

Montessori Classroom Assistant Teacher

JOB DESCRIPTION:

In the role as Montessori Classroom Assistant, you will be expected to:

- Assist in the implementation of daily program activities under the guidance of the Classroom Teacher(s), Program Director(s) and Head of School.
- Foster a positive and collaborative learning environment where the unique needs of all children are met.
- Be patient and caring with all children.
- Attend any required staff meetings or trainings.
- Assist in making materials as requested to develop curricular areas.
- Meet Department of Human Services requirements for six annual hours of Continuing Education.
- Assist with any other task deemed necessary by the Classroom Teacher(s), Program Director(s) and Head of School.

REQUIREMENTS

- Good verbal communication skills
- Willingness to learn and apply the Montessori method
- Have a physical and be physically able to work with children
- Able to interact with people who are of diverse cultural backgrounds
- Must have own personal means of transportation or access to public transportation
- Must be able to pass the following clearances:
 - Report of Criminal History from the Pennsylvania State Police (PSP)
 - Child Abuse History Clearance from the Department of Human Services (Child Abuse)
 - Fingerprint based Federal Criminal History submitted through the Pennsylvania State Police or its authorized agent (FBI)
 - A verification letter confirming their name search results on the National Crime Information Center's National Sex Offender Registry (NSOR)

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ADDITIONAL JOB DETAILS:

Job Type	Full-time, Part-time
Pay	Starts at \$9.50/hour
Benefits	<ul style="list-style-type: none">• Employee discount• Paid time off• Professional development assistance• Sign-On Bonus• Referral Bonus• No holidays
Schedule	<ul style="list-style-type: none">• Monday to Friday• Core Hours of 7:30 am to 4:30 pm
Qualifications	<ul style="list-style-type: none">• High school diploma or equivalent (Required)• Montessori Certification (Preferred)• Child Development Associate Certification (Preferred)
Education	<ul style="list-style-type: none">• High school diploma or equivalent (Required)
Experience	<ul style="list-style-type: none">• Early Childhood General Education Teacher: 1 year (Preferred)
License/ Certification	<ul style="list-style-type: none">• Montessori Certification (Preferred)• Child Development Associate Certification (Preferred)
Work Location	Richland Academy School, Johnstown, PA