2020-2022 GFWC CLUB MANUAL





JENNIE AWARD AWARDS, CONTESTS, AND GRANTS

THE GFWC JENNIE AWARD HONORS ONE CLUBWOMAN FROM EACH GFWC REGION FOR OUTSTANDING COMMITMENT TO CLUB, COMMUNITY, AND FAMILY.

The GFWC Jennie Award is *the only national honor* bestowed by GFWC that recognizes individual members for personal excellence. Club members are nominated by their clubs to compete at state, regional, and national levels for the Federation's highest honor.

The Jennie Award is named in honor of GFWC's founder, Jane Cunningham Croly, who wrote for national newspapers under the pseudonym "Jennie June." The award is an occasion to highlight extraordinary clubwomen who epitomize her spirit of independence, courage, and persistence through their roles as volunteers within their clubs, representatives of their community, and as members of a family or extended family. Although GFWC has many awards for states and clubs, the GFWC Jennie Award is the only national honor 2020-2022 JENNIE AWARD Linda Beatty 18315 Bryant Avenue Boykins, VA 23827 Ibeatty@charter.net

that recognizes individual members for personal excellence. Since it is an award for lifetime personal excellence, club presidents should consider utilizing the knowledge of club historians for Jennie Award nominees. Club presidents should be mindful of first impressions and make the nominee's packet of supporting materials as professional as possible as it may be judged at the different levels by influential community leaders.

The GFWC Jennie Award Nomination Form is included on the last page of this section and may be downloaded from the **GFWC Member Portal.**

JUDGING CRITERIA

Nominations will be evaluated on the following criteria:

COMMITMENT TO CLUB

The nominee should have an outstanding record of success and achievement, not only in terms of her club's volunteer programs and projects, but also her role in a leadership position, her effort to build membership and promote the club to others, and her overall spirit of volunteerism. She should be kind, loyal, and positive in her relationships with other clubwomen, and her commitment should be continuous, rather than a onetime occurrence.

COMMITMENT TO COMMUNITY

Community service must address real community needs and concerns. This service should go beyond club activities and be carried out through other community organizations (e.g. schools, hospitals, an elected/ appointed position, scouts, etc.) as well as through the workplace. Activities should reflect an innovative or unique approach to volunteer work.

COMMITMENT TO FAMILY

Recognizing that families come in many different forms, the nominee might be a single parent, a grandparent raising her grandchildren, an adult caring for an elderly relative, or an adult without children. The definition of a family member may include persons who are older or younger than the nominee. It may include immediate as well as extended family members. The nominee should exemplify outstanding concern for the wellbeing, health, and welfare of one or more persons by providing aid and comfort on an ongoing basis, separate and apart, from club and community work.

PUBLIC RELATIONS OPPORTUNITIES

An important reason for participating in the GFWC Jennie Award is the tremendous public relations impact it may have on the club, state, regional, and national levels. Here are some public relations suggestions for each stage during the 2020-2022 Administration:

CLUB

Once your club selects its GFWC Jennie Award nominee and is ready to submit its narrative describing a nominee's qualifications, you should send a news release or article about your nominee to local media outlets. Consider holding a ceremony during a club meeting and inviting a reporter to cover the event or sending a photo and caption of the session to local newspapers.

STATE

State Presidents should appoint a state GFWC Jennie Award Chairman to assist in publicizing and managing the award process. State Presidents or chairmen who receive multiple entries for review should form an outside panel of judges comprised of leading citizens to assist in selecting the single state nominee. This stage offers an opportunity to honor all nominees, either at a state meeting in summer 2021, or at another appropriate venue, such as your State Convention, where each finalist is awarded a special certificate. Reporters should be invited to cover the event, or a photo and caption should be sent to local papers.

REGION

Region Presidents should consider appointing a Jennie Award chairman to assist in publicizing and managing the award process including assisting the Region President in choosing a committee of outside judges to help select the two regional finalists whose applications will be forwarded to GFWC Headquarters for consideration at the national level. The Region President and/or Jennie Awards Chairman should consider planning an event to honor all state nominees in their Region. The 2021 GFWC Region Conferences present an ideal occasion to honor all state nominees from the Region and make them feel special by introducing them to the attendees, presenting special certificates to each one and offering photo opportunities that they can share with their local papers.

Reminder—entries to GFWC Headquarters must be postmarked by December 1, 2021. GFWC will prepare certificates for the 16 Region finalists and highlight them in the Spring 2022 issue of *GFWC Clubwoman Magazine*.

