

Highland Meadows HOA
Executive Board Meeting
December 13, 2017 12:00 pm (noon)
115 Omaha Dr, Breckenridge, CO

Minutes

1. 12:00 pm call to order and Quorum verification at 12:11 pm. In attendance were Executive Board members Candace Winkle, Nancy Savidge, Deanna Carew, Barb Thomas, and Jodee Loury. In addition, homeowner Roberta Sahlin attended the meeting.
2. Approve minutes from Board meeting 08/16/2017 (on Dropbox site for Board members). Upon motion by Deanna to approve the minutes, and seconded by Nancy, the 08/16/2017 minutes were unanimously approved..
3. Old Business
 - a) Minutes from recent annual HOA meeting (Barb). Complete.
 - b) Review document – Bylaws (Nancy). Barb moved to accept the amended bylaws with formatting changes suggested at the meeting, Jodee seconded, and the motion was unanimously approved.
 - c) Review document - Enforcement of Covenants and Rules (Candace). We started to review the document with the table sent from the attorney, to be continued between and at the next meeting.
 - d) Future document – Architectural Guidelines (Candace, Dave, ARC members).
 - e) Mailbox repairs. Dave to investigate if he can order parts and fix the open package box.
 - f) Sewer cover & other road repairs. Will do in spring.
 - g) Neighborhood directory (Barb). She will send out request again to add names to the directory.
4. New Business
 - a) Elect officer positions. Candace moved that the officers all retain their current positions, Barb seconded, and the motion was unanimously approved. The positions are: Candace - President, Nancy – Vice President, Deanna – Treasurer, Barb – Secretary, and Jodee – at large.
 - b) Attorney contract for 2018. Signed and complete.
 - c) Requirements for Board members. See section 5.03 class of membership in Covenants.
 - d) Covenants violations. See the document for Enforcement of Covenants and Rules.
 - e) Reserves. Documented as a possibility in Covenants. No plans to do this at the current time.
 - f) Next meeting. About 3 months.
5. Adjournment. At 14:32 Candace moved to adjourn the meeting, Deanna seconded, and the motion was unanimously approved.