



Trustees' Annual Report for the period						
From	Period start date			To	Period end date	
	01	April	2019		31	March

**Section A Reference and administration details**

Charity name	Dog Assistance in Disability
Other names charity is known by	Dog A.I.D.
Registered charity number (if any)	1178719
Charity's principal address	Earlyworld House, 7 Darwin Court
	Clayton Way, Oxon Business Park, Bicton Heath
	Shrewsbury
	Postcode <span style="float: right;">SY3 5AL</span>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sandra Fraser	Chair		
2	Caroline Lewis	Treasurer	Took on office 30/12/19	
3	Margaret Russell	Secretary		
4	Teresa Cort		Appointed 27/7/19	
5	Isobel Michael			
6	Robert Moore		Appointed 27/7/19	
7	Ema Davies		27/7/19 - 5/8/2020	
8	Maggie Furmanek	Treasurer	Resigned 30/12/19	
9	Amanda Devlin		Resigned 12/7/2020	
10	Lillie Abbott		Resigned 27/7/19	
11	Peta Brandwood		Resigned 27/7/19	
12	Stephen Jordan		Resigned 27/7/19	
13	Pauline Thompson		Resigned 27/7/19	
14				
15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution dated 7<sup>th</sup> June 2018

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Client and Trainer Representatives elected by members at the Annual General Meeting; open recruitment for identified skills and experience, interviews and appointment by Board of Trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Training for trustees on the legal duties, responsibilities and liabilities of trusteeship. Induction on the charity's governance policies and procedures.

Dog A.I.D. is an accredited member of Assistance Dogs UK

The Covid-19 pandemic in 2020 has impacted the charity, and the country, significantly. The Trustees have assessed the potential impact on the future operations of the charity, taking into account its underlying financial resources and strength. They have taken proactive steps to manage the financial consequences to help ease the impact of the Coronavirus crisis. The Trustees consider the charity to be well positioned to manage the current situation and secure operations into the future.

**Section C Objectives and activities**

Summary of the objects of the charity set out in its governing document

The training and instruction of dogs to act as efficient and safe companions and assistance dogs for people with physical disabilities. To train and educate people with physical disabilities in the proper safe use of dogs; as assistants and companions and to provide such additional dog training related services and facilities for the relief of people with physical disabilities as the organisation shall from time to time deem fit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Dog A.I.D. enables people with physical disabilities to improve their quality of life by providing volunteer trainers to helping them to train their own pet dogs to be a safe and sociable companion, leading to training tasks to help the client with everyday life, with the ultimate goal of achieving assistance dog status and greater levels of independence.

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

Dog A.I.D. trains volunteers and supports people with physical disabilities to develop quality assured Assistance Dog partnerships. Training takes up to two years, with both dog and owner receiving specialist education from our network of trainers and attain fully qualified Assistance Dog status through three distinct stages.

Dog A.I.D. adapted service delivery in March 2020 in accordance with government guidance on Covid-19 lockdown and restrictions.

#### Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Dog A.I.D.'s work would not be possible without the contribution of volunteers - as trainers, assessors, trustees and helping with fundraising and support. Over 100 volunteer dog trainers supported Dog A.I.D. clients in 2019-20.

Fundraising volunteers and supporters raised funds for the charity during the year through activities and challenges including the HMPSS team taking on the Thames Path Challenge in September 2019, including our client Ruth Spurr and her father as well as many of his colleagues - raising almost £7,000 including Gift Aid. Peter Smorthit started his Land's End charity ride which, despite being unable to complete fully due to the Covid-19 lockdown, raised over £1,600 for Dog A.I.D.

Summary of the main achievements of the charity during the year

The charity's achievements in the period to 31st March 2020 include:

- An increase in the number of our trainers from 107 to 111
- Increased the number of our qualified clients to 107 (102 at 31<sup>st</sup> March 2019), thanks to the generous support of our voluntary team of professional trainers - and, of course, the generous financial support of communities throughout the UK.
- Provided development workshops for voluntary trainers, which resulted in increased opportunities for attendance and professional development.
- Raised £7,274 on events and fundraising.
- Secured other donations, legacies and grants (see below) amounting to £216,639.

We are grateful for the support of the following trusts and foundations, amongst other kind supporters - thank you all.

- The Boshier-Hinton Foundation - £1,500
- The Clare Milne Trust - £7,210
- Thomas Coombs Trust - £7,500
- The Thomas J Horne Memorial Trust - £3,000
- King/Cullimore Charitable Trust - £3,000
- The Axis Foundation - £6,000
- The David Brooke Charity - £3,000
- The Childwick Trust - £2,000
- The Mountbatten Memorial Trust - £2,000
- The Hawthorne Charitable Trust - £2,500
- The George A Moore Foundation - £1,500
- P and C Hickinbotham Charitable Trust - £1,000
- Henry James Sayer Charity - £1,000
- PetPlan Charitable Trust - £7,500
- The Grocers' Charity - £5,000
- Roger and Douglas Turner Charitable Trust - £3,000
- The Edward Gostling Foundation - £3,000
- Thomas Farr Charity - £2,000
- W O Street Charitable Foundation - £3,000
- The Swire Charitable Trust - £5,000
- Friarsgate Trust - £3,000
- Eveson Charitable Trust - £4,500
- Cantiacorum Foundation - £3,000

Many thanks to our Patron, Roger Jefcoate DL CBE, who works tirelessly on Dog A.I.D.'s behalf and also to our corporate supporter, Natural Instinct, which continues to support our work in many ways.

