

NC Eagles Booster Club

Executive Board and Alumni Mixer Meeting Minutes: January 12, 2025

6:00pm, via Zoom

Board Members:

Present: Kimberly Keys (Treasurer), Yolanda Polk (President), Courtney Holmes (Treasurer), Emmett Osburn (Chief Technology Officer) Leya Williams (Band Liaison), Meisha Whitt (Director of Membership) and Eboni Murphy (Secretary)

Absent: Undraya Norwood (Vice President)

Proceedings:

- *Meeting called to order at 6:04 pm by Yolanda*
- *Approval of prior board meeting minutes (1/5/25)*

President's report

- Draft of scholarship award check (pending votes)
 - Voted for #3 (GroupMe)
 - \$75.00 printing fee (paid via Zelle)
- T-shirt Design (working with Fiverr to find the right person for design)
 - Need to discuss what we want it look like
 - Variations of shirts
 - Look at doing a scholarship to come up with a design
- Mr. Daise (Band Director)
 - Schedule a monthly meeting
 - Planning period 2-3 pm
 - Divas Coach
 - Financial request for 4 jackets (paid via Zelle)
 - Amazon order \$264.20
 - Vote for Kayla Reese (additional band liaison) (4 votes "yes")

Treasure's report

- Account balance \$2180.03
- Fundraising opportunities
 - Big Ticket (obtain clarification)
 - Chick-fil-a (solely for the band)
 - Need 3 dates in February (Leya will follow-up with Mr. Daise)
 - Title Wave (obtain more information)

Chief Technology Officer's report

- Website
 - Photos obtain will be on the site (ongoing)
 - Embedding codes (pending)
- Application 501©3
 - Information submitted 9/25/24
 - Seek if IRS will back date the 501©3 application (pending)
 - Waiting on IRS approval for 501(c)3 (pending)
 - IRS website states 120 days for processing
 - Legal zoom states 90 days for processing

Band Liaison report

- Only 1 homeless family
 - Courtney provided the homeless liaison information to be passed along

New Business

- Awarding scholarship
 - 1/16/25 @ 10:00 am
 - NCEBC signage and balloons
 - Social media notifications
 - Live on Facebook and photos
 - Yolanda, Courtney, Eboni will be present
- General meeting
 - Powerpoint Presentation
 - Accomplishments
 - Review of financials
 - What plans are for the upcoming year
 - Committee volunteers
 - "Ask from the school and extra-curricular clubs"
 - Band/DIVAS
 - Testing snacks
 - Teacher appreciation
 - Alumni food trucks
 - Newsletter can be emailed out to members
 - Quarterly meeting
 - Flyer for communication
- How to handle financial request for purchases
 - Will the funds be sent directly to requester and must provide proof of purchase
 - Booster Club officers to make purchase (need to look further at this as it will become time consuming)

- Alumni basketball game 1/19/24 (Riverdale HS)
 - Membership Table
 - Kim, Miesha will be present
 - Contact Coach Hill for clarification
 - Vendor fee
 - T-shirt sales (who gains a profit)
 - Time for membership table set-up
- Officer Elections
 - Need to review on voting for new officers
 - Decide on how to move forward with a grant writer for upcoming year

Old Business

- Consent form for photos
 - Working on GA legal jargon
- Alumni Mixer
 - JR Crickets and Yummy's quote provided
 - Vote for Yummy's (5 votes yes)
 - No deposit needed for venue
 - Menu options were provided (will request a new menu with \$750 budget)
 - Budget \$750-\$900
 - Vote (1 nay) and 4 (yes)
 - EventBrite (ticket platform) will have fees to pass along to purchaser
 - Tickets \$10 per person (advance)
 - Tickets \$20 per person (door)
 - Schedule for door coverage between officers
 - Fundraiser table
 - Schedule for door coverage between officers
- Alumni Gala
 - Tentative date Mid November or Early December
 - Suggested date 11/15 or 12/13 (need to discuss further)
 - Fundraiser
 - Fish fry or car wash at Coco's Café

ACTION ITEM

- Giant dry erase check (Yolanda)
- Budget meeting with President and Treasurers (pending)
- Promote Blanket fundraiser (ongoing)
- Schedule meeting with Mr. Daise (band director)~ Yolanda
- Schedule meeting with Coach Troup (athletic director) ~Eboni
- Flyers for General Meeting and Alumni Mixer (Miesha)

- Consent photo form to reflect GA code (Kimberly)
- Announce general meeting (via social media platforms and member email blast)

- Meeting adjourned at 7:33 pm
- Minutes submitted by Secretary, Eboni Murphy.

Award Scholarship to Student recipient 1/16/2025 @ 10:00 am (NCHS~media center)

General Booster meeting 1/16/2025 @6:30 pm (virtual)

Executive Officers Booster meeting 1/26/2025 @6:00 pm (virtual)