

## The Jerry Baber Awards Rules and Regulations

The mission of the Jerry Baber Awards is to expose students to all types of theatre allowing them to expand their craft and grow as artists. Through the Jerry Baber Awards, students will learn good sportsmanship as well as effective critiquing skills all the while celebrating their peers and the vast amount of talent Fort Bend ISD has to offer.

### DATE

- JBA will be held Memorial Day weekend due to conflict with proms as well as concerts within Rodgers Auditorium.
- Show date can be changed if there is an agreement amongst directors.
- Date can be changed if there are direct conflicts that keep a school from attending the ceremony.

### JUDGING

- Students will be selected by directors to represent their school as a judge.
- Students selected as judges must attend a mandatory meeting and workshop on a date scheduled prior to each school year. If students do not attend, they will not be allowed to judge for that school year.
- Students will be trained at the annual meeting on what to look for in order to effectively critique each show.
- Students will judge each show fairly, judging each show objectively.
- Each show will be judged by three students. Each student must be from a different school and cannot represent the school producing the show.
- Judges will receive complimentary admission to each performance in which they are scheduled. They will not receive complimentary admittance for any show that they are attending outside of their assignment.
  - o Any friends or family that attend with the judge during their assignment will be expected to pay the price of admission for that particular performance.
- Judges MUST check-in with the house manager or director when they arrive to a show.

### SPORTSMANSHIP

- All students and directors will be expected to express positive sportsmanship.
- Negative discussion of any kind will not be tolerated at any time during the JBA process.
- Judges as well as students will be expected to hold themselves in a professional manner at all times.
- Students attending the awards show will be expected to show gratitude and express good sportsmanship no matter the outcome of any award.
- Future eligibility will be decided if good sportsmanship is not exhibited.

### SCHEDULING

- Students will be scheduled for shows once the meeting is completed and will find out their assignment within 48 hours of the meeting.
- Once students are scheduled, they are able to swap shows amongst each other and must inform the coordinator of the change.

- Judges are allowed to attend any of the performances for a production in which they are scheduled.

### **BALLOT**

- Judges will be given a sample ballot at the annual, mandatory, judges meeting at the beginning of each school year.
  - o The ballot will be explained and judges will be expected to leave with a clear understanding of what is expected on the ballot.
- One week prior to a judge's assignment, the ballot will be e-mailed to each judge.
- Each judge is responsible for accessing and completing the ballot on a digital device.
- Judges must complete a ballot within 48 hours of seeing a production.

### **AWARDS SHOW PROGRAM**

- Programs will be printed and paid for by the host school.
  - o Program reimbursement will be pulled from ticket money and sponsors.
- The program must include cast and crew list as well as promotional material from each school's eligible show.
- The program designer has the right to alter the size of graphics in order to create the most efficient program.
- ALL content must be accurate. The spellings of students' names and characters etc. will be directly taken from what is sent by the director.
- ALL requested content should be digitally correct and turned in three weeks prior to the JBA. Failure to do so will result in that information being omitted from the program.

### **PERFORMERS**

- Performers are expected to attend the morning rehearsal.
- If a performer does not attend, it is up to their director if they would like to proceed with the performance.
- Two presenters must be chosen from the performers.

### **REHEARSALS**

- Rehearsals for the show are held the morning of the show date.
- Rehearsals will last 30 minutes or less dependent on the school's needs.
- All music must be sent to the host school at least one day prior to the rehearsal in order to assure that the track is in working order.
  - o Music intended to be sung along to for musical purposes, cannot contain lyrics.
- All technical requests must be made at least 48 hours prior to the rehearsal.
  - o Prior to the show date, each director will receive a form in order to make their request.
- All participants will be given explicate instructions regarding the timing of the performance.
- Any technical elements necessary for the performance CAN stay at the host school from the rehearsal time until the end of the awards show.

### **AWARDS SHOW**

- The show will begin promptly at 7pm.
- JBA is expected to last anywhere around 120 minutes, dependent on the time of each school's performance.

- All schools are encouraged to present a scene from one of their qualified productions.
  - o Maximum 5 minutes
  - o No medleys
  - o At least 2 performers
  - o Stage limitations could result in limitations for your cast size
  - o The producer and Fine Arts Administrators will evaluate content. Your scene is subject to change if the content is not deemed appropriate for the community audience.
- Students or directors will receive the awards once announced.
  - o There will be no acceptance speeches.
- If a student is not present at the awards ceremony, it is up to the director of the school to have a contingency plan for accepting the award. Directors should disclose known absences as soon as possible before the ceremony.
- Awards received by a show and not an individual must be accepted by an individual decided by the director.
  - o The only award accepted by the cast can be the award for Best Show.
- The show is black tie and formal.
  - o Understanding that not every student, friend, family, or director can afford the proper attire, no ticketed customer will be turned away unless they are in full casual attire.
    - "Casual attire" will be defined and agreed upon by all directors and will be in an update of these regulations.

## TICKETS

- Tickets will be sold by the host school.
- Ticket prices will be decided on an annual basis.
- All ticket money will be collected by the host school and will be used for the following:
  - o Scholarships, programs, rental equipment, catering, decorations, archival, etc.
- Any proceeds made by the host school must be used for the following years expenses that pertain to JBA.
- All tickets will be sold prior to the event.
  - o No money exchange will take place once doors have opened to the awards show.
- Complimentary tickets will be given to the following:
  - o Judges (1), Directors (2), FBISD Administrators (2), Student Presenter (1)
- The only tickets that will be sold will be for guests of Baber participants.
  - o Participants are defined as JUDGES, CAST AND CREW MEMBERS, DIRECTORS, STUDENT PRESENTERS, FBISD ADMINISTRATORS

## AWARDS

- The following are the awards presented at the JBA show:
  - o Best Show, Best Actor, Best Actress, Best Supporting Actor, Best Supporting Actress, Best Ensemble, Best Chorus (musical only), Best Scenery, Best Costumes, Best Lighting, Best Sound, Best Publicity, Best Properties
- Nominations will be announced May 1.

- Each school must send the host school \$100 each year to offset the cost for the physical awards.
- Awards will include the name of the winner, school, and category.

### **ELIGIBILITY**

- All acting students are eligible for awards based on their director's delineation.
- All shows are eligible for 'Best Show,' 'Best Chorus' (for musical only), 'Best Ensemble.'
- Technical awards, 'Best Scenery,' 'Best Lighting,' 'Best Sound,' 'Best Publicity,' 'Best Costumes,' 'Best Properties,' must have 80% participation from the students involved that are made eligible by their director.
  - o Any "hands on" involvement from parents, hired help, or rentals that exceeds 20% of the category in question does not allow eligibility for the specific category in question.
  - o Students do not have to design any of the elements.
- All eligible shows must be completed two weeks prior to the announced nomination date.

### **DIRECTORS**

- Directors are encouraged to respond to all e-mails sent from the producer in order to meet specific deadlines. Failure to do so will result in their performance being removed from the awards show.
- Directors are required to attend the judges.
- Directors are expected to attend the rehearsal prior to the performance.
- Directors are expected to attend the awards ceremony and stay until the conclusion without disruption and will be given two complimentary tickets.
- Directors are expected to include an annual write-up in each Baber show program that helps to promote the awards show and explain what it is about.
- All eligible shows must be judged before Spring Break.

### **CONTACT**

- Judges will be contacted two ways, e-mail and Remind. Directors will be included in all correspondence and encouraged to join Remind as well. Text '@baberjudge' to 81010.
- Judges and directors must contact the coordinator via e-mail for any conflict that arises with scheduling.