

Trustees' Annual Report for the period

From 1 April 2020 To 31 March 2021

Charity name: Dog Assistance in Disability

Charity registration number: 1178719

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

The training and instruction of dogs to act as efficient and safe companions and assistance dogs for people with physical disabilities. To train and educate people with physical disabilities in the proper safe use of dogs; as assistants and companions and to provide such additional dog training related services and facilities for the relief of people with physical disabilities as the organisation shall from time to time deem fit.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Dog A.I.D. enables people with physical disabilities to improve their quality of life by providing volunteer trainers to help them to train their own pet dogs to be a safe and sociable companion, leading to training tasks to help the client with everyday life, with the ultimate goal of achieving assistance dog status and greater levels of independence.

Dog A.I.D. trains volunteers and supports people with physical disabilities to develop quality assured Assistance Dog partnerships. Training takes up to two years, with both dog and owner receiving specialist education from our network of trainers and attain fully qualified Assistance Dog status through three distinct stages.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

The Trustees confirm that they have complied with the duty in Section 4 guidance on public benefit.

Additional information

Contribution made by volunteers

Dog A.I.D's work would not be possible without the contribution of volunteers - as trainers, assessors, trustees and helping with fundraising and support. Over 100 volunteer dog trainers supported Dog A.I.D. clients in 2020/21.

Fundraising by volunteers was limited in the year due to Covid 19 restrictions.

Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

At 31 March 2021 the charity supported 107 fully trained assistance dogs.

We are grateful for the support of the following trusts and foundations, among other kind supporters. Thank you all.

Alchemy Charitable Trust
Douglas Arter Foundation
Charles Brotherton Trust
Cantiacorum Foundation
The Childwick Trust
Clarion Welsby Family Foundation
The D'Oyly Carte Charitable Trust
Eveson Charitable Trust
Thomas Farr Charity
Haramead Trust
Hawthorne Charitable Trust
The Hemby Trust
The Thomas J Horne Memorial Trust
The Albert Hunt Trust
Edgar E Lawley Foundation
Marsh Christian Trust
Masonic Charitable Foundation
National Lottery Awards for All
Thomas Roberts Trust
Spurrell Charitable Trust
Tesco Bags of Help
Roger and Douglas Turner Charitable Trust
The Woodroffe Benton Foundation

Many thanks to our Patron, Roger Jefcoate CBE DL, who works tirelessly on Dog A.I.D.'s behalf, and also our corporate supporter Natural Instinct, which continues to support our work in many ways.

The Trustees are also very grateful to our staff team whose dedication and hard work makes such a difference to support people with physical disabilities and our volunteers.

In April 2021 our longstanding trustee, Sandra Fraser retired and has kindly agreed to become a Patron. She has our heartfelt thanks for her years of tireless support and leadership.

Financial Review

<p><i>Review of the charity's financial position at the end of the period</i></p>	<p>In the year the charity generated an overall surplus of receipts less payments of £23,476 (there was a surplus on Restricted Funds of £73,717 and a deficit on Unrestricted Funds of £50,241).</p> <p>Both receipts and payments were reduced by the impact of Covid restrictions:</p> <ul style="list-style-type: none"> • no face-to-face training with its clients, • limited merchandise sales, • no fundraising events. <p>The charity made limited use of the Covid-19 furlough scheme, a total of £11,689 received and is disclosed as government grants.</p>
<p><i>Statement explaining the policy for holding reserves stating why they are held</i></p>	<p>The charity aims to hold a minimum six months of operating costs plus property lease expenditure for the unexpired portion of the office lease, as free reserves to provide stability and as a precaution against an unexpected decline in income.</p>
<p><i>Amount of reserves held</i></p>	<p>The level of free reserves at the end of the financial year stood at £79,158, being £25,424 cash and £53,734 Charifund investment (2020: £111,790).</p> <p>The balance of Restricted Funds is greater than normal because:</p> <ul style="list-style-type: none"> • Covid-19 restrictions curtailed some activities, and • Funding for planned expenditure in 2021/22 was received before the financial year end.

Additional information

<p><i>The charity's principal sources of funds (including any fundraising)</i></p>	<p>Dog A.I.D's principal sources of funding are grants from Charitable Trusts and Foundations. The charity's community fundraising activities have been affected by the Covid-19 crisis during 2020/21.</p>
<p><i>A description of the principal risks facing the charity</i></p>	<p>The trustees maintain a Risk Register as part of their Business Continuity and Risk Plan.</p>
<p><i>Other</i></p>	<p>In 2020 the trustees renewed and signed a five year lease for the charities office with a three year break clause.</p> <p>The Transfer of £5,290 between Restricted and Unrestricted Funds reflects certain transactions in 2019/20 that were not</p>

reported as restricted funds in that year. These are:

	£
Donations and Legacies	9,000
<i>Less:</i>	
Employment Costs	10,000
Client Delivery Costs	<u>4,290</u>
Net	<u>5,290</u>

From 1 April 2021, the trustees committed the charity to becoming a Real Living Wage employer and updated salaries to reflect this.

