

Drop off and Pick up Plan

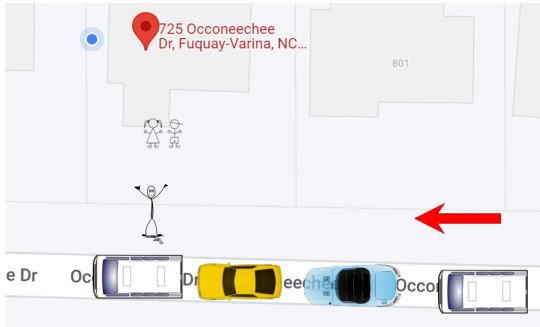
Unfortunately, we live on a street without shoulder parking. To avoid congestion and prevent angry neighbors, let's cooperate together for a safe and efficient Drop off and Pick up!

Drop off - You can line up starting at 9:10.

- **Please pull your car all the way onto the gravel drive and all of the way off the street. This gravel drive is long enough to FIT 3 CARS, I promise. It will take a minute to get used to, but it helps other cars to be able to drive on our skinny street during this congested time.**
- **When you are further back in line, please be cautious that your tires are NOT on my neighbors lawn! I want to keep them happy!**

Drop off starts at 9:15. We are going to handle this like an elementary school carpool line.

- I will be in the driveway, you will line up coming from the East (so your passenger door is parallel with my driveway).
- You will pull up, I will help your child out of their carseat and out of the vehicle, and send them to the swing with my Teacher Helper (or upstairs if it is wet weather).
- You will wave goodbye and pull away from the house.
- The next parent will move up after you and follow the same steps.
- I will stay in the front until 9:25, then I will stay with the other children.



Late drop off

- If you arrive after 9:25, please park and walk your child to the backyard and make sure I see them before you leave. I will leave the gate ajar if I know someone is late.
- If you see the children's shoes in the garage, then we are upstairs.

Pick up - You can start lining up at 1:10

- **Please pull your car all the way onto the gravel drive and all of the way off the street. This gravel drive is long enough to FIT 3 CARS, I promise. It will take a minute to get used to, but it helps other cars to be able to drive on our skinny street during this congested time.**
- **When you are further back in line, please be cautious that your tires are NOT on my neighbors lawn! I want to keep them happy!**

Pick up starts at 1:15. Same system for Pick up

- We will be playing in the backyard unless it is wet outside.
- I will bring your children from the back 1 or 2 at a time.
- We will gather any belongings and I will bring them to your car.
- I will help to buckle them up, if they need help. You will pull away and I will get the next children.

Parking in my driveway

- If you are here for a Family Event, Parent Guest or to pick your child up early, feel free to park in the driveway and come on in.
- You never have to knock, we have an open door policy.
- If you need to pick up your child early, please let me know. Then park in my driveway and come on up.

We are a small school so I am confident that we can work together on this!
Thank you