Planning Comm. Wages
7405 Stephanie Rockey	\$ 121.21 Deputy Treas. Wages
7406 Stacie Langworthy	\$ 2,844.47 Clerk wages/ Reimb.
7407 Tim Boerma	\$ 1,685.39 Supervisor Wages

Jennifer made a motion to approve checks to pay the bills and Tim seconded. All Ayes. Motion carried.

PUBLIC COMMENT

None

Jennifer made a motion to adjourn the meeting at 8:17 pm, Tim seconded.

Stacie Langworthy  Clerk

Date 7-10-24

Norwich Township

Zoning Administrator's Monthly Report May 2024

Nick Vawter

5/06/2024

I received a call from Chris Herrera with questions regarding the his creation of a home business. I informed him that this must be directed to the Planning Board. I offered to deliver his request to the Planning board at their June meeting, which I missed. Therefore, today 06-12-2024 I delivered his request to Richelle Borema to be shared with the Planning board at a future time.

05/20/2024

I received a vist from Norwich property owners Michael and Pauline Rampanelli. They recently purchased approx 48 acres that adjoined their 40 acre parcel They requested to combine these two parcels. The combination was conforming and I approved the combination. This has also been approved by the county.

05/30/2024

I received an email from Tabitha Druso from Newaygo Co . She informed me that the property split submitted by Marcia Stroko from the Bed And Breakfast is incorrect. Evidentially the legal description does not match the survey drawing. I've left a message for Marcia to see if she has corrected this with the County yet.