

Village Estates West Special Dependent District
Minutes of September 9, 2026

The regular monthly meeting of the Village Estates West Special Dependent District was convened by President Marie Batko at 7:36pm at McDonalds Restaurant, 5393 Ehrlich Rd. Tampa, Florida. In attendance were the following trustees: Marie Batko (President); April Wilkosz (Treasurer); Dawne Gullatt (Recording Secretary); Marisol Gonzalez (Trustee); Pat Leistner (Trustee) and Violet Dougherty (Trustee). Absent: Arlene Salazar (Vice President).

Minutes

President Batko asked the Recording Secretary to review the minutes of the previous meeting. Minutes were read. Trustee Wilkosz made a motion to accept the minutes, and Trustee Dougherty seconded the motion. Motion carried. (6,0).

Financial Report

The financial report was reviewed by Treasurer Wilkosz based on the budget and financial statement. Transfer from money market account to checking account completed due to expenditure for fence repair. Trustee Leistner made a motion to accept the report and Trustee Dougherty seconded the motion. Motion carried. (6,0).

Old Business

- President Batko responded to the request for records.
- The repairs to the fence are completed.
- Letter regarding the 2026 financial statement was mailed to all the homeowners.
- President Batko forwarded the advertisement for the FY 27 monthly meetings to Tampa Bay Times.
- Treasurer Wilkosz contacted King & Walker, CPAs and they agreed to prepare VEW's financial statements

New Business

- King & Walker, CPA sent an Engagement Letter for the preparation of the 2025 audit statement, costing \$2500. Trustee Wilkosz made a motion to accept request, and Trustee Dougherty seconded the motion. Motion carried. (6,0).
- King & Walker, CPA sent an Engagement Letter for the preparation of the 2026 non-audit statement, costing \$1000. Trustee Wilkosz made a motion to accept the request, and Trustee Dougherty seconded the motion. Motion carried. (6,0).
- The board's laptop stopped working so Treasurer Wilkosz had it serviced by Best Buy's Geek Squad. The laptop is working again, but, because the issues are due to it

requiring "resets" after updates, they advised that a new laptop should be considered. In addition, the battery was damaged so it was removed and cannot be replaced, requiring the laptop to be plugged in at all times. Treasurer Wilkosz paid the \$200 one-year unlimited computer repair service fee because it was more economical than the one-time fee for diagnosis and repair.

- Due to the unexpected expense for the audit of the 2025 financial statement, Treasurer Wilkosz consulted with Ms. Mahoney about the process for amending the 2026 budget. The amended budget reflects increases for accounting and auditing, and for office supplies due to the laptop repair and need for a new laptop. The increases are offset by the use of funds from reserve for contingency and repair and maintenance. Trustee Gonzalez motioned to amend the 2026 budget, and Trustee Dougherty seconded the motion. Motion carried. (6,0).
- Secretary Gullatt requested not to remain as Secretary but continue as trustee effective October 1, 2026. Trustee Wilkosz made a motion to accept the request, and Trustee Dougherty seconded the motion. Motion carried. (6,0).
- Trustee Gonzalez indicated she can assume the responsibility of Secretary until someone from the community expresses interest in the position. Trustee Wilkosz made a motion to accept Trustee Gonzalez as Secretary, and Trustee Dougherty seconded the motion. Motion carried. (6,0).
- Website needs to be updated for the FY 27 new monthly schedule.
- Treasurer Wilkosz presented the receipt for the \$200 one-year service fee from Best Buy and the board recommended reimbursing her. Trustee Dougherty motioned to reimburse Treasurer Wilkosz for \$200, and Trustee Leistner seconded the motion. Motion carried. (6,0)

Adjournment

The next meeting will be held at McDonalds Restaurant, 5393 Ehrlich Rd, Tampa, Florida 33625. The next meeting is scheduled for Wednesday, October 14, 2026. Trustee Gonzalez made a motion to adjourn and Trustee Leistner seconded the motion. Motion carried. (6,0). The meeting was adjourned at 8:47pm.

Signed:

Marie C Batko
Marie Batko, President

9/15/24
Date

Dawne Gullatt
Dawne Gullatt, Secretary

Date