

7 Februarie 2026

Die munisipale bestuuder
Mnr. Obakeng Isaacs
Kai !Garib Munisipaliteit
KAKAMAS
8870

PER E-POS: mm@kaigarib.gov.za

PER HAND: Kai !Garib-kantore te Kakamas

**OPVOLG EN KENNISGEWING VAN PAIA-AANSOEK: OPENBAARMAKING VAN
DOKUMENTASIE RAKENDE UITGEKONTRAKTEERDE DIENSTE**

Geagte Mnr. Isaacs

Die Kakamas Belangegroep verwys hiermee na ons vorige korrespondensie aan u kantoor, naamlik:

1. 'n brief gedateer 16 Januarie 2026 waarin 'n openbare vergadering versoek is rakende waterinfrastruktuur, waterwa-kontrakteurs en dienslewering in Kakamas; en
2. 'n brief gedateer 22 Januarie 2026 waarin toegang tot dokumentasie rakende uitgekonnekteerde dienste versoek is.

Ten spyte van die verstreke tydperk, het die Belangegroep geen formele erkenning van ontvangs, reaksie of terugvoer vanaf u kantoor ontvang nie.

Kommunikasiekwessie

Ons wens dit verder op rekord te plaas dat beide bogenoemde briewe na u persoonlike e-posadres gestuur is, aangesien die munisipaliteit se amptelike e-posadres vir die Munisipale Bestuurder, naamlik mm@kaigarib.gov.za, reeds vir 'n geruime tyd nie funksioneel is nie. Hierdie reëling was dus noodsaaklik om enige vorm van formele kommunikasie moontlik te maak.

Kennisgewing ingevolge PAIA

In die lig van die afwesigheid van enige terugvoer, stel die Kakamas Belangegroep u hiermee formeel in kennis dat ons nou oorgaan tot 'n aansoek ingevolge die Promotion of Access to Information Act 2 of 2000 (PAIA) om toegang te verkry tot die dokumentasie soos uiteengesit in ons brief van 22 Januarie 2026, met betrekking tot waterwa-dienskontrakte. As inligtingsbeampte van die munisipaliteit, vind asb. aangeheg die nodige PAIA-dokument.

Hierdie dokumentasie raak kern munisipale funksies en het direkte implikasies vir openbare gesondheid, dienslewering en finansiële bestuur binne die Kai !Garib Plaaslike Munisipaliteit.

Doel en benadering

Die Belangegroep rig hierdie versoek steeds te goeder trou en met die oog op deursigtigheid, openbare aanspreeklikheid en ingeligte gemeenskapsbetrokkenheid. Ons verkies konstruktiewe administratiewe samewerking bo formalisering, maar is terselfdertyd verplig om bestaande regsprosesse te volg waar informele betrokkenheid nie slaag nie.

Slot

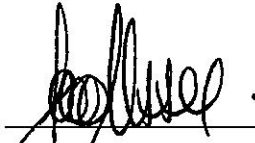
Hierdie skrywe dien dus as:

KAKAMAS BELANGEGROEP

- 'n formele opvolg;
- 'n rekordstelling van kommunikasie-omstandighede; en
- kennisgewing van die aanvang van die PAIA-proses.

Ons vertrou dat u kantoor hiermee die nodige aandag aan die aangeleentheid sal gee.

Die uwe



Kakamas Belangegroep
per
Jaco Visser
Voorsitter

Kontakbesonderhede:
072 235 5419
kakamasbelangegroep@gmail.com

FORM 2
REQUEST FOR ACCESS TO RECORD
[Regulation 7]

NOTE:

1. Proof of identity must be attached by the requester.
2. If requests made on behalf of another person, proof of such authorisation, must be attached to this form.

TO: The Information Officer
Mr O Isaacs
Municipal Manager
Kai !Garib Local Munic
Kakamas
(Address)

E-mail address: obakengisaacs2@gmail.com

Fax number:

Mark with an "X"

☒

Request is made in my own name

☐

Request is made on behalf of another person.

