

**NORWICH TOWNSHIP BOARD MINUTES
FEBRUARY 12, 2025
APPROVED MINUTES**

The Norwich Township Board met at 7:00 PM on Wednesday February 12, 2025.

The following members were present: Supervisor Dan Wanink, Clerk Stacie Langworthy, Treasurer Phyllis Carlson, Trustees Jennifer Kailing and Stephanie Morgan.

Absent: None

Public Present: Nick Vawter

Dan Wanink called the meeting to order at 7:00 PM and led the attendees in the Pledge of Allegiance.

Motion to approve January 8, 2025 Draft minutes was made by Dan Wanink and seconded by Jennifer Kailing. All ayes. Motion carried.

COMMITTEE REPORTS

Zoning Admin. Report

See attached

UNFINISHED BUSINESS

Trustream update: Stacie informed the Board that the gray box should be installed soon.

NEW BUSINESS

Stacie made a motion to approve the D & B Brine bid for \$1,820.00 per application and Dan seconded.

The Budget was amended for the following:

\$ 500.00 from GF to building and grounds miscellaneous

\$ 155.00 from GF to supervisor operating expenses

\$ 136.00 from GF to supervisor wages (training)

\$ 1320.00 from GF to elections operating expenses

Dan made a motion to approve the above budget amendments, Stephanie seconded. All Ayes. Motion carried.

We will be receiving a written contract from Mecosta County EMS. It is going to the Mecosta County Board for approval and then to the EMS board for approval.

Projected budget for FY 2025-2026 was handed out to Board members and to be reviewed before the March meeting.

Stacie provided the Board with the monthly budget report.

Hall rental agreement- Stacie will make the revisions and bring to the March Board meeting for Board approval.

Internet usage agreement- Stacie will make revisions and bring to the March meeting for approval.

Phyllis made a motion to approve the 2026 mileage rate of .70 per mile and Stacie seconded. All Ayes. Motion carried.

Dan made a motion to approve Brian Story's Assessors contract for 4-20-2026 to 4-20-2029 and Jennifer seconded. All Ayes. Motion carried.

Phyllis shared the Investment Policy with the Board, thus making it available to new Board members.

Phyllis presented the updated Procedures and Internal Controls Policy for review.

Resolution No. 2025-5 Board members wages for training will be revised by Stacie and brought to the March meeting for approval.

Tires- The County does not have a grant for tires as of yet. They will keep us updated. Our Township will not be taking tires on Clean-up Day.

Dan is going to get the hinges for the side door.

April 1, 2025 the new Hall rental prices go in effect.

PUBLIC COMMENT

none

TREASURER'S REPORT

ROADS	\$101,077.95
EMS	\$ 37,772.33
FIRE	\$ 14,247.49
GEN. FUND	<u>\$268,463.12</u>

TOTAL \$ 421,560.89

Motion to approve Treasurer's report by Stacie, seconded by Dan. All Ayes.
Motion carried.

PRESENTATION CHECKS

Treasurer Phyllis Carlson presented the following checks for approval:

7553 Scott McCumber	\$ 30.00 Shoveling
7554 BS & A Software	\$ 485.00 Tax system/ service fee
7555 Newaygo Co. Clerk	\$ 663.60 Nov. Early voting Exp.
7556 Bob Spedoski	\$ 390.00 Snow plowing
7557 Freeman Propane	\$ 338.37 Propane/hall
7558 Great Lakes Energy	\$ 181.84 hall/ Cemetery
7559 Election Source	\$ 615.00 (5Yr) Annual maintenance
7560 Dakota Jones	\$ 330.56 2024- W-2 ect.
7561 Stephanie Morgan	\$ 119.82 Training wages
7562 Jennifer Kailing	\$ 176.93 Training wages/mileage
7563 Phyllis Carlson	\$ 177.87 Training wages/ off. supp.
7564 Dan Wanink	\$ 983.47 Tr. wages/ Mileage/Reimb.
7565 Stacie Langworthy	\$ 441.96 Train. wages mile QB etc
7566 Michigan Withholding	\$ 961.66 MI. tax withholding

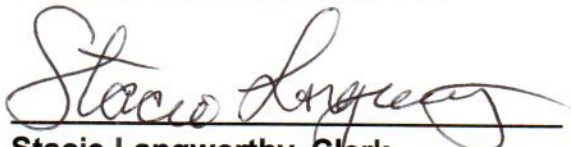
Motion to approve checks to pay the bills made by Stacie, seconded by Jennifer.
All Ayes. Motion carried.

PUBLIC COMMENT

none

Motion to adjourn meeting made by Jennifer, seconded by Dan. All ayes. Motion carried.

Meeting adjourned 9:04 PM


Stacie Langworthy, Clerk

Norwich Township

Zoning Administrator's Monthly Report January 2025

Nick Vawter

1-07-25

I received an email from Caleb Newlin who's mother Agnes Newlin owns property at 8101 7 Mile rd. Caleb and his mother were wanted to know how to put 2 homes on the same parcel. I explained that this was not permitted. I also explained that if they just proceeded with the land division that they previously applied/approved for 2 months ago that they could build a 2 nd home on the new parcel.

1/22/2025

I received a call from Christine Yeager requesting a Zoning application for her daughter. I emailed her a form.

NORWICH TOWNSHIP BUDGET HEARING

A Public Budget Hearing was held at 7213 N Cypress Ave, Big Rapids, MI on March 12, 2025 at 7:30 PM.

Supervisor Daniel Wanink called the meeting to order at 7:30 PM

The following Board members were present: Daniel Wanink Supervisor, Stacie Langworthy Clerk, Phyllis Carlson Treasurer, Jennifer Kailing and Stephanie Morgan Trustees.

The following public were present: Joel Schultz, Elery Barnes, Tim Boerma , Jill Gregory, Richelle Boerma, Judy Davis.

Members absent: None

Adding \$200 to the Planning Board Print and Publishing for the survey flyers.

The Board approved the following Resolutions, each by roll call vote; all Ayes:

Fire Fund 2025-2026 No. 2025-01

EMS Fund 2025-2026 No. 2025 02

Road Fund 2025-2026 No. 2025-03

General Appropriations Act 2025-2026 No. 2025-04

Jennifer Kailing made a motion to approve the above listed Resolutions and Phyllis Carlson seconded. All Ayes. Motion carried.

Stacie Langworthy made a motion to adopt the FY 2025-2026 Budget and Phyllis seconded. All Ayes. Motion carried.

Public Comment: None

Motion to close meeting was made by Daniel Wanink and seconded by Phyllis Carlson.

Meeting closed at 7:54 PM