

Saint Ambrose Men's Club Manual

Circa 2016

Purpose:

The Saint Ambrose Club's Manual provides a synopsis of club fundamentals, community goals and an outline of standard club calendar events.

What is the Men's Club?

The Saint Ambrose Men's Club is an inter-denominational group of men working to develop and maintain a spirit of fellowship and community within Saint Ambrose Parish and the town of Cheverly.

The club's goals are

- 1) To provide assistance in maintaining and improving Fannon Hall and its facilities, which serves as the site of many of the Club's events.
- 2) To provide support, to Saint Ambrose Catholic School
- 3) To provide outreach and interfaith fellowship to Cheverly

Who do we work with?

The community of Cheverly is diverse and inclusive and we try to interact and support a number of fellow organizations including the Cheverly United Methodist Church, the Legion and the Women's Auxillary Legion.

How do we fill our time?

Throughout the year the Club hosts, co-sponsors or offers their members as volunteers to a number of events and programs. The planning for all of these events occur at a monthly meeting, currently held the second Monday of every month at 7:30 pm in Fannon Hall.

The current list of events includes:

Warm Nights

Sweetheart Ball

Cheverly Day Beer Garden

Golf Tournament

Spaghetti Dinner

Men's Club Holiday Dinner

Mother's Day Breakfast [Co-sponsor with Methodist Church]

Shrove Tuesday Pancake Dinner [Co-sponsor with Methodist Church]

Events:

The following is a breakdown of the events that the club is involved in. This breakdown includes a description of the event, the current responsibilities of the club and the number of club members typically required for the event.

Warm Nights

The warm nights program is done in conjunction with other local charity organizations to provide a warm and safe space for homeless during January. The club typically handles 2 evenings. Fannon Hall is the space used to accommodate the homeless groups. Club members are asked to volunteer to serve dinner and remain the night while the program is in process.

Generally, the dinner provided is left over from the Spaghetti Dinner. In the event that there is no left over food from the Spaghetti Dinner a simple straightforward meal is prepared and served by club members.

Responsibilities: Fannon Hall supervision, food service

Club member req.: 2/3 per evening

Sweetheart Ball

[service volunteer event]

The Sweetheart Ball is a fundraiser for the Fair Girls organization. The Fair Girls organization benefits girls who have been the victims of human trafficking. The event includes a potluck dinner and a dance in Fannon Hall. The club takes responsibility for helping to set up Fannon Hall, organizing the kitchen and getting the food to the table and lastly providing alcohol and bartending during the event. It should be noted that this is one of the larger interfaith community events.

Responsibilities: Fannon Hall preparation, food service, alcohol purchasing, bartending

Club Member req.: minimum 10 members, membership majority participation preferred

Mother's Day Breakfast

[Co-sponsor with Methodist Church]

Mother's day breakfast is a non fund-raising event in partnership with the Methodist Church. The event includes breakfast in Fannon Hall on Mother's Day. The event is free, although donations are asked for. This event is aimed at recognizing and showing gratitude to all the mother's in the Cheverly community

Responsibilities: Breakfast preparation, Fannon Hall preparation

Club Members: 3/4 members

Beer Tent, Cheverly Day

For the Cheverly Day event the club takes responsible for the Beer Garden located at the Cheverly day event. The club takes the responsibility of contacting the beer truck and organizing arrival time, selling of alcohol and setting up the beer garden area. In recent years the club has also partnered with the Women's Legion Auxiliary who sell wine and water at the beer garden as well. The club organizes and acts as bar tenders for the Cheverly Day beer truck.

Responsibilities: Organizing Beer Truck Delivery, Bartending

Club Members: 2/3 per 2 hour shift

Golf Tournament

The golf tournament is an annual tournament open to club members and friends of club members. The event is held in September and consists of four person teams with "best ball" being played. The cost is currently \$100 per person. This is not a fund raising event but a fellowship event for the membership. Members are encouraged to get sponsors to assist with the tournament costs. After the golf tournament club members and friends return to Fannon Hall for a dinner prepared by the membership.

Responsibilities: Tournament Sponsorship, Tournament Participation, Food Preparation

Club Members: All members welcome

Oktoberfest

The club hosts an Oktoberfest beer garden in Fannon Hall. This is a fundraisr event. Beer is served as well as bratwurst.

Responsibilities: Fannon Hall setup, Food Preparation, bar tending

Club Members: All members welcome

Spaghetti Dinner

The spaghetti dinner is the main fundraising event for the club. The event is a hosted Spaghetti Sunday dinner in Fannon Hall. The meal includes spaghetti, red sauce, sausage, meatballs, garlic bread, salad as well as bar with wine and beer. This is the major event for the club and the largest fundraising event of the year. This event requires the most participation from as many club members as possible.

Responsibilities include:

- 1) Selling tickets for weeks prior to the event including members represented after mass and comments in the St Ambrose bulletin
- 2) Purchasing food and alcohol for event
- 3) Preparation of lottery gift baskets, "Baskets of Cheer" for raffle drawings during event
- 4) Preparation and cooking of the food, started on the day before the Sunday when the dinner is being held. Pre prep includes cooking of sauce, making of meatballs, chopping for salad, and preparing garlic bread.
- 5) Preparation of Fannon Hall by setting up tables and putting out placemats
- 6) Day of event, serving food, cooking, running bar and taking tickets at the door
 - a. Often the Catholic School has teenagers willing to help for community service
- 7) Cleaning up Fannon Hall, kitchen and bar

This event has a large crowd and is typically full the entire Sunday afternoon.

Men's Club Holiday Dinner

The Men's Club Holiday Dinner is a special dinner held in December for members and spouses only. The dinner is prepared and served by members and is a recognition and culmination of the fellowship the club has shared for the year. At this event the "Man of the Year" is also recognized within the member ranks.

Responsibilities: Dinner preparation, Fannon Hall preparation

Club Members: All members encouraged to attend