PERSONAL INFORMATION			
Full Names	Abraham Jacobus Visser		
Identity Number	840608 5106 087		
Capacity in which request is made (when made on behalf of another person)	Self		
Postal Address	PO Box 577, Kakamas, 8870		
Street Address	Fourth Avenue, Kakamas 8870		
E-mail Address	visser.abraham@gmail.com		
Contact Numbers	Tel. (B):	054 431 1036	Facsimile:
	Cellular:	012 235 5419	
Full names of person on whose behalf request is made (if applicable)			
Identity Number			
Postal Address			

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Street Address			
E-mail Address			
Contact Numbers	Tel. (B)		Facsimile
	Cellular		
PARTICULARS OF RECORD REQUESTED <i>Provide full particulars of the record to which access is requested, including the reference number if that is known to you, to enable the record to be located. (If the provided space is inadequate, please continue on a separate page and attach it to this form. All additional pages must be signed.)</i>			
Description of record or relevant part of the record:	Please see attached document for particulars of record requested.		
Reference number, if available			
Any further particulars of record			
TYPE OF RECORD <i>(Mark the applicable box with an "X")</i>			
Record is in written or printed form			X
Record comprises virtual images <i>(this includes photographs, slides, video recordings, computer-generated images, sketches, etc)</i>			
Record consists of recorded words or information which can be reproduced in sound			
Record is held on a computer or in an electronic, or machine-readable form			X



FORM OF ACCESS <i>(Mark the applicable box with an "X")</i>	
Printed copy of record <i>(including copies of any virtual images, transcriptions and information held on computer or in an electronic or machine-readable form)</i>	X
Written or printed transcription of virtual images <i>(this includes photographs, slides, video recordings, computer-generated images, sketches, etc)</i>	
Transcription of soundtrack <i>(written or printed document)</i>	
Copy of record on flash drive <i>(including virtual images and soundtracks)</i>	
Copy of record on compact disc drive <i>(including virtual images and soundtracks)</i>	
Copy of record saved on cloud storage server	

MANNER OF ACCESS <i>(Mark the applicable box with an "X")</i>	
Personal inspection of record at registered address of public/private body <i>(including listening to recorded words, information which can be reproduced in sound, or information held on computer or in an electronic or machine-readable form)</i>	
Postal services to postal address	
Postal services to street address	
Courier service to street address	
Facsimile of information in written or printed format <i>(including transcriptions)</i>	
E-mail of information <i>(including soundtracks if possible)</i>	X
Cloud share/file transfer	
Preferred language <i>(Note that if the record is not available in the language you prefer, access may be granted in the language in which the record is available)</i>	

PARTICULARS OF RIGHT TO BE EXERCISED OR PROTECTED <i>If the provided space is inadequate, please continue on a separate page and attach it to this Form. The requester must sign all the additional pages.</i>	
Indicate which right is to be exercised or protected	See attached particulars of right to be exercised or protected.

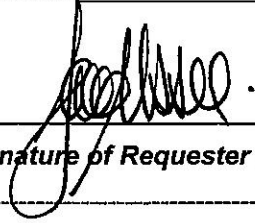
Explain why the record requested is required for the exercise or protection of the aforementioned right:	

FEES	
a)	A request fee must be paid before the request will be considered.
b)	You will be notified of the amount of the access fee to be paid.
c)	The fee payable for access to a record depends on the form in which access is required and the reasonable time required to search for and prepare a record.
d)	If you qualify for exemption of the payment of any fee, please state the reason for exemption.
Reason	

You will be notified in writing whether your request has been approved or denied and if approved the costs relating to your request, if any. Please indicate your preferred manner of correspondence:

Postal address	Facsimile	Electronic communication (Please specify)
		visser.abraham@gmail.com

Signed at Kakamas this 7th day of February 20 2026



 Signature of Requester / person on whose behalf request is made

FOR OFFICIAL USE

Reference number:	
Request received by: (State Rank, Name And Surname of Information Officer)	
Date received:	
Access fees:	
Deposit (if any):	

 Signature of Information Officer



PARTICULARS OF RECORD REQUESTED

I hereby request access to all records, including electronic records, held by or under the control of the Kai !Garib Local Municipality, relating to contracted services for the delivery and/or supply of potable and non-potable water to the following townships and settlements within the municipal area:

- Kakamas
- Keimoes
- Kenhardt
- Kanoneiland
- Blaauwsekop
- Lutzburg
- Cillie
- Alheit
- Marchand
- Riemvasmaak (including Sending and Vredesvallei)
- Augrabies

Date range: 1 January 2021 to 31 December 2025 (inclusive).

