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## Regency Park



# RPRA AGM Minutes

**Monday 26 August 2024 at 7.30pm-8.30pm  
at Viewpark Church**

**Present:** Louise McAllister (Chair), Susan Gibson (Treasurer), Jim Burns (Factor Manager), Aileen and Peter Knudsen, Roddy Shaw, Malcolm Carmichael, Les Watson, Caron Hawksby, Brian and Elaine McAree, Patricia Brady and Martin McCabe.

1. **Welcome** – Louise McAllister, as Chair, welcomed those present to the meeting and thanked them for their attendance.
2. **Apologies** – Mary Beaton, Gary McAllister, Alistair and Linda McMillan and Janice Carmichael.
3. **Approval of the minutes of previous meeting of Monday 18 March 2024** – Previously emailed to all residents who provided email addresses and also uploaded to the RPRA website and facebook. Minutes were approved.
4. **Factor Manager's Report** – Jim Burns
  - Summer maintenance programme ongoing ie grass cutting and shrub bed maintenance.
  - Shrubs also looking neat and tidy throughout.
  - Our new gardener, Tony has settled in well and keeping our estate looking extremely neat and tidy.
  - Playpark inspections carried out in May 2024. The only concern was a break in a seam weld on the slide or chute. Following a request on Facebook, Drew from Cowan Wynd, who is a welder, very kindly repaired the slide free of charge. Thanks to Drew for your prompt and helpful action.
  - A user of the playpark reported that the replacements bolts, in place following vandalism on the swing frame in the Burns Park appeared to be unsuitable and potentially unsafe. They were in fact perfectly safe, as per the playpark inspections, however Jim had these replaced to satisfy the person reporting the matter.
  - Repairs were carried out to the log roll on the trail play equipment. Jim had contacted April from Kompan, the suppliers of the play equipment, the installer of the equipment and the Inspection company however for assistance, however they all let him down and failed to answer his request on several occasions. Jim has since got the broken screws replaced by our signmaker. It does look as though the metal bar on the roll log has a slight bend on it.
  - The £300.00 funding from Brian Clarke of Parklane Developments was secured for the maintenance of the strip of land in Aitkenhead Road running parallel to our boundary fence, which is being well maintained by Tony.
  - Jim has written three times to the contact from North Lanarkshire Council (NLC) re placing 'Slow Down' signs on two lampposts. NLC replied saying that if we placed 'slow down' or similar type signs on any public property, NLC will remove these and charge us for the removal. Jim replied saying we would not break council laws. However, with the

agreement of the other two local residents' factors, it may be possible to erect signage on the grass areas on Armstrong Crescent. Jim will pursue this option.

- The extension to the path from Leesland and Barrwood has been a great success
- Five bags of play bark were placed in the Burns Park and 4 were placed in the Chestnut Park, making a difference Jim may order a further five or six bags in the Winter just to complete the playparks.
- North Lanarkshire Council had been round in July and also recently spraying the kerbside edges on the tarmac roads. The RPRA Factor Manager, Jim Burns sprayed all the Cul-de-sacs, relevant part of Armstrong Crescent and the parts that the Council missed due to parked cars. There are very few weeds on our roadside as a result of this.
- Jim received a report of excessive litter in the Burns playpark in July and a suggestion that Tony hadn't emptied the bin. Jim spoke to Tony, who had emptied the bin two days earlier. Jim went round to the park, put a glove on and pushed the litter and bottles down, displaying a half full bin. To eradicate any concerns of full bins, Tony will come round twice a week during the school holidays at no extra cost to the Association. Jim also requested that if residents in particular see litter lying in the playpark if they could place it in the bin.
- In anticipation of the clean-up, Jim started the ball rolling by cutting back the shrubs encroaching onto the parking spaces in the two parking bays in Haddow Grove. Jim did seek the residents' agreement prior to work being carried out.

#### 5. **Treasurer's Report** – Susan Gibson

Bank Balance: £23,429.32 (Floats: £4,890.00) Remaining balance of Fees: £18,539.32

Total current Arrears: £1,356.25

Jul 2024 £1,356.25; Jan 2024 £1,876.45; Aug 2023 £2,947.30; Jan 2023 £7,029.00;

#### **Outgoings**

April: £324 Gardener

May: £340 Gardener

June: £1,751.55 (£340 gardener, £432 Playground Inspection £979.5 Playpark Bark)

July: £400 (£340 gardener, £60 Argyle Signs)

August: £340 gardener

A few residents are overpaying due to non-cancellation of their additional arrears payment and Susan is liaising with them to rectify their position.

Following a brief discussion, it was agreed that the financial position is healthy and good work had been carried out on recovering the outstanding arrears from January 2023 – thanks to the work of the Treasurer, Interim Treasurer and of course to the residents for their understanding and support.

