

## Your PGP application result

1 message

PGPAdmissions@isb.edu <PGPAdmissions@isb.edu>

15 November 2018 at 21:43

To: 01.abhinav@gmail.com

Cc: abhinav.01@outlook.com

ISB Admission Number: 190190

Applicant Name: Abhinav Sudhendra

Dear Abhinav,

**Congratulations!** We are pleased to offer you admission to the Post Graduate Programme in Management at the Indian School of Business for the **Class of 2020**. The details of your admission are in the table below.

Campus	Hyderabad
Date of enrollment	13 April , 2019
Offer acceptance deadline	26-Nov-2018
Tuition Waiver	No
Amount in INR	0

To accept the admission offer, you are required to:

1. Remit the non-refundable admission fee of INR 250,000/- Plus GST @ 18% (currently applicable). This amount can be paid in any currency, subject to realization of the above-mentioned amount in INR by the School.
2. Login to your ISB online application portal: <http://pgpapp.isb.edu> to accept and make the payment online. Please note that by accepting the offer, you convey your understanding and acceptance of the Terms & Conditions mentioned as part of this offer communication and in the online application portal.

Please note,

1. If you do not wish to accept the admission offer, please log in to the online application portal and decline the offer.
2. This offer of admission will automatically lapse, if you do not fulfil the above requirements within the specified deadline.
3. All dates and time are as per the Indian Standard Time. The date of transmission of this email is considered as the date of official communication of the admission offer.
4. You will be provided the new admits section of the portal, post your admission fee has been received and acknowledged by the school. You will be required to login to the application portal, once you receive a receipt for the admission fee you have remitted.

### TERMS & CONDITIONS OF OFFER:

1. The admission fee payable once remitted is non-refundable under any circumstances.
2. **Campus Change Request:** Request for change of campus is not allowed in normal circumstances. However, on a case to case basis, the applicant can place a request for change of campus. The HOD of Admissions or Admission Dean may grant the campus change post verification of the relevant substantiating document/s.
3. **Deferral Request:** On a case- to- case basis emergency (Medical) /professional reason, the offer accepted applicant can request for one-year deferment of admission latest by 30<sup>th</sup> January 2019. The HOD of Admissions or Admissions Dean may grant the deferral admission, post verification of the relevant

substantiating document/s. In case the deferral request is approved, the applicant has to remit a non-interest-bearing deferral deposit within the stipulated deadline. The deferral request can be made for one year only, and once approved there will be no further deferment. The deferral deposit shall be adjusted to the tuition fee upon joining the programme or is refundable on withdrawal subject to deduction of administration and bank charges

4. **Background Verification:** ISB conducts background verification checks of all candidates who have successfully enrolled into the program, to validate the information and documents provided by the candidate, academic scores and employment history through an independent verification agency.

The offer of admission is subject to satisfactory verification of the information and confirmation from the agency. Any misrepresentation, suppression or omission of facts in the application shall justify denial, cancellation of admission or expulsion subject to the discretion of the Admission Committee of the School. Candidates with any history of criminal or other non-academic violation/s shall disclose the details voluntarily at the time of applying.