For the avoidance of doubt, this request includes, but is not limited to, the following categories of records insofar as they relate to the above services, areas, and period:

1. Procurement initiation and authorisation

- internal memoranda, motivations, needs analyses, approvals, and resolutions authorising the procurement of water delivery services, including any emergency or deviation procurement processes.

2. Tender, quotation, or procurement documentation

- bid specifications or terms of reference; invitations to tender or quote; advertisements; requests for quotations; tender bulletins; compulsory briefing records (if applicable).

3. Bids, quotations, and evaluation

- all bids or quotations received; bid evaluation committee reports; scoring sheets; compliance and functionality assessments.

4. Adjudication and award



- o bid adjudication committee minutes and resolutions; deviation approvals; appointment or award letters; notices of award.

5. Contracts and service level agreements

- o signed contracts, service level agreements, addenda, annexures, schedules, pricing structures, duration clauses, renewal or extension letters, and any amendments or variations.

6. Contract management and correspondence

- o correspondence between the municipality and service providers; variation orders; scope changes; termination notices; performance management records.

7. Service delivery and performance evidence

- o delivery schedules, trip sheets, delivery logs, delivery confirmations, water delivery reports, complaints and responses, incident reports, and any records evidencing quantities delivered and locations served.

8. Financial and payment records

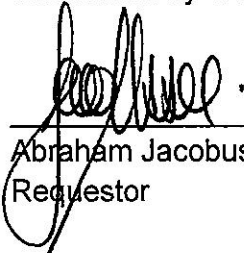
- o invoices, payment certificates, reconciliations, proofs of payment, and records of any withheld amounts, penalties, or disputes relating to payment.

9. Quality, compliance, and oversight

- o water quality test results associated with delivered water (where applicable); compliance reports; correspondence with health, environmental, or regulatory authorities relating to the delivered water.

This request includes records held by service providers or contractors on behalf of the municipality, to the extent that such records are in the possession or under the control of the Kai !Garib Local Municipality.

I request that access be provided in electronic format (PDF or similar) and transmitted by electronic means where reasonably possible.



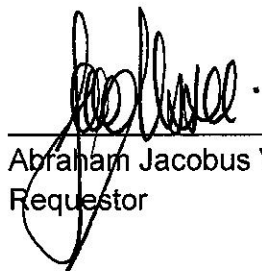
Abraham Jacobus Visser
Requestor

PARTICULARS OF RIGHT TO BE EXERCISED OR PROTECTED

The right of access to information held by a public body, as guaranteed by section 32(1)(a) of the Constitution of the Republic of South Africa, 1996, and given effect to by the Promotion of Access to Information Act 2 of 2000, for the purpose of exercising and protecting the rights of residents within the Kai !Garib Local Municipality to sufficient water, to an environment that is not harmful to health or wellbeing, and to lawful, accountable, and transparent local government.

Access to the requested records is required in order to assess and protect compliance by the municipality with its constitutional and statutory obligations relating to the provision of basic municipal services, including water services, and the lawfulness, reasonableness, and procedural fairness of procurement, contracting, expenditure of public funds, and service delivery affecting the identified communities.

In particular, access is required to give effect to the transparency and accountability obligations imposed on municipalities by the Local Government: Municipal Systems Act 32 of 2000, including the duty to inform and communicate to the local community the contents of service delivery agreements concluded with external service providers for the provision of municipal services, as well as the obligations under the Local Government: Municipal Finance Management Act 56 of 2003 to ensure public access to municipal financial and performance-related information where such information incorporates or reflects contractual arrangements for service delivery.



Abraham Jacobus Visser
Requestor