#### 6. **Neighbourhood Watch Team (NWT) Update** – Aileen Knudsen

- **Theft** - Recent car theft from 18 Cowan Wynd. Help provided by various residents using CCTV and ring doorbells. Proof of thief trying various cars (Haddow Grove and Cowan Wynd) prior to taking the car at 18 Cowan Wynd. Police proactive in pursuing information for this case but so far, no positive outcome. Residents updated using RPRA facebook and emails.
- **Email addresses** - Proactive action being taken on securing all email addresses for residents to ensure they are updated asap on activities and info on the RPRA and area.
- **Constitution and Welcome Pack** – Updated version discussed by Committee. Aileen will make further updates for Committee approval and then the Welcome Pack and Constitution will be uploaded to the RPRA Facebook, website and also emailed to residents for any further comments.

- **Short, Medium and Long Term Aims** – The existing aims were shared in the RPRA minutes dated 20 March 2023 together with Committee Feedback/Actions. Current update is as follows and **residents are encouraged to feedback by email, on the RPRA facebook or directly to [aileenknudsen@hotmail.com](mailto:aileenknudsen@hotmail.com) with any ideas they consider would be useful to include in the short, medium or long term:**

**Suggested Short Term Aims (update in Bold)**

### **Factoring feedback**

- Broken pavers and fix dips in the road and general road maintenance - **Fixed**
- Regular maintenance on and around communal parking areas and parking bays – **In place**
- Cleaner kerbside – **North Lanarkshire Council sprayed them in July**
- Clean up of estate by residents – **Clean up days scheduled 31/8/24 and 1/9/24**
- Dog fouling in the estate and encouraging dog owners not to use playpark bins for dog litter – **RPRAs promote positive actions among residents and new signage in place.**
- Poor street lighting levels - **Council promoting use of energy efficient bulbs and lower light pollution. Cost savings required.**

### **Communication feedback**

- Meetings on Zoom or other platform – **Issues with security of info provided via zoom or similar. Meetings are only 3 times a year and Committee would encourage face to face meetings. Agendas and minutes delivered to all residents via email, RPRAs Facebook and website and hand delivered to the 9 residents who we currently don't have email addresses for.**
- Fibre Optic Broadband – **It was noted that fibre optics have been installed, in addition, to the virgin media cabling giving residents a choice in future for either.**
- Providing up to date info to residents – **In place**
- Promote RPRAs Facebook and Website and use of emails to residents – **In place to improve communication**
- Regular schedule of meetings and reasonable notice to be given – **In place**
- Safe driving and parking in estate – **Promote safe driving and parking in the estate. Additional steps to be taken to encourage action.**

### **Social feedback**

- 30<sup>th</sup> Anniversary of the estate's existence – **Social Event held in March and was well supported.**
- Annual Events – **Survey to be taken on interest in future events**

### **Financial feedback**

- Aim to have fee of £8 paid by 100 residents – **In place**
- Aim to have outstanding fees paid by **all** residents – **Recovery of the majority of the arrears and now only 15 residents paying back arrears over an agreed period of time.**

### **Other feedback**

Consideration of fencing off the park area between Armstrong Crescent and Vallentine Crescent for children and for the large number of dogs that play in the park, possibly could be joint funding by the Residents Association and the Council. – **Not possible as this area belongs to Taylor Wimpy and is not part of the RPRAs area.**

### **Police issues**

- Making residents aware of parking to meet needs of street – **report issues directly to the Police as the RPRAs Committee cannot assist other than encourage careful and considerate parking in the estate.**

### **Suggested Medium Term Aims**

Speed bumps/controls on estate road – **Not possible as RPRAs would be liable for car damage.**

## Suggested Long Term Aims

- CCTV - Police Scotland referred the RPRA residents to <https://www.gov.uk/government/publications/domestic-cctv-using-cctv-systems-on-your-property> Ring doorbells are proving to assist with some issues – Police now interested in footage from CCTV and ring doorbells. Residents are encouraged to utilise the option of lighting at the front and back of their premises as a deterrent.
- Replace perimeter and playpark fences with galvanised ones – Working towards this. Jim will secure quotes on the cost of replacement. This will be compared against the cost of ongoing maintenance.

As a reminder I would state that the above issues are in addition to the existing objectives of the RPRA which are as follows:

- ✓ Replace existing factors – in place since March 2001.
- ✓ Setting up the Neighbourhood Watch Scheme – set up in 2001.
- ✓ Improve local environment – ongoing overseen by Jim Burns, Factor Manager.
- ✓ Endeavour to promote security and safety and well-being of residents.
- ✓ Establish links with Police, Councillors, Council, local businesses and other resident associations – established in 2001 and communications ongoing as and when appropriate.
- ✓ Improve community spirit.

## 7. Chairperson's Report – Louise McAllister

### General Update

- **Committee** – Louise once again thanked the Committee for their continued hard work.
- **Facebook** – Louise continues to monitor and maintain Facebook and encourages all residents to request membership if they are on Facebook.
- **Website** – Louise continued to monitor and update with Agendas and Minutes being shared promptly. The updated Constitution and Welcome Pack (which is a one stop shop on info on the RPRA) will also be uploaded to the website once finalised. Feedback on the website is welcomed.

