

NC Eagles Booster Club

Executive Board Meeting Minutes: December 17, 2024

7:30pm, via Zoom

Board Members:

Present: Undraya Norwood (Vice President), Kimberly Keys (Treasurer), Emmett Osburn (Chief Technology Officer) Leya Williams (Band Liaison) and Eboni Murphy (Secretary)

Absent: Yolanda Polk (President), Courtney Holmes (Treasurer), and Meisha Whitt (Director of Membership)

Proceedings:

- *Meeting called to order at 7:48 pm by Undraya*
- *Approval of prior board meeting minutes (12/3/24)*

Chief Technology Officer's report

- Account balance \$2337
 - Goal setting \$500/monthly (voted)
 - Achievable through fundraisers and donations
- Website
 - Photos obtain will be on the site
- Application 501©3
 - Information submitted 9/25/24
 - Seek if IRS will back date the 501©3 application (pending)
 - Waiting on IRS approval for 501(c)3 (pending)
 - IRS website states 120 days for processing
 - Legal zoom states 90 days for processing

Band liaison's report

- Mr. Daise would like to do the fundraiser before/after Spring Break
 - Band performance during fundraiser
- 1st week in July (leadership camp)
- Homeless families (need clarification if it is 1 or 2 families)
 - List provided by 1 family (T.D.) as of 12/12/24
 - Family needs weekly MARTA fare (expires tomorrow)

New Business

- Look for specific fundraiser for band to participate
 - Car wash or Chick-fil-A
 - Obtain early in the year dates from Mr. Daise
- Clothing/Pantry Drive (more discussion to come)
 - Need to seek storage
- Cap on financial assistance with families
 - Initial assistance \$100
 - Wal-Mart order will be placed for T.D. family (Leya will pick up and deliver)
 - Undraya and Emmett will obtain snacks/pantry items
 - Storage tote (will be donated by Leya)
 - MARTA weekly fare (sent \$25.00 via CashApp-receipt requested)
 - Cap will be \$200

Old Business

- Scholarship applications
 - 1 applicant as of today

- 20% of Booster bank account funds need to be used by 12/31/24

ACTION ITEM

- Reach out to the senior counselor to push scholarship application (Ebony)
 - Giant dry erase check (Yolanda)
 - Consent form for photos (Kimberly)
 - Budget meeting with President and Treasurers (pending)
 - Develop newsletter general members (pending)
 - Develop presentation visual for general meeting (pending)
 - Promote Blanket fundraiser (ongoing)
 - Schedule next Gala meeting (Miesha/Anitra)-pending
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- Meeting adjourned at 8:45 pm
 - Minutes submitted by Secretary, Ebony Murphy.

Executive Officers Booster meeting 1/5/2025 @6:00 pm (virtual)

General Booster meeting 1/8/2025 @6:30 pm (virtual)