



Warren County Ohio Beekeepers

Cadence: Monthly

Event: Officers' Meeting

Date: 6/1 Meeting 6:30-8:15pm

Participants

- **Present:** Jess (Acting Secretary), Laura (President), Anya (Vice President)
- Bernie and Dallas (Co-Educators), **Dallas Jackson joined as Co-Educator Team**
- **Not Present:** Justin (Treasurer)

I. Welcome & Agenda (Facilitator) – 5 min

- Meeting goal(s): Upcoming Picnic at Bowyer, Fair, additions
- Previous Meeting:
 - OSBA Event – October 23 (Kent State) Anya updated at the end of the meeting.
 - Submission deadline: Early September
 - Pros: State visibility, legislative engagement, objective alignment
 - Cons: 4-hour travel, requires presentation submission
 - Bee Expo / International Bee Festival (Louisville, KY) – January 8–10, 2026
 - Pros: Educational talks, vendors
 - Early bird tickets will open July . Consider: Should we go to be present b/c it's state.
 - Laura | Anya present?, Starting Apiary, Fair, Bee School, Fair Market, partnership with the zoo.

- Action: Find the time frame for submissions. Secretary sent email.
- **Discussion topics: (tabled for next month) due to Apiary Event | Fair Discussion**
 - Reopening beekeeping scholarships (funds available)
 - Club engagement ideas: Table banner (bought)
 - Welcome kits,
 - Annual team-building dinner
- Key announcements: None at this time.

II. Finance Report (Treasurer/Backup) – 5 min

- Reporting period: May 1-May 31st
- Filling in for Justin- Anya filling in.
- Finance report: Month prior 1st.
Primary account-
- Beginning balance: \$1345
- Ending balance: \$1062. 29
- Key notes (expenses, income, trends):  projects2026
 - Happy Bee Acres
 - Dadant
 - Paypal transfer \$450- petty cash as well.
 - \$1000 balance.
 - *\$50 equipment check for Mike H. today*
 - *upcoming purchase Layens extractor July 2*
 - 2 CDs expiring-
 - *Larger: July 2nd*
 - *Smaller: October 2nd*
 - **Action- Laura and Anya**
 - *Pull out of CD and decide on how to reinvest (suggested by Dallas and confirmed by rest of team)*
 - *Contact Sharefax Bank, Debit card(update)*
 - *Bi-Laws spending thresholds.*
 - *Lans_extractor bought by Dallas and we reimburse.*

III. Membership & Policies – 5 min

- Membership updates: Up 6 (200%)
- Bee Extractor Usage: 2 (1 in Que)
-  2026 Memberships Data: Bee School Black, Firsts & Renewals Orange
- Policy updates/discussion: Bee Extractor | Policy tracking?

- File:  Hive Dashboard 2026
 - How do we come up with process-communication on the web.
- **Action Items: What do we want to start tracking?** Jess Gray:
 - How are we measuring success? Develop a system for engagement of our membership? 60 members and 5% increase.
 - Add a stretch goal and actual.
 - Action steps: Jess work with Anya on showing measurements?
 - Action steps: Team to start Ideas to start thinking around:
 -  WCOB Beekeepers Success Measures
 - Reinstate the door prizes
 - start to include. Point system, sell tickets, engagement, Annual planning meeting - priority and goals,

IV. Secretary & Communications Update – 5–10 min

- **Minutes status:** Minutes from the last meeting were completed and distributed. Please let me know if there are any corrections before approval.
- **Newsletter updates:**  Attendance2026
- Website/social updates:
 - social media activity- Did not discuss
 - TABLED FOR NEXT MONTH: Below due to time constraints:
 - Tabled: Jess ask for next month:
 - Outreach: as any other outreaches? Add in Maybe in newsletter?
 - event promotion,
 - Tabled: website/newsletter updates: we updated monthly, recent ask to add honey map.
 - Tabled: fair communication, -Fair Sign up Rotations?
 - Tabled: school/community contacts,
 - or membership communication.
- **Action Required: Communication needs: Still Open-** Repost in newsletter.
 - one person applied-FB issue. Maybe later
 - Desire to re-engage younger members to help volunteer more.

V. Club Apiary Update – 15 min

- Project updates: June Apiary Event
- Updates/progress:  BowyerFarmDinner2026 Count: 25

- **15-Minute Ribbon Cutting Outline**
- Successes: Parks to be involved, Food , and Honey. Meeting to happen.
- Challenges & dependencies: Parking
- Decisions made: Push back timing for food and adjust to newsletter.
- **Action Item:** Laura will follow up with Mark Fisher to develop a one-page agreement outlining expectations and clarifying any gray areas related to the honey partnership.

