

DROP-OFF AND PICK-UP PROCEDURES

- Drop-off and arrival procedures will take place outside of the school in accordance with CDC and guidelines set forth by the Open Texas Checklist for Child Care Centers. Parents are not permitted to enter the school unless it is determined by FUMC Day School that there is a legitimate need. In that event, parents will be required to complete a health screening and wear a mask before entering the building.
- Staggered drop-off and pick-up times will be assigned to implement social distancing measures.
- Drop-Off is off the west parking lot at the main entrance of the church where the Church Offices sign is located:
 - 8:45 – 9:00 room 123 Older Toddlers
 - 9:00 – 9:15 room 124 Younger Toddlers
 - 9:15 -9:30 room 122 & 125 Infants
- Pick-up is off the west parking lot at the main entrance of the church where the Church Offices sign is located:
 - 2:00 – 2:10 room 123 Older Toddlers
 - 2:10 – 2:20 room 124 Younger Toddlers
 - 2:20 – 2:30 room 122 & 125 Infants
- If there are siblings, use the younger child's time slot. Please make every effort to come at your designated time.
- Children will only be released to individuals on their Child Release Form. There will be no exceptions. Individuals picking up for the first time must show a photo ID before the child will be released.
- All parents and siblings must socially distance from other families during drop-off and pick-up. No gathering or congregating will be permitted.
- In the event of inclement weather, families will be allowed to wait in the sanctuary to be screened.
- FUMC Day School will screen all persons before allowing entry into the building. The screening will include taking the temperature of each person upon arrival at the school each day and denying entry to each person who meets any of the following criteria: (Those in boldface are absolute)
 1. **Temperature of 100.4 or higher.**
 2. **Coughing or sneezing.**
 3. Runny nose with occasional mild drainage is acceptable unless other indicators of illness or behavioral changes are present.
 4. **Runny nose with drainage that is copious/profuse and/or continuous.** (because of an increased chance of transmission, if COVID-19 was present).
 5. **Vomiting**, first occurrence. This is a standing state health standard for childcare.
 6. **Diarrhea**, second occurrence. This is a standing state health standard for childcare.
 7. Complaints of headache, sore throat, stomachache. These will be examined on an individual basis. Given that they are possible signs of COVID-19, we will always call a parent to let them know and to discuss the situation.
 8. **Close Contact in the last 14 days with someone who has a confirmed diagnosis of COVID-19 or someone who is under evaluation for COVID-19.**

Your child's teachers will gather their students as a group and escort them to their classroom. If you arrive after your time slot, your child will be escorted by another staff member. All items brought to school will be kept in the hallway by their name plate until needed and will need to be taken home at the end of the day. All nap items must fit inside a backpack. Large nap mats will NOT be permitted.