

NORWICH TOWNSHIP BOARD MEETING

OCTOBER 9, 2024

APPROVED MINUTES

The Norwich Township Board met at 7:00 PM on Wednesday, October 9, 2024.

The following members were present: Supervisor Tim Boerma, Clerk Stacie Langworthy, Trustees Jennifer Kailing and Dan Wanink. Deputy Treasurer Judy Davis.

Absent: Treasurer Phyllis Carlson.

Public Present: Richelle Boerma, Rachel Bonning, Chuck Bonning, Newaygo County Deputy Andrew Disu.

Tim Boerma called the meeting to order at 7:00 PM and led the attendees in the Pledge of Allegiance.

Motion to approve September 11, 2024 minutes was made by Dan Wanink and seconded by Jennifer Kailing. All Ayes. Motion carried.

OLD BUSINESS

Dan Wanink gave an update on the tree work at the cemetery stating that the work will be started the week of October 21st. The work will be done by Amazing Grace Tree Service. Stacie is to provide Dan with a Hold Harmless Contract. Stacie also said that we will need to get a copy of their liability insurance for Work Comp. Audit.

NEW BUSINESS

Jennifer gave an update on Cemetery Ordinance from the Planning Commission. She will send a copy of the duties to Stacie and rest of Board. Will table and go over at next month's meeting after Board has had time to review them.

Stacie gave an update on the signatures obtained for correction of the errors on 2022 and 2023 SS & Medicare. Stacie told the Board that all but 3 people, Jennifer Kailing, Richelle Boerma and Tim Boerma have signed the paperwork. Jennifer and Richelle agreed to sign tonight and Tim refused for personal reasons. Stacie stated that we cannot resolve the issue with the Government until everyone signs and that we could get penalized. Tim stated that he understood that we may get penalized.

Dan updated the Board on the yellow jackets and kitchen window. He sprayed for the bees and bombed the hall. He called Jill to let her know that it would need to be cleaned after the flies passed.

Phyllis had informed the Board prior to the meeting that we need a new vacuum for the hall. Tim made a motion to approve up to \$200.00 to purchase a vacuum and Dan seconded it. All Ayes. Motion passed.

The Sexton position was discussed and it was determined that it will be at least 6 months before we have anything finalized and Mark is ok with continuing as long as it takes to get things organized and find a replacement.

Stacie discussed the mowing at the Cemetery and Hall. She said that we should get Bids from contractors so we can be better informed on how to prepare next year's mowing contract. She also stated that we need to figure this out so we can have an idea of cost when we do next year's budget. Dan agrees to take this duty on. He will try to have an update for the next meeting.

Tim showed the Board the BOR audit and gave it to Stacie to file. Brian has done a great job. The Audit went very well.

Stacie updated the Board on the hours Dakota has used for the SS and Medicare issue and other duties. She has over 30 hours and is only charging us for 30 hours. Dan made a motion to pay Dakota \$1050.00 and Tim seconded. All Ayes. Motion carried. As prior the Board will be updated on any further hours that have not been already approved. Tim asked about the QuickBooks training and Stacie said that there are hours approved for that already and was not sure if it was 3 or 4 hours each for Treasurer and Clerk with some of the hours being used to train both at the same time. Stacie stated that Dakota is meeting with Phyllis on 10-14-24 to begin her training. Judy Davis the deputy Treasurer will also be attending.

ZONING ADMIN. REPORT

See Attached

PUBLIC COMMENT

Newaygo County Deputy Andrew Disu introduced himself as the new Patrol Officer in our area. He stated that there are no current concerns other than speeding on 9 Mile Rd.

TREASURER'S REPORT

EMS \$	50,765.678
FIRE \$	371.95
ROADS \$	69,844.92
GEN. FUND \$	<u>291,270.13</u>
TOTAL \$	412,252.68

Motion to Approve Treasurer's Report was made by Stacie and seconded by Dan. All Ayes. Motion carried.

PRESENTATION OF CHECKS

Deputy Treasurer Judy Davis presented the following checks for approval:

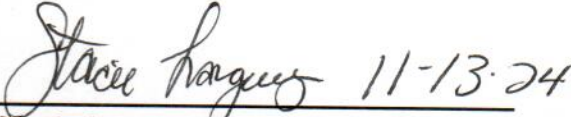
7447 VOID	\$ 22.27 SS & Medicare reim.
7448 VOID	\$ 8.82 SS & Medicare reim.
7477 Richelle Boerma	\$ 22.28 SS & Medicare reim.
7478 Tim Boerma	\$ 8.72 SS & Medicare reim.
7479 Stacie Langworthy	\$182.23 Off. Supplies
7480 Mecosta Co. EMS	\$ 27,256.92 Contr. Services
7481 Great Lakes Energy	\$ 149.54 Hall / Cemetery
7482 Election Source	\$ 43.32 Election Oper. Ex.
7483 James Dennis	\$ 340.00 Lawn Care Hall/Cemetery
7484 United States Treasury	\$1,872.00 941 Quarterly
7485 Ezra Scott	\$ 39.24 Plan. Board wages
7486 Ruth Scott	\$ 85.42 Plan. Board wages
7487 Jennifer Kailing	\$ 39.24 Plan. Board wages
7488 Marcia Stroko	\$ 39.24 Plan. Board wages
7489 Jill Gregory	\$ 39.24 Plan. Board wages
7490 Richelle Boerma	\$ 48.48 Plan. Board wages
7491 Phyllis Carlson	\$ 110.82 Website Management

Jennife made a motion to approve the checks and pay the bills and Dan seconded. All Ayes. Motion carried.

PUBLIC COMMENT

None

Motion to adjourn meeting was made by Jennifer and seconded by Dan at 7:35 PM. All Ayes. Motion carried.


Stacie Langworthy, Clerk

Norwich Township

Zoning Administrator's Monthly Report September 2024

Nick Vawter

9/5/2024

I received a call from Tim Boerma who provided me with the name and number of a Norwich property owner (Mike) who wanted information on erecting a small hunting cabin on his property. I called Mike and he explained that he only wished to build a structure under 600' sq. I informed him that our minimum size requirement is 800' sq. I informed him that I could not approve his request.

9/11/2024

I received a call from Tony Foster on 9 mile rd and Cottonwood. He was requesting a Zoning permit to start construction on a new home on a 40 acre parcel that he just purchased last month. I approved his request.

9/30/2024

I received a call from Jeff Thomas who wanted to split 5 acres off from a 71-acre parcel he owns at 9410 Pine Ave. He split was conforming, so I approved.