

VILLAGE ESTATES WEST SPECIAL DEPENDENT DISTRICT MINUTES OF
October 11, 2017 REGULAR MEETING

The regular monthly meeting of the Village Estates West Special Dependent District was convened by President Tammy Norton at 7:34 PM at the McDonald's restaurant, 5359 Ehrlich Rd., Tampa, Florida. In attendance were the following trustees: Roy Merritt, Daniel Nevels (Vice-President), David Zepco, April Wilkosz, Marisol Gonzales (Treasurer) and Tammy Norton (President). This comprised a quorum. Trustees absent - Gwen Jonas (Secretary). No members of the public were present.

President Tammy Norton will take the meeting notes in the secretary's absence.

President Tammy Norton read the minutes of the previous meeting and inquired if there were any changes to be made. Since no changes were requested, Trustee April Wilkosz made a motion to accept the minutes and Trustee Daniel Nevels seconded the motion. The motion was approved by a vote of 6-0.

Old Business:

1. newspaper affidavits - came in the mail. Tammy Norton will get these to Mary Mahoney. There was also a bill for the last ad. Daniel Nevels believes this was charged to his credit card, but will call the paper to make sure. Treasurer will either pay the paper or reimburse Daniel depending on what he finds out.
2. letter to home owners - completed. Two letters were returned undeliverable. Trustee Tammy Norton will re-mail these to the property address.
3. information form - completed and sent out
4. bank signatures and bonds - signature card at the bank changed, bonds applied for
5. Fence being damaged by tree roots - this issue tabled again due to time
6. website content and updates - this issue tabled again due to time
7. Trustee David Zepco shared an e-mail from Tatiana Cannon re: public works updates for the neighborhood:
 - The roads are not bad enough for repaving. Pot holes will be filled
 - The main sewer at the end of the road was jet vacced. They cleaned and jet vacced the other catch systems as well. Tatiana noted after Irma there was water backing up again and she is putting in a new ticket with pictures to try and get it fixed again.
 - The sidewalks in front of 12 houses are scheduled to be repaired in the next couple of weeks.
 - They have contracted with someone to do the trees - west side Cabot up towards Oakshire. No date for completion.

New Business:

1. Fence pole broken off at ground level behind Mr. Bird's house. He said that this happened during Irma. Needs to be repaired. Trustee April Wilkosz will call West Florida Fence and Larry France and get bids on the repair. Also for the 38 missing pole toppers along the fence line. Trustee Tammy Norton motioned to take the lowest bid and proceeded with the repair immediately, Trustee April Wilkosz seconded. Approved by vote 6-0
2. Trustee Tammy Norton questioned double signature policy on checks. No one sure where this requirement comes from. Trustee Marisol Gonzales will check with the bank, trustee Tammy Norton will check with the county. Marisol will also check with the bank on the possibility of getting a debit card for our account so that people will not have to use personal credit cards for things like the news paper ads.
3. FY '17 financial statement. Trustee David Zepco reports that everything is updated in quicken and he will turn all of the treasurer documents to Trustee Marisol Gonzales today. Marisol will contact the accountant and get the financial statement done.
4. Discussed the DOE bill. Trustee Tammy Norton motioned to pay the bill, trustee Daniel Nevels seconded. Motion passed 6-0.
5. Reviewed the FY '18 checklist. We're in good shape. Discussed the public depositor annual report. Trustee David Zepco said that he has never done this report. Trustee Tammy Norton explained that she does not understand the report and will get in contact with Mary Mahoney and see if she can clarify what needs to be done.

Being no further business, Trustee Roy Merritt moved to adjourn the meeting and Trustee Daniel Nevels seconded. The motion was approved by a vote of 6-0. The meeting was adjourned at 8:19 PM.

President: