

**NORWICH TOWNSHIP BOARD MEETING
JANUARY 08, 2025
APPROVED MINUTES**

The Norwich Township Board met at 7:00 PM on Wednesday January 8, 2025.

The following members were present: Supervisor Dan Wanink, Clerk Stacie Langworthy, Treasurer Phyllis Carlson, Trustees Jennifer Kailing and Stephanie Morgan.

Absent: None

Public present: Tim and Richelle Boerma

Dan Wanink called the meeting to order at 7:00 pm and led the attendees in the Pledge of Allegiance.

Motion to approve December 11, 2024 Draft minutes was made by Stacie Langworthy and seconded by Stephanie Morgan. All Ayes. Motion carried.

OLD BUSINESS

- MTA annual conference - Board agreed to see how next week's training goes.
- Truestream- Board approved to move forward with the internet \$73.99 a month plus taxes and fees. Installation fee is waived.
- Parking lot lines and sealing- Tabled until April
- Ballot bags- Stacie updated the Board she received bags and took them to the County Clerk's office to wait to be certified by the Board of Canvassers this month.
- Replacement for David Kailing - Doug Worrell will be taking his place
- Paperwork was turned in for BOR required training
- Town hall rental & TV - Raising hall rental to \$75.00 for residents and \$150.00 for non residents/ groups. The deposit will be \$50.00 for both types of renters. The Board approved up to \$400.00 for a TV with Roku and internet.

Phyllis Carlson made a motion to approve the Purchase up to \$400.00 for a TV and to raise the hall rental prices as stated above. Also to go forward with Truestream internet. Stephanie Morgan seconded. All Ayes. Motion carried.

The board went over the cemetery ordinance and Sexton duties and submitted changes to Jennifer to take to the next Planning Board meeting.

NEW BUSINESS

Stacie Langworthy made a motion to amend the budget to move \$800.00 from General Fund to BOR training Dan Wanink seconded. All Ayes. Motion carried.

Stacie Langworthy made a motion to amend the budget to move \$900.00 from General Fund to Board members training Dan Wanink seconded. All Ayes. Motion carried.

Stacie Langworthy made a motion to amend the budget to move \$1,750.00 from the General Fund to the Township Board Auditor for F-65 work and Phyllis seconded. All Ayes. Motion carried.

Stacie Langworthy handed out the monthly budget report

Stacie Langworthy reported that the Workers Comp. audit has been completed.

Phyllis Carlson gave an update on the CD mature date 1/22/2025

ZONING ADMIN. REPORT

See attached.

PUBLIC COMMENT

Tim Boerma inquired about the Social Security & Medicare tax issue. Stacie Langworthy told him it was submitted and we are waiting to hear from them. Phyllis Carlson will be voiding the outstanding checks that were not cashed for this issue.

TREASURER'S REPORT

ROADS	\$ 39,018.00
EMS	\$ 26,246.71
FIRE	\$ 2,810.96
GEN. FUND.	\$ 291,446.68

TOTAL	<hr/> \$359,522.35
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Motion to approve Treasurer's report was made by Dan Wanink and seconded by Stacie Langworthy All Ayes. Motion carried.

PRESENTATION OF CHECKS

Treasurer Phyllis Carlson presented the following checks for approval:

7536 Michigan Twn assoc	\$ 33.00	Zoning Admin. Focus Subscr.
7537 Accident Fund Ins	\$ 1,009.00	WC Audit, premium
7538 Scott McCumber	\$ 30.00	Shoveling for Town Hall
7539 Bob Spedoski	\$ 130.00	Snow Plowing
7540 Michigan Twn assoc	\$ 750.00	Township Board Training
7541 Gabridge & Co	\$ 2,750.00	F-65 Preparation Fee
7542 The Pioneer Grp	\$ 90.30	Meeting Dates Publication
7543 Stacie Langworthy	\$ 310.15	Reimb. Office Supplies, Mileage, Etc.
7544 Jill Gregory	\$ 66.07	Janitorial Services for Hall Rental
7545 Dakota Jones	\$ 105.00	QuickBooks Training
7546 United States Treas.	\$ 1,951.02	941 Quarterly Payroll Taxes (Q4)
7547 VOID	VOID	VOID
7548 VOID	VOID	VOID
7549 VOID	VOID	VOID
7560 Great Lakes Energy	\$175.84	Electric for Town Hall & Cemetery
7561 Dakota Jones	\$105.00	QuickBooks Training
7562 Michigan Twn Association	\$300.00	BOR Training

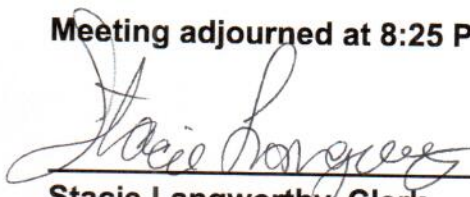
Dan Wanink made a motion to approve the checks to pay the bills and seconded by Stacie Langworthy. All Ayes. Motion carried.

PUBLIC COMMENT

NONE

Motion to adjourn meeting was made by Jennifer Kailing seconded by Stephanie Morgan.

Meeting adjourned at 8:25 PM

 Feb 12, 2025
Stacie Langworthy, Clerk

Norwich Township

Zoning Administrator's Monthly Report December 2024

Nick Vawter

12-04-24

I received a call from Kevin McReynolds at 5295 Cottonwood Ave. He was wanting to perform a split on a 12 acre parcel that was adjoining to his 28 acre parcel/residence. He requested to split off 5 acres which has a home on it. The remaining 7 acre would become non-conforming so I explained the only way to do this was to add the 7 acre remainder to his 28 acre parcel. We worked though this over a couple of weeks and it is now complete.

12/19/2024

I received a request from an appraiser for zoning at 9044 7 Mile Rd. I replied that this parcel is zoned Agricultural.