Topics to address include:

- Honey harvesting expectations and responsibilities
 - Selling honey through the shop and purchasing arrangements
 - Use of the shed and storage space
 - Signage and branding guidelines
 - Any other areas where responsibilities or permissions need clarification
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- Purchases/expenses: Chicken (Chick Fil-A- Justin to pick up. Laura order)
 - **Action Items:**
 - All Team will be there to help set up at 3pm and Tear down
 - Clean up crew- Jess needs to leave early due to other prior commitments
 - Laura- Supplies bought, Water-coolers, ice, Bee suit
 - Jess- Bee Suit?, Ropes and stanchions to tape off area around bees so non-members won't walk in front.
 - Dallas- Epi Pen
 - Anya-Water-coolers, ice
 - Chicken order- Laura
 - pick up Chicken-Justin

VI. July 20-24 Fair- 15 min

- Project: Fair & Fair Committee
- Update: Bernie
- Last Year's recap:
 - - *We went Tues-Fri 4-8 and set up w/ Farmer's Bureau*
 - - *We had an treasurer officer open with cash box and each evening of the shift, the officer took home the cash box and got it to the next officer in line for the next day*
 - - *We raffled off a hive for \$5 raffle tickets or 3 for \$10*
 - - *Members (Rose and Alan) sold their honey for \$18, Laura clay bee decorations, and t-shirts for \$15 or free for signing up as a new member*

- - *Bernie borrowed John F's observation hive and Rose & Alan shared their bees*
- - *We displayed a bee suit, and had free brochures and club business cards*
- Challenges & dependencies: Observation Hive (solved), Honey sales (consignment again)?
- Decisions made: Skip month and come for the come for the July morning and
- Purchases/expenses: Some things from picnic
- Operations status: Apple Fest- instead and Bernie will find out
 - Honey to sell, hive to raffle
- **Action Items:** - *Tabled til Bernie finds out vendors are a go. Proposal to cancel and wait til next year. Do Applefest this year instead. Let's submit honey for judging representatives: Anya & Laura, encourage other club members, Sign Ups*

VII: OSBA Criteria Update:

- *Anya reviewed status-believes we are well within Gold Status*
 - *Goals 12 criteria and qualify.*
 - *Points for bronze, silver, etc.*
- **Action:** Added [OSBA Current Newsletter to our Newsletter](#) *Jess completed*

Next meeting: July 6, if not meeting for the fair and 5 days prior 11th apiary.

Meeting Adjourned: End of meeting 8:15 pm

IX. Action Items & Next Steps **Key: **Outstanding from Month Prior****

Task	Owner	Due Date	Notes	Date Completed
Apiary Event				

Task	Owner	Due Date	Notes	Date Completed
Apiary Event: Set up and Tear down	All Team All Team will be there to help set up at 3pm and Tear down	Clean up crew- Jess needs to leave early due to other prior commitments		
Order Chicken, Supplies bought, Water-coolers, ice, Bee suit	Laura			Ordered chicken 5/6
Pick up chicken?	Justin			
Water-coolers, ice, any items from Marketplace event prior?	Anya			
Epi Pen, Zipties, rope and stakes	Dallas			
Bee Suit?, Ropes and stanchions to tape off area around bees, zipties	Jess			Ready to go.

Task	Owner	Due Date	Notes	Date Completed
Meeting Tasks				
Submission deadlines: OSBA and Bee Expo	Jess	Next meeting		Jess emailed June 2
Visit Sharefax bank: Pull CDs, Debit Cards	Laura Anya			
Reimburse Dallas- Lans Extractor	Club	When CD's open up		
Add in Update of Communications person still needed	Jess	By next newsletter		Added in template
Update Measurement for OSBA standards- place link in file.	Anya			completed

Consider: One week prior to meeting have team add in updates reviewed so we can be ready for meeting. Financials in, updates from OSBA and tasks completed.

Tabled for next agenda: any light yellow

VII. Special Topics / Presentations – 15 min

- Topic:

- Presenter:
- Key takeaways:
- Discussion for opening up for speakers for- Fall of Next Year? JanuaryClass and ?
-  Year-long speaker calendar

VIII. Project Debrief

- Project name:
- Updates/progress:  BowyerFarmDinner2026
-  15-Minute Ribbon Cutting Outline
- Successes:
- Challenges & dependencies:
- Decisions made:

IX. Open Discussion

- New ideas:
- Opportunities:
- Questions/concerns:

X. Action Items & Next Steps

Task	Owner	Due Date	Notes

X. Upcoming Events & Reminders

- Event: Last minute sign up and reminder of no meeting for June, but Apiary dates.
- Date:
- Notes:

Adjournment

- Time:
- Next meeting date: