

2023 Norwich Minutes Unapproved Summary

1/11/23

- Amendment to budget approved
- Board voted not to support the Big Rapids Library at this time due to lack of public usage
- Board approved salary increases to Clerk and Treasurer positions
- Presentation by Catholic Charities about the One Township at a Time program. Their mission is to combat social isolation and loneliness for residents 55 and older in Newaygo Co. by connecting people. It is funded through a grant from Fremont Area Community Foundation. Program approved by Board
- Zoning Administrator's report was presented
- Board approved \$500.00 allowance for training with CPA of H&S for Clerk & Treasurer
- 2023 Resolutions approved for: alternate start dates for BOR, 2023 Federal poverty guidelines and asset test and accepting letters of appeal for MBOR from residence
- 2023 contracts approved: snowplowing, mowing and snow shoveling
- 2023 meeting dates approved
- Checks presented and approved
- Supervisor appointed Angela Barnes to the Planning Board
- Supervisor inquired about a new computer
- Supervisor presented information regarding brining and the bid for 2023 season

2/8/23

- Supervisor provided more data regarding salary increase of Clerk and Treasurer approved at January meeting. No further changes were made.
- Zoning Administrator presented information regarding five contacts.
- Treasurer's report was presented.
- Several residents presented questions and concerns regarding the Board's decision not to support the Big Rapids Library and are interested in a reconsideration of the Board's position
- The annual budget was discussed. Budget Hearing scheduled for March 8th.
- H&S Company was approved to handle required audit.
- Clerk and Treasurer were approved to meet with H&S Company for training in QuickBooks.

3/8/23

- Zoning Administrator's contract was approved
- Changes were made to the 2023-2024 budget regarding ZA's contract
- Residents shared their continued interest in supporting the Big Rapids Library; the Board is reviewing options
- ARPA funds were used to purchase a computer for elections to replace the one given to BOR
- Catholic Charities is providing a program in the township for adults 55+
- Road repair project approved for 8 Mile and Hickory
- Discussed possibility of Facebook page for announcements only
- Bills were presented and approved

4/12/23

- March minutes amended to include all checks issued through the March 31st fiscal year end
- March minutes amended to show the correct balance in the road fund
- Motion made and approved to move the ARPA fund balance into the road fund account so that it can be used for the next road project
- Library funding millage to be put on next available ballot
- Facebook page has been set up for the sole purpose of sharing upcoming events in the township
- 55+ age group sponsored by Catholic Charities will meet weekly on Tuesday at 2 p.m. and information will be posted on Facebook
<https://www.facebook.com/norwichtownshipnewaygo>
- Zoning Administrator presented report
- Treasurer presented report
- Elected Officers meeting held at the County building was discussed
- Discussion of the new requirements for the Clerk's mailing address and surveillance needed
- Resolution #2023-6 Authorizing Investment of Township Funds and Approving Township Investment Policy was approved
- Discussed BS&A Online, which will allow municipalities to search free of charge, public records on assessing property
- Bills were presented and approved

5/10/23

- Motion to amend April's minutes to approve check #7125 & Q1-2023
- Township's Facebook page and Catholic Charities were discussed
- CD investments and MI CLASS were discussed
- Township mailbox has been purchased and will be installed at a later date
- Use of reimbursement forms was clarified
- Discussion held regarding payment of elected officials if absent from meeting
- Discussion of State and Federal withholding
- Information regarding Michigan Grant was provided
- Treasurer's report was presented
- Checks were presented and approved

6/14/23

- Motion to amend May's minutes to approve Check's #7147 - #7151
- Zoning Administrator's report was presented
- Treasurer's report was presented
- Explanation of the use of accounts receivable for interest earned not received
- Annual Clean Up day was a success
- H&S Company was approved for conducting audit at the Fremont location
- Resident inquired about paving a portion of Hungerford Lake Drive. Supervisor advised that Township is not paving any new roads due to the cost of maintaining those already paved
- Resident questioned permit issues.

- Resident inquired about adding a stop sign and was referred to the County Road Commission
- Checks were presented and approved

7/12/23

- Resolution 23-8 to compensate Trustees for two meeting absences, each calendar year, was approved
- Discussion was held on the termination letter notifying residents of the \$75 library card fee
- Zoning Administrator's report was presented
- Treasurer's report was presented
- Discussion was held regarding an auto storage in the Township
- Checks were presented and approved

8/9/23

- Trustee Jennifer Kailing discussed update on involvement with Big Rapids Library; more information is needed from library and also getting library millage on upcoming February election ballot. Information will be presented at September meeting
- Placement of mailbox was discussed
- Zoning Administrator's report was presented
- Treasurer's report was presented
- Discussed replacement of shed; issue tabled
- Clerk gave an update on current status of upcoming Primary Election. Goodwell Clerk presented information and invited Norwich Township to partner with Goodwell; further discussion at September meeting
- Discussion concerning internet at town hall tabled until September's meeting
- New or updated sign needed at cemetery' Trustee Dan Wanink will look into
- Discussion regarding maintenance of exterior of town hall; Chuck Bonning will work on it
- Treasurer presented checks; bills were approved

9/13/23

- No current updates were presented regarding the Big Rapids Library issue
- Supervisor and Clerk will work on mailbox installation and security camera placement
- Dan Wanink contacted someone regarding cemetery signage
- Maintenance of town hall's exterior was discussed
- Zoning report was presented
- Treasurer's report was presented
- Supervisor requested Clerk check into brining of township's roads
- Resident expressed concerns over early voting process to be held at the County
- Resident expressed continued concern regarding auto storage in the township
- Election update shared and copy of Prop provided
- Treasurer presented checks; bills were approved
- Emergency Services Meeting may beheld at town hall; more details next month

- Discussed numerous dead trees, covered by gypsy moths, near the roads; Wanink to contact Road Commission

10/11/23

- Mailbox has been installed at town hall for elections.
- Clerk provided information regarding November 7th election
- Board continued discussion on library status
- Update on the Road Commission's involvement in dealing with tree removal along paved roads and "wash out" on Cypress
- New signage for Hungerford Cemetery was discussed
- Zoning Report was presented
- Treasurer's report was presented
- Resident continues to be upset with car business in Norwich Township
- Board recognized Chuck and Rachel Bonning for donating their time to make improvements to the exterior of the town hall.
- Treasurer presented checks; bills were approved

11/8/23

- Clerk provided information regarding November 7th election
- Clerk gave update on placing the Library millage on upcoming election; County to advise
- New signage for Hungerford Cemetery was discussed
- Zoning Report was presented
- Treasurer's report was presented
- Treasurer shared detailed information on Huntington's ICS investment program
- New flag to be purchased
- Supervisor discussed need for updating windows and siding on hall building
- Treasurer presented checks; bills were approved

12/13/2023

- Clerk discussed plans to put the Library millage on the August ballot
- Treasurer's Report was presented
- Isaiah Davison shared information dealing with Second Amendment Protection Resolution with an addendum to reinforce that protection
- Officer Vanderwall reported on township's safety; number of cases are down from this time last year
- Joni Morgan resigned from the Clerk position effective 12/31/23
- In addition to the Library millage, roads and fire may also appear on the August ballot
- Assessor requested approval for BS&A Online proposal to set up, at no cost to township, property search on line with a minimal charge per parcel
- Board discussed a pay raise for election workers and election assistant
- Board of Review member will receive required training in February
- Stacie Langworthy was appointed Clerk, effective January 1, 2024
- Checks were presented and approved

