

VILLAGE ESTATES WEST SPECIAL DEPENDENT DISTRICT MINUTES OF
August 8, 2018 REGULAR MEETING

The regular monthly meeting of the Village Estates West Special Dependent District was convened by President Tammy Norton at 7:35 PM at the McDonald's restaurant, 5359 Ehrlich Rd., Tampa, Florida. In attendance were the following trustees: Tammy Norton (President), Daniel Nevels (Vice-President), Gwen Jonas (Secretary), Roy Merritt, David Zepco and April Wilkosz, and Marisol Gonzalez (Treasurer). This comprised a quorum. Trustees absent: None. No public were present.

President Tammy Norton asked the Secretary to read the minutes of the previous meeting. Secretary Gwen Jonas read the minutes of the meeting. President Tammy Norton inquired if there were any changes to be made, there were none. Trustee Roy Merritt made a motion to accept the minutes and Trustee Daniel Nevels seconded the motion. The motion was approved by a vote of 7-0.

Trustee Marisol Gonzalez went over the treasurer report activity. Checking account balance \$5391.06 and the Money Market balance \$5100.34. President Tammy Norton moved to accept the report; Trustee Daniel Nevels seconded the motion and the motion approved by a vote of 7-0.

Old Business:

1. Repairs still need to be completed at 5036 Oakshire. **Bravo was sent a check with ½ the payment to complete and approved.**
2. Lighting repair is still pending we need to contact an Electrician to look at the Solar System repair. Trustee April Wilkosz will follow up on Cabot Ct. **This is still pending April Wilkosz made contact with Bates Electric waiting on estimates.**

New Business:

1. Go Daddy account for the website will be due for renewal on August 21, 2018. We need to make a decision to continue with Go Daddy by July 2018. The board agreed to continue using Go Daddy account for another year term for \$179.88. President Tammy Norton moved to accept extending another 1 year term with Go Daddy Trustee David Zepco seconded the motion approved by a vote of 7-0. **Both website and domain name were renewed until July 2019.**
2. Sprinkler System irrigation- April will contact a landscaping company and get estimate on how much it will cost to look into a new irrigation system at Cabot Ct. **April Wilkosz made contact waiting on estimates.**

The board decided/approved to keep the scheduled meetings the same 2nd Wed of each month at 7:30 PM at the McDonald's restaurant, 5359 Ehrlich Rd., Tampa, Florida. Daniel Nevels motioned that the meeting time and place stay the same, Marisol Gonzalez seconded, motion was approved by a vote of 7-0.

We must advertise the new meeting for FY 2019. The ad must be placed before the end of Sept 2018.

Wording of the ad-placed in Tampa Bay Times will stay the same. Daniel Nevels has agreed to place the ad for FY 2019.

The board voted to have audited or unaudited financial statement or use an accountant. The board approved an unaudited financial statement. April motioned to accept and Marisol Gonzalez seconded, motion was approved by a vote of 7-0.

Marisol Gonzalez motioned to use an accountant to complete the financial statement and Tammy Norton seconded, motion was approved by a vote of 7-0.

Approve letters to homeowners and purchase of mailing supplies. Since we are doing an unaudited financial statement we have to send a letter to all homeowners. Tammy Norton provided an example of the letter. Letter wording was approved. Tammy Norton motioned to accept and April Wilkosz seconded, motion was approved by a vote of 7-0.

The board approved purchasing mailing supplies 100 stamps/100 envelopes. Marisol Gonzalez will pick up the supplies. Tammy Norton motioned to accept and Marisol Gonzalez seconded, motion was approved by a vote of 7-0.

President Tammy Norton reminded everyone that appointment of trustees and election of officers will occur during the September 12th Meeting. Trustee seats 4, 5,6, and 7 will need to be filled.

Being no further business, Trustee Marisol Gonzalez moved to adjourn the meeting and Trustee April Wilkosz seconded. The motion was approved by a vote of 7-0. The meeting was adjourned at 8:08PM. Next meeting is scheduled Wed Sept 12th @ 7:30PM.

Secretary:



President:

