



Discover Dynamix Privacy Policy

Our contact details

Phone Number: 07793748513

E-mail: contactus@discoverdynamix.co.uk

We last updated our policy on 12th January 2024

The type of personal information we collect

We currently collect and process the following information:

- Personal identifiers, contacts, and characteristics (for example, name and contact details) of clients and suppliers.
- Health declaration forms
- Consent forms.
- Photographic consent.

How we get the personal information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- General consent for an agreed activity or programme
- Photographic consent for an agreed activity or programme
- Health information for an agreed activity or programme to ensure facilitators know of any health information that may impact safety, enjoyment, and accessibility of any activity you may be taking part in
- Contact details for suppliers.
- Contact details for clients.
- Contact details from potential clients.

We may share health and consent information with medical authorities to provide medical treatment if deemed necessary.



Under the UK General Data Protection Regulation (UK GDPR), the lawful bases we rely on for processing this information are:

- (a) Your consent. You can remove your consent at any time. You can do this by contacting discoverdynamix@gmail.com**
- (b) We have a contractual obligation.**
- (c) We have a legal obligation.**
- (d) We have a vital interest.**
- (e) We need it to perform a public task.**
- (f) We have a legitimate interest.**

How we store your personal information

Your information is securely stored and kept for periods of time relevant to the purposes it has been gathered:

Type of personal information	Length of time it will be kept	How it will be destroyed
Client and supplier	Indefinitely	Removed from files
Health Declaration forms	We will keep your personal information for as long as necessary to provide you with services and in line with our legitimate interests outlined above. Unless you ask us not to, we will review and possibly if no further action has been taken after one year.	Electronic – removed from files Paper – secure shredding
Consent forms	We will keep your personal information for as long as necessary to provide you with services and in line with our legitimate interests outlined above. Unless you ask us not to, we will review and delete your personal information if no further action has been taken after one year.	Electronic – removed from files Paper – secure shredding



Photographic consent	Indefinitely	Removed from files & copies on any devices
Incident/accident reports	We will keep your personal information for as long as necessary to provide you with services and in line with our legitimate interests outlined above. Unless you ask us not to, we will review and possibly delete your personal information in the case an account has been created on the system and no further action has been taken after one year.	Electronic – removed from files

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.



You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please email contactus@discoverdynamix.co.uk if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>