**Grade Accelerator Academy: Ethical Use of AI Policy**

**Quick Guide to Our AI Policy**

🤝 **Fair & Inclusive** – AI content checked for accuracy and bias.  
🔍 **Transparent** – We’ll always tell you if AI has been used.  
🔒 **Private** – Student data is protected and anonymised.  
👩‍🏫 **Human-led** – Tutors always make the final decisions.  
📝 **No AI grading** – Essays and assessments are marked by teachers, never AI.

At Grade Accelerator Academy, we sometimes use Artificial Intelligence (AI) tools to support learning. We believe AI can be helpful, but it should never replace the expertise, care, and professionalism of our tutors. This policy explains how we use AI responsibly and ethically.

**1. Fairness and Inclusivity**

* We carefully check any AI outputs before sharing them with students.
* We avoid anything that could reinforce stereotypes or unfairness.

**2. Transparency**

* We’ll always be open about when AI has been used in creating materials or feedback.
* Students can ask us how AI was used, so they feel confident in understanding the process and using it themselves.

**3. Privacy and Data Protection**

* We never submit identifiable student work to AI tools without consent.
* Where possible, work is anonymised.
* All use of AI follows UK GDPR and other data protection laws.

**4. Human Oversight**

* AI is a support tool only – it never makes the final call.
* All AI outputs are reviewed and edited by a qualified teacher before being shared with students.

**5. Essay Marking**

* We **do not** use AI to grade essays or determine marks.
* Feedback and assessment always come from an experienced tutor. AI may help with wording feedback, but the judgement is 100% human.

**6. Ongoing Review**

* We regularly review how we use AI to ensure it stays ethical and effective.
* Parents and students are welcome to share any concerns.

**Effective Date:** 13th August 2025  
**Review Date:** 13th August 2026