

## Norwich Township 2019

1/9/19

- Supervisor discussed progress of bathhouse at Mohnke Campground
- Zoning Administrator's contract and Hold Harmless contracts completed and signed
- Joint meeting 3/6/19 with Planning Board: Ryan Coffey from MSU Ext. will be guest speaker
- Board of Review members were appointed; two members will attend MTA class next month
- Plans for additional property at Hall: Planning Board will be asked to look into process to develop this into a cemetery for the future.
- Discussed replacement of kitchen light over sink and purchase of non-skid mat for back entrance
- Road Commission advised that Township Board will receive \$5000.00 for dust control

2/13/19

- Discussed Township web page and possible upgrade of website builder
- Several line items in the 2018-19 budget were amended
- Furnace not working properly nor efficiently per service call; approved purchase of new furnace
- Received letter from Casair requesting a right of way for telecommunications permit
- Discussed framing of historical display items
- Discussed insulation of Hall with foam glued to bricks on interior base plus vapor barrier

3/13/19

- Discussed bids for updating website; due to high cost, Treasurer will update site through current company
- Planning Board-one member has been added to fill vacancy; one more member is needed □  
Budget was approved
- Insurance bids--Clerk presented cost information from several townships with similar populations; cost is close to same amount; will stay with BH&S
- Recreational Marijuana-Planning Board recommended that the Township Board prohibit the sale, distribution, manufacturing, growing, or other commercial business of recreational marijuana in the Township. Clerk will begin process.

4/10/19

- Website update is pending
- Planning Board and Zoning Board - additional members are still needed
- Jon Bumstead;s representative stated Jon would have office hours in Newaygo County □ County is now subcontracting all work done by the Building Dept.
- Road bids: possible sites--7 Mile west of Elm, Cypress between the Hall and Cemetery and 11 Mile and Beech
- Quickbooks - 3 year contract to update program was approved
- Recreational Marijuana - Ordinance 2019-1 effective May 10, 2019 was approved
- MTA class for Planning Board & Board of Appeals was approved
- Hendon & Slate audit bid was discussed
- Election assistant was appointed by the Board and will serve as election Chair and attend classes for QVF program

5/8/19

- Website update is pending
- Bid for frames for historical items was discussed; due to cost, volunteers agreed to make frames and organize photos

## Norwich Township 2019

- Planning Board and ZBA appointments are pending
- Insulating floor of hall- condition of and additional repairs to the floor were discussed
- Road bids for Cypress between the Hall & the Cemetery and 11 Mile between Beech & Newcosta were discussed and approved
- Resolution passed to waive penalties for non-filing of property transfer affidavits
- Clean-up Day for township residents is scheduled for June 8, 2019 from 8 a.m. to noon
- Tree Service will be spraying herbicide under the powerlines to manage growth from last year's tree trimming

6/12/19

- Approved 3-year GoDaddy website building program
  - Planning Board-two new members will be sworn in
  - ZBA-two members will be sworn in for renewed terms; one alternate still needed
  - Townhall repairs-discussed inspection and estimates
  - Discussed Township borders concerning road repairs
  - Received Clerk's resignation letter effective 9/1/19 ·
- Approved D&B Brining to brine roads this year ·
- Approved Treasurer's request to attend MTA conference
- Department of Treasury will audit Assessment Roll; Assessor has sent in requested information ·
- Newaygo County Soil Erosion Control-Supervisor will send requested information

7/10/19

- webpage update is almost complete
- bids for repair of joists and floor of township hall are being considered; further discussion needed
- Zoning Board of Appeals Hearing has been set for 7/29/19 to review split denial
- Clerk's resignation letter in effect for 9/1/19
- Discussed price increase of dumpsters used in annual clean-up
- \$10,000 to be transferred from general fund to road fund to cover first half of summer road project
- Zoning Administrator position will be vacant by the end of the year; 2 candidates have expressed interest

8/14/19

- website--year-end reviews and history have been added
- bids for replacing joists and flooring of Hall tabled; special meeting to be set up
- Patricia Wentland retired after 30 years of service to Norwich Township--THANKS PAT! (See photo in photo gallery)
- Angela Barnes appointed new Clerk effective 9/1/19

8/22/19 Special Meeting

## Norwich Township 2019

- Board discussed repair bids with Arquette and Olsson; contracts signed for fall completion
- Nick Vawter appointed to replace retiring Zoning Administrator Eric Morgan and will train from October through December
- Board will purchase the Clerk's 1/2 interest of the Township computer

9/11/19

- Repair of town hall – ceiling tiles have been reinforced
- Road Commission and D&B Brine invoices - \$75,000 to be transferred from general fund to road fund
- Insurance Rep from BHS discussed coverage
- Form L4029 for millages was presented for review and signature
- Road name change – Due to two roads having same name, a resolution requested by Newaygo County Road Commission to change one portion of Hungerford Lake Drive to E Lake Trail was approved

10/9/19

- New Zoning Administrator - Nick Vawter
- Repairs of hall - concrete has been poured around the outside of foundation and handicap ramp completed
- Clean-up of hall to be scheduled after repairs are completed
- Hall rental fees increased to \$50.00 for rental and \$50.00 deposit effective 1/1/20
- Resolution to Change Road name requested by Road Commission to correct duplication of names. A portion of Hungerford Lake Drive will be changed to E Lake Trail
- Road Commission Township Incentive Payment of \$5000 available; amount to be applied to repairs on Cypress or 11 Mile
- Supervisor received notification from Road Commission regarding a possible delay on repair work on Cypress

11/13/19

- Repair of Township hall has been completed by Jess Arquette and Olsson Concrete
- AMAR update: State of Michigan approval received
- Road Commission Township Incentive Payment: request will be made to apply payment to Cypress Road project
- Zoning Administrator report presented
- Representative Scott VanSingle discussed current State issues including insurance reform, road funding, gas tax increase, deer baiting ban, and marijuana legislation
- New Equalization contract was presented and approved
- Annual snow removal contracts were presented for signature
- Newaygo County Emergency Services requested Township's participation in 2020 Hazard Management Plan

12/11/19

- Road Commission will carry over into 2020 an approximate balance of \$1200.00 in the Township Incentive Payment account as a credit toward the reconstruction of Cypress.
- Discussed the poor condition of 7 Mile Road. Supervisor will contact Road Commission for possible action in the spring of 2020.
- Discussed the letter from the State of Michigan regarding the practice of amending the budget annually. The budget will now be amended as expenditures exceed specific account limits.