

NC Eagles Booster Club

Executive Board Meeting Minutes: March 19, 2025

6:30pm, via Microsoft TEAMS

Board Members:

Present: Undraya Norwood (Vice President), Kimberly Keys (Treasurer), Yolanda Polk (President), Emmett Osburn (Chief Technology Officer), Meisha Whitt (Director of Membership), Leya Willis (Band liaison) and Eboni Murphy (Secretary)

Absent: Kayla Reese (Band liaison) and Courtney Holmes (Treasurer)

Proceedings:

- *Meeting called to order at 6:41 pm by Yolanda*

President's report

- Withdrawal of resignation
 - Commitment to better communication
 - Focus on mission and goals of the Booster Club
- College Park Skyhawks fundraiser (3/29/25)
 - NCHS Band to perform (pending update from Mr. Daise)
- Meeting with Treasurer (3/18/25)
 - Update spreadsheet
 - Automate to transfer to PDF (forecast with income & expenses)
 - Balance updated month end
 - Previous month by 15th of each month
- Virtual address
 - Proposal email need to decide on monthly expense

Vice President's report

- College Park Skyhawks event
 - Each member sale min 3 tickets

Treasure's report

- Account balance \$3308.56 (deduct \$500 earmark scholarship funds)
 - Deposit of Gofundme
 - Eventbrite ticket sales \$770
 - Alumni Mixer door

Chief Technology Officer's report

- Website
 - Amazon wish list (band, testing snacks and school supplies), meeting minutes (ongoing)
 - Membership application and fee (link on site)

- Cloud storage
 - Outlook has been updated

Old Business

- Alumni Mixer (debrief)
 - Ticket sales were good
 - New members
 - Communication better with everyone
 - Weather was a factor of low turnout
 - Send “thank you” card to Ice Bar Lounge (no venue fee)
 - DJ was good
 - Future venue
 - how they serve food/drinks
 - parking lot patrol
 - Open mic
 - Space was good (need to push more for mingling)

New Business

- Proposal for Spring Fling fundraiser for Family and Friends (present by Leya)
 - Tentative 5/10/25 @ JR Crickets
 - Figure out a % to bring to JR Crickets (no ticket sales)
 - Décor ~Leya
 - Promote event w/ flyer (personal and booster club social media- posting 2x/day)

ACTION ITEM

- Contact JR Crickets ~Eboni
 - Obtain more dates outside of May
 - Go Daddy and Microsoft invoices ~Emmett
 - Fall Scholarship Award Letter ~Eboni
 - Need to develop a letter of requested information to release funds to recipient
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- Meeting adjourned at 7:31 pm
 - Minutes submitted by Secretary, Eboni Murphy.

Executive Officers Booster meeting 4/19/2025 @6:30pm (virtual)