Structure, Governance and Management

Type of governing document

Constitution dated 7th June 2018

How is the charity constituted?

Charitable Incorporated Organisation (CIO)

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Client and Trainer representatives are elected at the Annual General meeting.

Other trustees are appointed through open recruitment for identified skills and experience needed by the Board of Trustees.

Additional information

Policies and procedures adopted for the induction and training of trustees.

Training for trustees on legal duties, responsibilities and liabilities of trustees and induction on the charities governance policies and procedures is provided.

In addition, an experienced trustee is appointed as a mentor for new trustees covering their legal duties, responsibilities and liabilities as trustees and induction on the charities governance policies and procedures.

The charity's organisational structure and any wider network with which the charity works

Dog A.I.D is an accredited member of Assistance Dogs UK.



Reference and Administrative details

Charity name	Dog Assistance in Disability
Other name the charity uses	Dog A.I.D.
Registered charity number	1178719
Charity's principal address	Early World House, 7 Darwin Court, Clayton Way, Oxon Business Park Bicton Heath Shrewsbury SY3 5AL

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Belinda Johnson	Chair from 18/2/2021 to 6/8/2021 and Secretary from 6/8/2021	Appointed 18/2/2021	
2	Sandra Fraser		Resigned 18/2/2021	
3	Caroline Lewis	Treasurer (resigned 14/11/2020)	Resigned 31/7/2021	
4	Margaret Russell	Secretary	Resigned 15/2/2021	
5	Teresa Court			Client Representative
6	Isobel Michael			
7	Robert Moore			Client Representative
8	Debbie Broomfield	Co-Chair from 6/8/2021	Appointed 24/10/2020	
9	Lynn Stacey	Co-Chair from 6/8/2021	Appointed 24/11/2020	Trainer Representative
10	Jonathan Attenborough	Treasurer from 14/11/2020 to 15/2/2020	Appointed 14/11/2020	

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
11	Andrew Binks	Treasurer	Appointed 15/2/2021	
12	Mitch Payne		Appointed 30/4/2021	
13	Ema Davies		Resigned 5/8/2020	
14	Amanda Devlin		Resigned 12/7/2020	

Declarations

The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s)		
Full name(s)	Debbie Broomfield	Andrew Binks
Position (eg Secretary, Chair, etc)	Co-Chair	Treasurer
Date	7/1/2021	7/1/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Dog Assistance in Disability	No (if any) 1178719
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CC16a

Receipts and payments accounts

For the period from	Period start date 01-Apr-20	To	Period end date 31-Mar-21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and legacies	29,211	83,460	-	112,671	216,639
Government Grants	11,689	-	-	11,689	-
Charitable Activities	7,677	-	-	7,677	12,639
Other Trading Activities	2,658	-	-	2,658	9,305
Fundraising and Events	3,902	-	-	3,902	7,274
Other	803	-	-	803	4,125
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	55,940	83,460	-	139,400	249,982
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	55,940	83,460	-	139,400	249,982
A3 Payments					
Employment Costs	77,252	2,878	-	80,130	84,928
Office Support Costs	13,273	2,454	-	15,727	18,521
Premises Costs	9,372	-	-	9,372	12,929
Purchase of Goods for Resale	1,696	-	-	1,696	10,099
Client Delivery Costs	3,278	4,411	-	7,689	34,125
Fundraising and Events	828	-	-	828	16,986
Trustee expenses	482	-	-	482	1,550
	-	-	-	-	-
	-	-	-	-	-
Sub total	106,181	9,743	-	115,924	179,138
A4 Asset and investment purchases, (see table)					
Charifund	-	-	-	-	40,000
	-	-	-	-	-
Sub total	-	-	-	-	40,000
Total payments	106,181	9,743	-	115,924	219,138
Net of receipts/(payments)	- 50,241	73,717	-	23,476	30,844
A5 Transfers between funds	5,290	5,290	-	-	-
A6 Cash funds last year end	70,375	21,500	-	91,875	61,032
Cash funds this year end	25,424	89,927	-	115,351	91,876

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	25,312	89,927	-
	Cash and PayPal	112	-	-
		-	-	-
	Total cash funds	25,424	89,927	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Charifund	Unrestricted	53,000	53,734
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	NI and PAYE due to HMRC	Unrestricted	2,502	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Debbie Broomfield	07/01/2022
	Andrew Binks	07/01/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Dog Assistance in Disability

**On accounts for the year
ended**

31 March 2021

**Charity no
(if any)**

1178719

Set out on pages

1 - 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ended 31 March 2021.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Jane Tweedie

Date:

21 January 2022

Name:

Jane Tweedie

**Relevant professional
qualification(s) or body
(if any):**

BSc FCA DChA

Address:

WR Partners

Shrewsbury

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