The Trustees are also very grateful to our staff team whose dedication and hard work makes such a difference to support people with physical disabilities and our volunteers.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

The charity looks to hold a minimum six months of operating costs as reserves to provide stability and as a precaution against an unexpected decline in income. The long-term strategic goals of the charity mean that we are actively building reserves over and above the six-month level in order to invest in building our staff team to enable the planned growth to support more people with physical disabilities throughout the UK.

The level of free reserves at the end of the financial year stood at £70,376 (2019: £56,742).

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Dog A.I.D.'s principal sources of funds are grants from Charitable Trusts and Foundations, community fundraising and support from kind individuals and groups. Expenditure on our staff team, training and support for volunteer trainers enables people with physical disabilities to train their own pet dogs to be safe and sociable companions through an accredited structured training and assessment process.

As Dog A.I.D. converted from Registered Charity no. 1098619 to this Charitable Incorporated Organisation (1178719) on 11<sup>th</sup> June 2018, the previous financial year was truncated. This limits direct comparisons between the current year and prior year.

## Section F

## Other optional information

In 2020, the trustees have renewed and signed a five year lease for the charity's office, with a break at three years, and have agreed a designated funds in the reserves for these costs be put into effect during the 2020-21 financial year.

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	 <small>Sandra Fraser (Jan 13, 2021 16:23 GMT)</small>	Caroline Lewis
Full name(s)	Sandra Fraser	Caroline Lewis
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	12/01/2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Dog Assistance in Disability  
CIO 1178719

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/2019	To	Period end date 31/03/2020
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### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	9 months ended 31 March 2019
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations and Legacies	199,429	17,210	-	216,639	97,567
Charitable Activities	12,639	-	-	12,639	9,613
Other Trading Activities	9,305	-	-	9,305	9,728
Other - Income from closure of Dog AID Charity	-	-	-	-	65,000
Fundraising and Events	7,274	-	-	7,274	10,403
Other	4,125	-	-	4,125	587
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>232,772</b>	<b>17,210</b>	<b>-</b>	<b>249,982</b>	<b>192,898</b>
NOTE: Dog Assistance in Disability, charity no 1098619 was closed on 30/6/18 and the assets transferred to Dog Assistance in Disability CIO on 1/7/18					
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>232,772</b>	<b>17,210</b>	<b>-</b>	<b>249,982</b>	<b>192,898</b>
<b>A3 Payments</b>					
Employment Costs	84,928	-	-	84,928	51,055
Office Support Costs	18,521	-	-	18,521	15,291
Premises Costs	12,929	-	-	12,929	9,565
Purchase of Goods for Resale	10,099	-	-	10,099	11,721
Client Delivery Costs	34,125	-	-	34,125	27,917
Fundraising and Events	16,986	-	-	16,986	7,829
Trustee Expenses	1,550	-	-	1,550	488
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>179,138</b>	<b>-</b>	<b>-</b>	<b>179,138</b>	<b>123,866</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Charifund	40,000	-	-	40,000	8,000
	-	-	-	-	-
<b>Sub total</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>40,000</b>	<b>8,000</b>
<b>Total payments</b>	<b>219,138</b>	<b>-</b>	<b>-</b>	<b>219,138</b>	<b>131,866</b>
<b>Net of receipts/(payments)</b>	<b>13,634</b>	<b>17,210</b>	<b>-</b>	<b>30,844</b>	<b>61,032</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	56,742	4,290	-	61,032	-
<b>Cash funds this year end</b>	<b>70,376</b>	<b>21,500</b>	<b>-</b>	<b>91,876</b>	<b>61,032</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	70,175	21,500	-
	Cash and Paypal	201		
		-	-	-
		-	-	-
	<b>Total cash funds</b>		<b>70,376</b>	<b>21,500</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Charifund	unrestricted		£41,414
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	Caroline Lewis	Caroline Lewis		12/01/2021



**Section A**

**Independent Examiner's Report**

Report to the trustees/ members of	Charity Name Dog Assistance in Disability		
On accounts for the year ended	31 March 2020	Charity no (if any)	1178719
Set out on pages	1 - 7		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31 March 2020.

**Responsibilities and basis of report** As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jane Tweedie*  
Jane Tweedie (Jan 14, 2021 11:24 GMT) Date: Jan 14, 2021

Name: Jane Tweedie

Relevant professional qualification(s) or body (if any): BSc FCA DChA

Address: WR Partners  
Shrewsbury

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

# Accounts for signing 2020 last amendment

Final Audit Report

2021-01-14

Created:	2021-01-13
By:	Caroline Lewis (caroline@dogaid.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAnKbEpFN9pL6_kJazz3tc46ISC70MFGyb

## "Accounts for signing 2020 last amendment" History

-  Document created by Caroline Lewis (caroline@dogaid.org.uk)  
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