



## CLASS & SUBJECT LEAD TEACHER JOB DESCRIPTION

Foundations First Christian is a hybrid learning community that partners with parents to provide children and young people with a comprehensive and balanced education that leads them to know God and His one and only Son, Jesus Christ, the only Foundation of all sound knowledge and learning. The education we provide is distinctly and unwaveringly Christian. We strive for it to be whole-person, all-truth, transformational, experiential and relational education.

In this task, the Class or Subject Lead Teacher is the primary instructor, role model and spiritual guide for students in our on-campus classes. Therefore, we seek Class and Subject Lead Teachers who are excited about Christ-centered education and passionate about working with children and young people.

**Title:** Class Lead Teacher or Subject Lead Teacher

### Basic Qualifications

1. Spiritual
  - a. Must have personal faith in Jesus Christ as Savior and Lord
  - b. Must whole-heartedly accept and agree to uphold FFC's Statement of Faith
  - c. Must have active involvement in a local church whose beliefs are in agreement with FFC's Statement of Faith
  - d. Must have a growing faith in Christ as evidenced by personal prayer and study of the scriptures
  - e. Must be committed to furthering FFC's mission and faith-based philosophy of education
2. Education
  - a. Must have a Bachelor's degree in a relevant course of study from a 4-year college or university

### Responsibilities

1. Personal
  - a. Seeks to be a Christ-like role model in speech, conduct, love, faith and purity (I Timothy 4:12; Luke 6:40)
  - b. Seeks to live under the power of the Holy Spirit and manifest the fruits of the Spirit in his or her life: love, joy, peace, patience, kindness, goodness, gentleness, faithfulness and self-control (Galatians 5:22-23)
  - c. Maintains integrity in all situations, handles confidential information appropriately
  - d. Maintains a dignified personal appearance of cleanliness and modesty
  - e. Seeks and seizes opportunities to improve self personally and professionally

## 2. Instructional

- a. Integrates a Christian worldview and biblical principles into their subject teaching
- b. Leads students to a realization of greatness of God and of their infinite worth to Him
- c. Is ready to offer spiritual advice to students and pray with them
- d. Regularly and systematically prays for their students
- e. Develops a syllabus/course outline that completes the curriculum in the allotted time
- f. Carefully prepares in advance lesson plans for all on-campus classes and satellite day lessons
- g. Integrates creative teaching methods and technology to engage students and motivate them to deep learning
- h. Plans instructional strategies and differentiates learning activities and instruction to meet the learning needs and styles of different kinds of learners
- i. Designs learner-driven activities, projects and problem-based assignments that inspire students to deeper learning, promote meaningful student-parent discussions and acquisition of values-based knowledge
- j. Comes to class fully prepared with needed books, resources and materials
- k. Monitors student learning and provides learners with ongoing, constructive feedback
- l. Assesses student learning on a regular basis and provides progress reports, as required
- m. Grades assignments and tests promptly
- n. Maintains accurate records of student performance
- o. Keeps students, parents and FFC administration informed of progress, non-progress or persistent problems
- p. Maintains proper student discipline in the classroom and on campus
- q. Maintains high expectations for all students and works with them to set achievable goals
- r. Maintains a safe, clean, attractive and well-ordered classroom
- s. Develops positive working relationships with students, parents, Tier 2 & 3 parent assistants and fellow staff members built on mutual respect and trust

## 3. Non-Instructional

- a. Cooperates with the Board and Administration in implementing all policies, procedures and directives governing the operation of FFC
- b. Informs the administration if unable to fulfill any responsibility they have been given
- c. Knows the procedures for dealing with emergencies
- d. Provides input and constructive recommendations to improve FFC's instruction and administration
- e. Attends and participates in faculty and curriculum meetings, in-service training including 1 Wednesday morning per month, etc.
- f. Performs other duties as assigned

**Reports to:** Executive Director or his Designate