

CHECKLIST FOR INDIVIDUALS FILING T1 RETURNS

These lists include the most common tax documents. Specific requirements will depend on individual circumstances.

Income Slips

- Employment income (T4)
- Employment insurance benefits (T4E)
- Interest, dividends, capital gains (T3, T5, T5008)
- Old Age Security and CPP benefits (T4A(OAS), T4AP)
- Other pensions and annuities (T4A)
- RRSP, RRIF, LIF withdrawals (T4RSP, T4RIF)
- Social assistance, WSIB payments (T5007)
- Profit sharing (T4PS)

Receipts

- RRSP contribution receipts
- Medical/Dental expenses not covered by insurance
- Charitable donations
- Childcare expenses
- Post secondary tuition (T2202)
- Spousal support (if court ordered)
- Teacher's school supplies
- Work from home or other employment expenses (T2200 required)
- Political contributions
- Moving expenses (must meet specific requirements)
- Carrying charges (if investment income is reported)
- Rent or property tax paid (for possible provincial credits)

Other Documentation

- Names, birth dates and SINS for all dependants
- First time filers – Direct Deposit form from your bank
- Sale of principal residence
- Rental income and expense receipts
- Business, farm or fishing income/expenses (self-employment)
- Disability Tax Credit certificate
- Declaration of Conditions of Employment (T2200)
- Volunteer Firefighters certification