# *DDACourse Application Form*

# logo(trans)

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| Applicant Details | | | | |
| Name | |  | Contact Telephone No. |  |
| Address  Postcode | |  | Unison Membership No. |  |
| Branch |  |
| Preferred  E-Mail Address: | |  | Position Held |  |
| We use this information to add your name to the training database for this event and update your membership details. | | | | |
|  | | | | |
|  | | Course Details | | |
| Course Title: | |  | | |
| Venue/Location | |  | | |
| Course Dates: | |  | | |
|  | |  | | |
|  | No member should be deterred from applying for a course because of individual needs. Please give details of your learning support requirements and other needs here – use a separate sheet if you need to – | | | |
| Branch Authorization | | | | |
| I have informed my branch that I have applied for the course and I am starting to make arrangements for time off to attend  Signature of applicant……… …………………………………………. Date…………………………. | | | | |
| The above named has branch approval to attend  Signature from Branch……………………….Date………………………….. | | | | |

**Please note: All applications must be signed by your branch. Applications will not be processed if there is no authorization from the Branch**

**Any information given will be treated in the strictest confidence and will only be used for the purposes stated on the form. This form and any attachments will be securely stored and destroyed after one year.**