



2746 Ocean Beach Highway, Longview, WA 98632

Dear Parent,

Welcome to Smart Start Early Learning Center, and thank you for considering enrolling your child for the 2024-25 school year. Smart Start Early Learning Center is a private, nonprofit preschool program, currently serving more than 120 students, ages 2 1/2 to 6. Our center is dedicated to meeting children where they are and then guiding them to develop strong physical, intellectual, and emotional foundations.

As we prepare to open our priority enrollment session, we are pleased to announce that we will be accepting registration paperwork for all our programs at both the Longview and Toutle Campuses beginning February 1, 2024. **If you would like to enroll your child for the 2024-25 school year, priority registration packets will be accepted from families returning and new to Smart Start beginning Thursday, February 1 at 8:30 AM through Tuesday, February 20, 2024.** Smart Start Office Staff in Longview will be available to take registration paperwork on February 1 at 8:30 AM. **Otherwise, completed enrollment paperwork can be dropped in the black, locked mailbox outside the church office entrance any time after 8:30 AM beginning February 1 or mailed to the address above.** For new families, applications will be received on a first-come, first-served basis and assigned a number. Then, in the order received, Smart Start will contact new families late in February 2024, for class placement. **Please note that we do anticipate classes will fill quickly**, and our open registration session will be available to all families beginning February 26, 2024.

Please complete the steps below to best ensure that you secure the desired class session for your child at Smart Start ELC for the 2024-25 school year. Thank you for allowing Smart Start ELC the opportunity to be a part of your child's early development and education—a privilege and a responsibility we thank you for entrusting to Smart Start ELC. We are all extremely excited for this journey with your child and family as we plan for the upcoming school year. Please contact us with any questions or concerns.

Sincerely,

Smart Start Early Learning Center

- 1) **Please review the 2024-25 Class Option Menu** (on our website, located on the Programs page). Here, you will find class session locations (Longview and Toutle), days, times, general information about what our programs offer, and monthly tuition rates.
- 2) **Please ensure that you have the correct registration packet.** Our website has all enrollment packets available for printing on the Enrollment page at www.smartstartelc.org. If you want a pre-printed registration packet, please contact Smart Start Office Staff in Longview, and we will get that to you.
- 3) **Please complete and sign the Registration Packet and include the non-refundable registration fee** (cash or check payable to Smart Start ELC)
 - a. **\$150.00 per new student or \$100.00 per returning student**
 - b. **Families who are new** to Smart Start, please note that this fee will be held by Smart Start until the week of **February 19, 2024. ONLY once Smart Start has contacted you and your child has been placed will the fee be deposited by Smart Start, and your child's registration process for the 2024-25 school year will be complete.** Under the following circumstances, a family's registration fee will be returned if: 1) Smart Start cannot place your child in a desired session or 2) Smart Start is unable to contact you to place your child after which your registration fee will be returned to the mailing address provided.
- 4) **Please enclose completed Registration Packet and registration fee in an envelope** and EITHER mail to the address above OR drop any time in the black, locked mailbox outside the church office entrance at Longview.