NATIONAL

At the time of the awards ceremony during the GFWC Annual Convention in June 2022, which all eight national honorees are expected to attend, a news release will be issued by GFWC to major U.S. newspapers as well as to media in the states, cities, and regions of all eight honorees. Clubs and State Federations with GFWC Jennie Award medal recipients, as well as each GFWC Region, should also take the opportunity to inform their local press about the national honor. Club Communications and Public Relations chairmen of the national recipients should notify local officials and organizations such as the mayor, Chamber of Commerce president, and state elected officials to arrange photo opportunities and recognition events.



The GFWC Jennie Award Nomination Form is included on the last page of this section and may be downloaded from the **GFWC Member Portal**.

AWARD RULES

Clubs may nominate one member who has demonstrated the qualities outlined under the judging criteria for this award.

- The nominee must be a member in good standing of a GFWC club for a minimum of five years. Her tenure of service may be with several clubs. Years of service must be consecutive not concurrent.
- Current and past members of the GFWC Executive Committee are ineligible.
- Nominations should emphasize a member's entire lifetime of service.
- Clubs must complete and submit the official GFWC Jennie Award Nomination Form along with a maximum 500-word written narrative
- Narratives should include descriptions of the nominee's:
 - ø Club activities
 - Ø Participation in community groups and organizations, both volunteer and professional
 - Ø Commitment to her nuclear or extended family
- Clubs must submit no more than 25 pages of supportive materials, including:
 - Ø The title-page nomination form and narrative
 - Ø Digital photograph of nominee (high-resolution/300 dots per inch or pixels per inch)
 - Ø Clips of two-three newspaper (or other media) stories about successful projects to which the member contributed (it is not necessary for such articles to mention the member by name).
 - Ø Letter of endorsement from club president
 - Ø Letter of endorsement from a representative of another organization
- Nomination forms and supporting materials, including photographs, will not be returned.
- The 16 Region Finalists will be featured in the Spring 2022 issue of GFWC Clubwoman Magazine.
- One clubwoman from each of the eight GFWC Regions will be selected for national recognition as a GFWC Jennie Award honoree (expected to attend the GFWC Annual Convention in New Orleans, LA in 2022).
- ALL eight national GFWC Jennie Award honorees will be awarded roundtrip transportation to attend the GFWC Annual Convention in New Orleans, LA in June 2022.

CALENDAR

Dates to Remember:

June 2020 – State Presidents/Region Presidents

Encourage clubs to start looking for candidates to propose. Announce call for nominations at state meetings and publish reminders in newsletters, magazines, and emails.

<u> June 1, 2021</u> – Clubs

Submit nomination materials to respective State Presidents, POSTMARKED by this date.

August 1, 2021 – State Presidents

Submit nomination materials (1 per state) to respective GFWC Region President, POSTMARKED by this date.

December 1, 2021 – Region Presidents

Submit nomination materials (2 per Region) to GFWC Headquarters, 1734 N Street, NW, Washington, DC 20036-2990, POSTMARKED by this date.

March 2022 – 16 Region Finalists

Featured in GFWC Clubwoman Magazine

March/April 2022

Selection Committee Meets

<u>June 2022</u>

One clubwoman from each of the 8 Regions (all expected to attend) will be honored at the GFWC Annual Convention in New Orleans, LA. A special remembrance and certificate will be presented to the honorees by the GFWC International President and GFWC Jennie Award Chairman.



GENERAL FEDERATION of WOMEN'S CLUBS

Jennie Award Nomination Form

Please attach a narrative of a maximum of 500 words, double-spaced, using 12-point font and one-inch margins on all four sides.

1. NOMINEE						
Please note that the nominee must attend the 2022 GFWC Annual Convention if selected as a national award winner.						
Name						
Mailing Address						
City			State	Zip Code		
Phone	Fax		Email			
Club	State Fe		Jeration			
Region						
2. CLUB ACTIVITIES						
Name(s) of project(s)						
Duration of involvement with proje	ct(s)					
Results, if any						

3. RECORD OF CLUB LEADERSHIP

Year nominee joined a GFWC club

Positions held

4. NON-GFWC CLUB COMMUNITY SERVICE

Name(s) of organization(s)

Names of individuals with whom nominee works

5. FAMILY INVOLVEMENT

Names and ages of immediate and/or extended family members

		,			
6. NOMINATOR					
Name					
Mailing Address					
City		State	Zip Code		
Phone	Fax	Email			

Clubs: Submit completed form, narrative, photos, press clippings, letters of endorsement, and materials by June 1, 2021 to your <u>State President</u>. Please note: materials will NOT be returned.

Contact the national GFWC Jennie Award Chairman or the GFWC Programs Department with any questions: 1-800-443-GFWC or **Programs@GFWC.org**.