

NORWICH TOWNSHIP PLANNING COMMISSION

WEDNESDAY, JUNE 2, 2025

7213 N Cypress, Big Rapids, MI 49307

Members Present: Chairperson Richelle Boerma, Ezra Scott, Jennifer Kailing, Marcia Stroko, Angela Barnes, Jill Gregory

Not Present: Secretary Ruth Scott

Public Attendees: None

Meeting called to Order at 7 pm

Pledge of Allegiance

Angela Barnes agreed to take notes and prepare minutes in Ruth Scott's absence

Approval of Minutes: Minutes were reviewed and all members indicated they had an opportunity to review the minutes of the March 5, 2025 meeting. Motion by Jennifer Kailing, seconded by Ezra Scott to approve the minutes of March 5, 2025. Ayes all, minutes approved.

Zoning Administrator report reviewed, with the Zoning Administrator not present. One of the issues on the report was the Special Use request of Duke VanderArk to allow the construction of several buildings for non-profit use by a private church. The project is still in the fund raising stage. The request has been forwarded to Supervisor Dan Wanink by the Zoning Administrator for Board Review and the application form has been provided to Mr. VanderArk.

Old Business: Survey

The survey has been reviewed by the Board and returned to Planning Commission. Changes included adding "years" to the residency question and "social events" on the question about use of the Township Hall.

The electronic version of the survey will need to have an identification function added in the form of a name and address of the person returning the survey. We also need a start and end date for the survey, which will be available when tax bills go out and end August 1, 2025. Comments at the end will be limited to 6 lines.

The electronic surveys will go into a "completed folder" on the computer and Ezra can print or provide in electronic form. Clerk Stacie Langworthy will keep the completed paper surveys until the end of the return cycle and then provide them to the Commission. Motion by Richelle to approve survey with 3 changes to the paper survey and 2 changes to the Electronic survey. 2nd by Marcia, ayes all, survey approved. The survey will be provided to Treasurer Phyllis Carlson before June 6 so they may be included in the tax bills.

Public Comment: None

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June 4, 2025

Cemetery Ordinance: There will be a special meeting regarding the adoption of the Cemetery Ordinance held on September 3, 2025 at 7:15 after the regular Planning Commission meeting. Angela Barnes indicated that she believed some information must be provided to the County Clerk and possibly the State before the Ordinance was officially valid, she will research those possible requirements and provide them to the members.

Motion to Adjourn at 7:48 pm by Angela Barnes, 2nd by Jennifer Kailing, ayes all. Meeting adjourned.