### Last updated: 25 December 2017

# **Privacy Policy**

Please read this privacy policy carefully so that you understand how we will treat your information. By using any of our Services, you confirm that you have read, understood and agree to this privacy policy. If you do not agree to this policy, please do not use any of our Services. If you have any queries, please email us at augmentice@gmail.com

Information We Collect:

When you interact with us through our Services, we may collect Personal Data and other information from you, as further described below:

Personal Data That You Provide Through the Services:

We collect Personal Data from you when you voluntarily provide such information, such as when you contact us to complete tasks, respond to one of our emails, register for access to our Services and business support team members, which typically includes your: (1) name; (2) telephone number; (3) email address; (4) Business / home address; (5) information about you which you give us; (6) your payment details; (7) your IP address; and (8) any other personal information which you give us in connection with our services including non-identifiable data collected passively using various technologies. By voluntarily providing us with Personal Data, you are consenting to our use of it in connection with our Services and in accordance with this Privacy Policy.

Use of Your Personal Data and Other Information:

By providing us with personal information, you consent for us and our subsidiaries and affiliates to use that information in the following ways:

(1)to implement in any tasks in which you request using our virtual assistants; (2)to share your Personal Data with Augmentice LLC's professionals in order to carry out your Augmentice LLC tasks using our business support team members; (3)to ensure that content from our Services is presented in the most effective manner for you and for your computer or other device from which you communicate with Augmentice LLC; (4)to carry out our obligations arising from any contracts between you and us; (5)to allow you to participate in interactive features of our Services, when you choose to do so; (6)to notify you about changes to our Services; (7)to improve or modify the Services, for example based on how you use Augmentice LLC; (8)to purchase something from us as part of the buying and selling process; (9)to receive email marketing about our company and updates.

Our Disclosure of Your Personal Data and Other Information:

Augmentice LLC is not in the business of selling your information. We consider this information to be a vital part of our relationship with you. There are, however, certain circumstances in which we may share your Personal Data with certain third parties, as set out below:

### Requested tasks:

We will share your Personal Data with service providers as necessary for them to provide their requested services to you.

#### **Business Transfers:**

As we develop our business, we might sell or buy businesses or assets or may be acquired or merged with another company. In these or a similar event, Personal Data may be part of the transferred assets.

Agents, Consultants and Related Third Parties:

Augmentice LLC, like many businesses, sometimes hires other companies to perform certain business-related functions. Examples of such functions include mailing information, maintaining databases and processing payments. When we employ another company to perform a function of this nature, we only provide them with the information that they need to perform their specific function and under the same standards and protections as in this privacy policy.

### Legal Requirements:

Augmentice LLC may disclose your Personal Data if required to do so by law or in the good faith belief that such action is necessary to (i) comply with a legal obligation, (ii) protect and defend the rights or property of Augmentice LLC, (iii) act in urgent circumstances to protect the personal safety of users of the Services or the public, or (iv) protect against legal liability.

#### Your Selections:

If you choose not to provide any Personal Data, Augmentice LLC may not be able to complete all tasks requested.

Where and how we store your personal information:

By submitting your personal information, you agree to our transfer, storing or processing. We will take all steps reasonably necessary to ensure that your information is treated securely and in accordance with this privacy policy.

### Security:

Augmentice LLC takes reasonable steps to protect the Personal Data provided via the Services from loss, misuse, and unauthorized access, disclosure, alteration, or destruction. However, no Internet or e-mail transmission is ever fully secure or error free; any transmission is at your own risk. In particular, e-mail sent to or from Augmentice LLC may not be secure. Therefore, you should take special care in deciding what information you send to us via e-mail, please keep this in mind when disclosing any Personal Data to Augmentice LLC via the Internet. Once we have received your information, which is recommended to be done over a private call, we will use strict procedures and security features to try to prevent unauthorized access. Business Support team members will have a dedicated phone number which enables you to have

a secure way of communicating. Emailing and SMS should be used for submitting tasks as it gives our Augmentice LLC a written documentation of what needs to be completed.

#### Children:

To access or use the Site, you must be 18 years old or older and have the requisite power and authority to enter into this Privacy Policy. Children under the age of 18 are prohibited from using the Site.

## Visitors' GDPR Rights:

According to the GDPR a "data subject" is defined as an identifiable natural person. A natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as: a name, an identification number, location data, or online identifier. Alternatively, they may be identified by reference to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural, or social identity of that natural person. A data subject may be of any age or nationality.

As a data subject, within the European Union, you are entitled to certain rights under the General Data Protection Regulation (GDPR). Those rights include:

You have the right to be informed with respect to your personally identifiable information (PII) retained by the Company. As such, you may request access to your data that the Company stores and the rights to either correct or erase your personal data.

We will retain any personally identifiable information you choose to provide to us unless: (a) you request for us to delete the information, (b) we stop using our existing data providers, or (c) at Company's discretion, we decide to remove the data.

You have the right to seek restrictions on the processing of your data.

You have the right to object to the processing of your data and the right to the portability of your data.

You have the right to withdraw consent provided to the Company concerning the processing of your personal data, as well as the right to withdraw that consent at any time, without affecting the lawfulness of processing based upon consent that occurred prior to your withdrawal of consent.

You have the right to not be subjected to automated decision-making via pre-ticked boxes, additions to our email marketing lists and the like.

You have the right to lodge a complaint with a supervisory authority that has jurisdiction over issues related to the General Data Protection Regulation.

We require only the information that is reasonably required to enter into a contract with you. We will not require you to provide consent for any unnecessary processing as a condition of entering into a contract with us by way of downloading a lead magnet, webinar, freebie or any other traditional list building methods.

Updating Your Information:

You may access and correct your personal information and privacy preferences by contacting us via email at rene@crenecoach.com.

Changes to Augmentice LLC's Privacy Policy:

The Services and our business may change. As a result, at times it may be necessary for Augmentice LLC to make changes to this Privacy Policy. Therefore, we may update this privacy policy from time to time. Any changes we may make will be posted on this page and we will highlight to you any material changes which we make. This Privacy Policy was last updated on the date indicated above. Your continued use of the Services after any changes or revisions to this Privacy Policy shall indicate your agreement with the revised terms.

Contacting Augmentice LLC:

To keep your Personal Data accurate, current, and complete, please contact us as specified below. We will take reasonable steps to update or correct Personal Data in our possession that you have previously submitted via the Services.

Please also feel free to contact us if you have any questions about Augmentice LLC's Privacy Policy or the information practices of the Services.

You may contact us at : augmentice@gmail.com.

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