5. **New Admits Website:** The applicants will be granted access to the ISB new admits application portal upon remittance of the admission fee. This portal will be made available by mid January 2019. All information requested on this portal has to be completed before the scheduled date stipulated therein. Non-adherence of guidelines in submission of the application form shall result in automatic disqualification of enrollment in the programme, unless intimation of the same has been communicated in writing to the office of admissions or approval from the Admission Head.
6. **Provide Proof of Identity & Date of Birth:** Applicants will be required to present a valid Passport on the day of enrollment.
7. **VISA (For international applicants):** All international applicants will be required to obtain student visa for the period of study at the ISB. A copy of valid visa needs to be submitted on the day of enrollment. In addition to the VISA, international applicants will be required to register with the local police within the jurisdiction of ISB, Gachibowli, Hyderabad / Mohali through the specified FRRO form. A copy of registration / permit is required to be submitted to ISB as a part of the enrollment process.
8. **Original Mark-sheets & Certificates:** Original certificates and mark-sheet/s (starting from class - 12) are to be submitted for verification at the time of enrollment. Originals will be returned once they have been verified. In case, you do not possess or have lost any of the certificates, please apply for a duplicate immediately and obtain the same. Applicant will not be allowed to enroll and will be refused admission, if the applicant fails to present the original documents on the day of enrollment.
9. **Tuition Waiver:** The tuition waiver, if any, will be adjusted fully if the fees are paid in one installment at the time of enrollment or against the second instalment of the fee payable if fees are paid in two installments and is conditional upon
- a. Your enrollment in the class on the date mentioned above.
  - b. Your not receiving any other scholarship / education grant from any other organisation.
  - c. Your completing the programme within the mentioned academic year.
  - d. In the event the student withdraws from the program after the adjustment of the tuition waiver, the student is liable to refund the waived amount to ISB or remit the tuition fee, as applicable, subject to adjustments as per the refund policy
10. **Refund Policy:**
- a. **Application Fee:** This fee, payable at the time of submission of completed application for the PGP, is non-refundable
  - b. **Admission Fee:** This fee, payable on acceptance of the offer of admission to the PGP, is non-refundable. The amount remitted will be forfeited, if the student fails to register after having accepted the offer of admission. No refund is applicable, in case the student withdraws from the programme or is dismissed or expelled from the programme.
  - c. **Refund of Deferral Deposit :** If the deferred applicant fails to enroll for the programme as per deferral approved or withdraws from the program before the enrollment date, the deferral deposit remitted will be refunded in full without any interest.
  - d. **Tuition Fees:** Tuition fee charged to the student is partly refundable as per the stipulations below.
    - i. If the student withdraws during the orientation week but before the commencement of Term 1, 10% of the tuition fee calculated proportionately for terms 1 to 4 shall be forfeited and balance amount shall be refunded.
    - ii. If the student withdraws during any of the first 4 terms, 100% of the tuition fees proportionately for terms commenced and 50% of the fees relating the terms that have not yet commenced in the first four terms shall be forfeited and the balance amount along with 100% of fees for remaining 4 terms shall be refunded.
    - iii. If the student withdraws during terms 5 to 8, 100% of the tuition fees for terms already commenced and 50% of the fees relating to terms not yet commenced shall be forfeited and the balance amount shall be refunded.
    - iv. Fee waiver, if any, granted to the student shall be withdrawn if the student withdraws from the programme / dismissed / expelled from the programme.
  - e. A student who is dismissed / expelled from the programme, for disciplinary reasons or an Honour Code Violation will not be entitled to any refund.
  - f. **Accommodation Expenses:** The Post-Graduate Programme(PGP) is a full-time residential course. The Candidates to the programme are mandated to live on campus throughout the duration of the programme. In case of vacation of the accommodation on account of withdrawal from the programme, proceeding on exchange programme, expulsion or dismissal of the student from the programme,

proportionate charges for the remaining calendar months of the programme from the date of vacation of the accommodation is refundable.

- g. **Security Deposit:** This deposit, paid by the student at the time of registration to the PGP, is refundable to the student at the time of exit (i.e. either on completion of the programme or on withdrawal, dismissal or expulsion) from the PGP subject to recoveries, if any (such as amounts outstanding towards telephone, dining, electricity, damages caused to the assets etc. by the student).
- h. **Alumni Association Membership Deposit:** This amount is refundable to the student in full in case the student withdraws from the programme or is dismissed or expelled from the PGP programme. This amount paid by the students is non-refundable upon completion of the PGP and shall be transferred to Alumni Association.
- i. **One-time fee for ISB Alumni for use of ISB Library & Recreation Centre:** This fee is refundable to the student in full, in case the student withdraws or is dismissed or expelled from the PGP. This fee paid by the students is non-refundable upon completion of the PGP. The Alum shall be entitled to use LRC and RC facilities of ISB, whenever the alumni visits the either of the campuses.

Refund due to the student in accordance with the above policy will be made within ten working days of completion of exit formalities by the student. If the student has taken loan from the bank, then the amount refundable shall be remitted to the bank directly except in case where the bank has issued an NOC for payment to the student.

You can write to us at [pgp@isb.edu](mailto:pgp@isb.edu) for any queries.

We, at ISB look forward to welcoming you into the Class of 2020.

Warm Regards,

**Siddharth S Singh**

*Senior Associate Dean - Admissions and Financial Aid  
Indian School of Business  
Hyderabad || Mohali*

**Legal Disclaimer:** *You and ISB (collectively the "parties") agree that all disputes arising out of or in respect of admission to the PGP shall be referred to Arbitration on the request by the aggrieved party to be resolved by a sole arbitrator appointed by ISB. The arbitration award shall be final and binding on both the parties. The seat and venue of Arbitration shall be Hyderabad. The arbitration shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 and all the proceedings shall be in English.*

\*\*\* Disclaimer\*\*\* The information contained in this communication I (including attachment if any) is intended solely for the use of the individual or entity to whom it is addressed and others authorized to received it. It may contain confidential or privileged information. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or taking any action in reliance of the contents of the received information is strictly prohibited and may be unlawful usage. If you have received this communication in error, please notify the sender by return e-mail and delete this message from your system. E-mail may contain viruses. Before opening attachments, please check them for viruses and defects. While Indian School of Business (ISB) has put in place checks to minimize the risks, ISB will not be responsible for any viruses or defects or any forwarded attachments emanating either from within ISB or outside. Please note that ISB is neither liable for the proper and complete transmission of the information contained in this communication nor for any delay in its receipt. ISB reserves the right to monitor and review the content of all messages sent to or from ISB e-mail addresses. Messages sent to or from this e-mail address may be stored on the ISB e-mail system or elsewhere.