



Terms of Reference- Annual Tree Climbing Competition Committee (Atlantic Chapter)

1. Purpose

- The purpose of the committee is to plan, set up, and facilitate the annual ISA Atlantic Chapter Tree Climbing Competition in a safe, efficient, and professional manner.
- Adhere to the International Tree Climbing Championship (ITCC) rules, regulations and scoring procedures, as established by the ITCC committee.

2. Authority and Accountability

- Operates under delegated authority from the Chapter Board of Directors to plan and execute the annual Tree climbing championship within an approved budget and policy framework.
- The committee reports to the Board. Major decisions outside approved budget or policy require Board approval.

3. Scope of Work

- Organize and oversee all logistical aspects of the TCC, including site selection, equipment, scheduling, and staffing.
- Ensure all competition activities comply with ITCC standards and safety protocols.
- Recruiting, assigning, and coordinating with volunteers, judges, and technical officials.
- Ensuring all climbers and judges are briefed on all up-to-date rules, procedures, and safety measures.
- Manage registration, scoring and results in accordance with ITCC procedures.
- Provide a fair, inclusive, and professional environment.
- Liaising with Board as necessary.
- Facilitating debriefs and gathering feedback post-events to guide in future improvements.

4. Membership

Committee will consist of volunteers approved by the Board of Directors including:

- **Chairperson**- Oversee operations, liaises with Chapter leadership, leads meetings.
- **Event Coordinator**-manages logistics and timelines.
- ****Head Judge**- ensure rule compliance and oversee judging personnel and oversee set-up
- ****Technical Advisor**- provides expertise in safety and technical systems.
- **Volunteer Coordinator**- manages volunteer recruitment and coordination.
- **Climber Liaison**- point of contact for competitors.
- **Scoring Coordinator**- manages and verifies scoring procedures and results.

** Head Judge and Technical Advisor positions must possess knowledge of current technical climbing and rigging equipment and practices.

5. *Budget and Resources*

- The committee will work with a budget approved by the Chapter Board. Any significant expenditure outside of the approved budget must receive prior Board approval.

6. Reporting

The committee reports directly to the Chapter board. A post event report will be submitted after the competition with the following:

- Summary of the event
- Attendance and participation
- Financials
- Safety incidents or concerns
- Feedback and recommendations on improvement of future events

7. *Amendments*

- These Terms of Reference may be amended by majority vote of the Committee with approval of the Chapter Board

Approved by the ISA Atlantic Chapter Board on February 18, 2026.