

## Montessori Classroom Lead Teacher

### JOB DESCRIPTION:

In the role as Montessori Lead Teacher, you will be expected to:

- Nurture the academic, social, physical, and emotional development of each child in accordance with National Association for the Education of Young Children (NAEYC) and American Montessori Society (AMS) guidelines.
- Demonstrate a working knowledge and application of Montessori principles/philosophy.
- Oversee the preparation and maintenance of an orderly, clean, learning environment that is well-equipped with the appropriate materials and supplies.
- Supervise the children inside and outside the classroom and during transitions, which may include lunchtime, outside time, and others as scheduled.
- Maintain and foster positive and constructive interactions with children and families.
- Prepare progress reports twice a year and lead parent-teacher conferences.
- Attend scheduled staff meetings and professional development workshops.
- Assist with any other task deemed necessary by the Program Director(s) and Head of School.

### REQUIREMENTS

- Good verbal communication skills
- Willingness to learn and apply the Montessori method
- Have a physical and be physically able to work with children
- Able to interact with people who are of diverse cultural backgrounds
- Must have own personal means of transportation or access to public transportation
- Must be able to pass the following clearances:
  - Report of Criminal History from the Pennsylvania State Police (PSP)
  - Child Abuse History Clearance from the Department of Human Services (Child Abuse)
  - Fingerprint based Federal Criminal History submitted through the Pennsylvania State Police or its authorized agent (FBI)
  - A verification letter confirming their name search results on the National Crime Information Center's National Sex Offender Registry (NSOR)

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### ADDITIONAL JOB DETAILS:

<b>Job Type</b>	Full-time, Part-time, Contract
<b>Pay</b>	Starts at \$12.00/hour
<b>Benefits</b>	<ul style="list-style-type: none"><li>• Employee discount</li><li>• Paid time off</li><li>• Professional development assistance</li><li>• Sign-On Bonus</li><li>• Referral Bonus</li><li>• No holidays</li></ul>
<b>Schedule</b>	<ul style="list-style-type: none"><li>• Monday to Friday</li><li>• Core Hours of 7:30 am to 4:30 pm</li></ul>
<b>Qualifications</b>	<ul style="list-style-type: none"><li>• Associate (Preferred)</li><li>• Montessori Certification (Preferred)</li><li>• Child Development Associate Certification (Preferred)</li></ul>
<b>Education</b>	<ul style="list-style-type: none"><li>• Associate (Preferred)</li></ul>
<b>Experience</b>	<ul style="list-style-type: none"><li>• Early Childhood General Education Teacher: 1 year (Preferred)</li></ul>
<b>License/ Certification</b>	<ul style="list-style-type: none"><li>• Montessori Certification (Preferred)</li><li>• Child Development Associate Certification (Preferred)</li></ul>
<b>Work Location</b>	Richland Academy School, Johnstown, PA