



*The Landmark*

CLUB CONDOMINIUM ASSOCIATION INC.

**UNESCORTED GUEST UNIT ACCESS AUTHORIZATION FORM**

Unit No: \_\_\_\_\_

Unescorted Guest Full Names: (Check box for guests under 18-year-old)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Access Start Date – End Date

\_\_\_\_\_

Guests who will be occupying a Unit in the absence of the Unit Owner or lessee (hereinafter referred to as an "Unescorted Guest") must be registered in the Association's Management Office. Prior to the Unescorted Guest accessing the Property, the Unit Owner and their Unescorted Guest must complete and submit this Unescorted Guest Unit Access Authorization Form to the Association's Property Manager, via e-mail to [office@thelandmarkclub.com](mailto:office@thelandmarkclub.com) not less than forty-eight (48) hours prior to the Unescorted Guest's occupancy of the Unit. Unescorted Guests will be required to present their government issued photo identification, such as a driver's license and/or passport, to the Association prior to accessing the Unit.

It is the responsibility of the Unit Owner to provide the keys and/or fob for access to the Unit to the Unescorted Guests. Under no circumstances will emergency keys in the possession of the Association be given out or loaned. In the event that unregistered Unescorted Guest(s) are using the Unit Owners fob the fob will be deactivated. Unescorted Guests are not permitted to bring animals/pets to the Condominium.

The undersigned, Unit Owner or Lessee acknowledges and agrees to fully indemnify and hold harmless The Landmark Club Condominium Association, Inc. ("Association"), its officers, directors, members, employees and agents (including, without limitation, Association's management company and their officers, directors and employees), from any and all conduct or negligence of the person(s) named above, whether in the Unit, the Common Elements of the Condominium or otherwise. The Association is not responsible in any manner for supervising, observing or controlling the conduct of the person(s) to whom a Unit key and/or access was given under this authorization.

I certify that I have read and will abide by the Rules and Regulations of the Association. I covenant and acknowledge that there has not been an exchange of money between the undersigned or my representative and the named Unescorted Guest for the use of the Unit. I understand that any Unescorted Guest in occupancy of the Unit for more than thirty (30) calendar days must submit an application to the Board of Directors for residency and lease approval. Further, I do hereby confirm that all information and statements provided to the Association on this form are accurate statements.

**UNIT OWNER / LESSEE SIGNATURE:**

\_\_\_\_\_  
Name (print)

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

**UNESCORTED GUEST**

I \_\_\_\_\_, hereby swear that I am not paying and/or have not paid rent or any other monetary sum for occupancy to the above named Unit Owner or Lessee and/or their representative or family members and that I have been informed that, if it is determined that the above statement is false, I may be subject to penalty of perjury and may be required to testify as to the false statement in a court of law.

**UNESCORTED GUEST SIGNATURE:**

\_\_\_\_\_ Date: \_\_\_\_\_  
Name (print) Signature

**PLEASE ENSURE THAT THIS UNESCORTED GUEST UNIT ACCESS AUTHORIZATION FORM IS FILLED OUT INDIVIDUALLY FOR EACH GUEST. IN THE CASE OF A MINOR, THE FORM MAY BE FILLED OUT BY THE MINOR'S LEGAL GUARDIAN.**