

Vacation Policy:

Each child enrolled at Happy Hearts Learning Center will receive one free week per year for vacation purposes. The following rules apply:

- The child must have been enrolled at Happy Hearts Learning Center for at least 3 months to be eligible for the free week of vacation.
- You have notified the Director or Assistant Director prior to the absence by filling out a “Vacation Notice” form and giving it to management **at least two weeks** before the vacation will be taken.
- Your child is absent all 5 days in a single week (Monday – Friday); and the days must be operating business days- not holidays when center is scheduled to close. The child must be absent the entire week for the free week to be allowed. Discounts are not given on a per day basis.
- Vacation credit cannot be carried over to the next year.
- Accounts must be current and paid in full.
- Tuition credit will be added to the following month’s tuition statement

Your child’s vacation week may not be used within the two week notice period of your child’s disenrollment.

I have received HappyHearts Learning Center 2025-2026 school calendar and reviewed vacation policy. I acknowledge and accept HappyHearts vacation policy and annual calendar. All this can be found at www.happyheartslc.com

Student Names: _____

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____