



## **BUILDING USE REGULATIONS**

- No smoking or use of alcoholic beverages or drugs on the church property.
- Table/chair set-up and tear down is the responsibility of the group using the facility.
- The church **does not** provide disposable utensils, paper products, tea, coffee, condiments, milk, cream, ice cream.
- The room is to be returned to its original set-up.
- Tables wiped clean.
- The group is responsible for cleanup. Trash removal (placed in trash bag, then outside the rear kitchen door).
- The gas stoves, ovens, dishwasher, are only to be utilized with prior permission, or, when the Sexton has been retained. Or when a Trustee is present. Must be initialed by a Trustee (\_\_\_\_)
- You provide tea/coffee, beverages, ice, baked goods, and food.
- thermostat heat set at 62 degrees, Air-conditioning off prior to departure.
- Windows, doors, closed and locked, lights off upon departure.
- Restrooms are to remain in order and clean. Do not remove bottles of soap and/or lotions.
- Sanctuary is *off* limits unless also reserved.
- Entry and exit will be solely by the side door unless sanctuary is being utilized.
- Adults will supervise children. Respect our property, No running, or inappropriate language or behavior. If you make a mess, you clean it up!
- Indemnification: Applicant assumes full responsibility for property damage/theft or injuries, sustained by its participants while on church property.
- Applicants are required to **sign application form** acknowledging acceptance of these conditions of usage.
- APPLICANT SIGNATURE\_\_\_\_\_
- DATE\_\_\_\_\_