

**NORWICH TOWNSHIP BOARD MINUTES
DRAFT MINUTES
APRIL 8, 2026**

The Norwich Township Board met at 7:00 P.M. on Wednesday, April 8, 2026 at the Norwich Township Hall.

The following Board members were present: Supervisor Daniel Wanink, Clerk Stacie Langworthy, Treasurer Phyllis Carlson, Trustee Jennifer Kailing, Trustee Stephanie Morgan.

Absent: None

Staff present: Nick Vawter

Dan Wanink called the meeting to order at 7:00 P.M. and led the attendees in the Pledge of Allegiance.

Motion to approve March 11, 2026 Draft Minutes was made by Stacie Langworthy, 2nd by Phyllis Carlson. All Ayes. Motion carried.

COMMITTEE REPORTS

- Zoning Admin. Report- See attached
- Planning Commission - Jennifer updated the Board that they reviewed up to page 12 or 13 and will continue moving forward.
- ZBA- None
- BOR- None

PUBLIC COMMENT

None

UNFINISHED BUSINESS

None

NEW BUSINESS

The Board approved the following Resolutions upon roll call vote:

- Resolution No. 2026-14 Fire Millage and Ballot wording
- Resolution No. 2026-15 Road Millage and Ballot wording
- Resolution No. 2026-16 EMS Millage and Ballot wording

Data Centers- Dan is going to talk to Ryan Coffey and get back to the Board next month.

Clean up day volunteers are going to be: Dan Wanink, Phyllis Carlson, Stephanie and David Morgan.

Joel Schultz has volunteered again this year to place flags at the cemetery. Thank you Joel.

TREASURER'S REPORT

| | |
|-----------|-------------------|
| ROADS | 190,070.67 |
| EMS | 74,167.98 |
| FIRE | 29,757.80 |
| GEN. FUND | <u>269,763.51</u> |
| TOTAL | \$ 563,759.96 |

A motion to approve the Treasurer's report was made by Stacie Langworthy, 2nd by Dan Wanink. All Ayes. Motion carried.

PRESENTATION OF CHECKS

Treasurer Phyllis Carlson presented the following checks for approval:

SEE ATTACHED PRESENTATION OF CHECKS/ EXPENDITURES REPORT

Motion to approve check #7820 through check #7831 to pay the bills was made by Dan Wanink, 2nd by Stacie Langworthy. All Ayes. Motion carried.

Motion to adjourn the meeting was made by Stephanie Morgan, 2nd by Jennifer Kailing. All Ayes. Motion carried.

Meeting adjourned at 7:30 PM

Stacie Langworthy, Clerk

Norwich Township

Zoning Administrator's Monthly Report March 2026

Nick Vawter

3-18-26

I received a call from Pete Kailing who owns property in Norwich Township. He was inquiring about the options for dividing a parcel he owns with family members. I gave him the requirements. I was told he decided to keep the parcel whole and sell as is.

3-24-26

I received an email from Caleb Newlin. He misplaced his paperwork for a property split he did last year and needed a copy. I emailed him a copy and he is all set.

3-25-26

I received a call from Stacie Wright who owns property in Norwich township. She was requesting information on running a small home based Agricultural business I gave him all the ordinance information.

Township of Norwich, County of Newaygo, State of Michigan
Presentation of Checks/Expenditures Draft Report: April 8, 2026

Payroll & Employee Reimbursements

| Check Date | Check # | Payee | Amount | Memo |
|---|---------|-------------------|-----------------|---|
| 04/08/2026 | 7820 | Benjamin Avery | \$37.43 | Planning Commission Member Per Diem for 04/01/2026 Meeting (\$42.50) - Payroll Deductions (\$5.07) |
| 04/08/2026 | 7821 | Angela Barnes | \$46.25 | Planning Commission Chairperson Per Diem for 04/01/2026 Meeting (\$52.50) - Payroll Deductions (\$6.25) |
| 04/08/2026 | 7822 | Jill Gregory | \$54.84 | 1. Planning Commission Member Per Diem for 04/01/2026 Meeting (\$42.50) - Payroll Deductions (\$3.26) 2. Reimbursement: Town Hall Supplies: Trash Bags [Walmart on 03/11/2026] (\$15.60) |
| 04/08/2026 | 7823 | Jennifer Kailing | \$37.43 | Planning Commission Member Per Diem for 04/01/2026 Meeting (\$42.50) - Payroll Deductions (\$5.07) |
| 04/08/2026 | 7824 | Stacie Langworthy | \$485.97 | 1. Reimbursement: Cemetery: Operating Supplies: Flags [Amazon on 03/29/2026] (\$51.93) 2. Reimbursement: Clerk: Office Supplies: Toner [Amazon on 03/22/2026] (\$319.04) 2. Reimbursement: Clerk: Operating Exp: Clerk 1/2 of QuickBooks Online [Intuit on 03/12/2026] (\$57.50) 3. Reimbursement: Treasurer: Operating Exp: Treasurer 1/2 of QuickBooks Online [Intuit on 03/12/2026] (\$57.50) |
| 04/08/2026 | 7825 | Ezra Scott | \$37.43 | Planning Commission Member Per Diem for 04/01/2026 Meeting (\$42.50) - Payroll Deductions (\$5.07) |
| 04/08/2026 | 7826 | Ruth Scott | \$85.42 | Planning Commission Secretary Per Diem for 04/01/2026 Meeting (\$92.50) - Payroll Deductions (\$7.08) |
| Total Payroll & Reimbursements | | | \$784.77 | |

Accounts Payable

| Check Date | Check # | Payee | Amount | Memo |
|-------------------------------|------------------------|--|-------------------|--|
| 04/08/2026 | Paid by Credit Balance | Great Lakes Energy Cooperative | \$0.00 | 1. Utilities: Electric for Town Hall for Period 02/21/26 - 03/22/26 (\$103.59) 2. Utilities: Electric for Cemetery for Period 02/21/26 - 03/22/26 (\$58.05) |
| 04/08/2026 | 7827 | Truestream (Great Lakes Energy Cooperative) | \$73.99 | Utilities: Internet for Town Hall (Billing Period: 05/01/26 - 05/31/26) |
| 04/08/2026 | 7828 | Michigan Media Group (formerly paid as The Pioneer Group) | \$103.14 | Invoice #: 810169186 / 2026 Board of Review Notice (Publication: 03/03/26) |
| 04/08/2026 | 7829 | Newaygo County Equalization | \$1,721.28 | Invoice #: 2026-04-474 / 2025 Tax Bill Processing |
| 04/08/2026 | 7830 | Bob Spedoski | \$130.00 | Invoice #: 824332 / Contracted Snow Plowing for 01/28/26 & 02/07/26 |
| 04/08/2026 | 7831 | United States Treasury | \$2,004.84 | TY2026-Q1 Form 941 (Employer & Employee Taxes) |
| Total Accounts Payable | | | \$4,033.25 | |

Total Accounts Payable & Payroll Expenditures \$4,818.02