### AGM Business

- **AGM minutes of Monday 20 March 2023** – Approved at meeting of Monday 28 August 2023.
- **Election/Re-election of Office Bearers**  
Louise advised she had agreed to take on the role of Chair for a 2-year period and advised she is willing to continue in this role. Louise then asked Susan if she is willing to continue as Treasurer; Jim as Factor Manager; Martin and Malcolm as Auditors; Aileen as Neighbourhood Watch Co-ordinator and Peter and Mary as Committee members. Elaine McAree agreed to join the Committee again to assist with business.

All of the existing committee agreed to continue their roles for an additional year. The RPRA are looking for others to shadow the existing office bearers with a view to putting in place some succession planning – If you are interested, please let one of the Committee know.

Secretary – Louise advised this role is still vacant and asked if anyone is willing to take on this role. In the absence of a volunteer Aileen agreed to take on this role for one year.

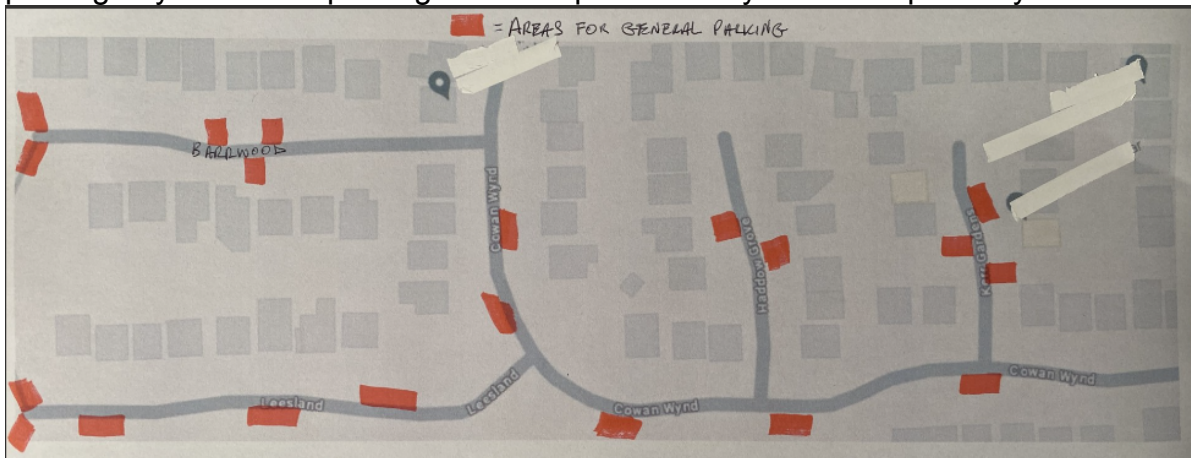
- **Constitution** – As previously discussed, the amendments will be shared on RPRA Facebook, Website, emailed to residents and printed copies delivered to the 9 residents not on email.

- **Short, Medium and Long Term Aims** – Similarly, the aims will be provided to residents for comment.
- **Treasurer** – The Annual Accounts 2023/2024 have been passed to Malcolm Carmichael and Martin McCabe for auditing. Following the completion of this residents will be provided with the accounts and given the opportunity to raise any issues.
- **Other AGM business** – No additional AGM items were raised.

**8. AOCB**

- **Postcode Lottery** – A resident asked if residents would be interested in running a syndicate for the Postcode Lottery. We will gauge interest of this in the RPRFA Facebook in due course.
- **Car Parking** – Whilst the RPRFA Committee have made it very clear, over many years, that we are not responsible for policing the parking arrangements in the estate we do receive numerous complaints about the parking. It is unfortunate that MacLean’s didn’t have the foresight to build the estate with sufficient parking spaces for growing families and we have insufficient bays in place for residents. Concerns were raised that residents are not fully utilising the parking bays to avoid congestion resulting in reduced visibility for other drivers and pedestrians, causing restricted space and concern for emergency vehicle access and other drivers. These are some of the points which have been raised:
  - Recently an ambulance, attending to a resident, struggled to drive into the estate and complained about the inconsiderate parking (causing an obstruction) on Cowan Wynd between Kerr Gardens and Haddow Grove. **Their visit was an emergency – please, please, please don’t be responsible for delaying an emergency vehicle.**
  - Residents with prams, wheelchairs, young children on bikes sometimes have to go onto the road instead of using the pavement due to vehicles obstructing the pavement. **Please think about families and kids in the estate.**
  - Residents cannot see clearly when exiting Haddow Grove or Kerr Gardens or coming out of their own drive, due to parked cars on Cowan Wynd. **Keep corners clear and visible.**
  - Some residents blocking their neighbours’ driveway or double parking. **Please consider your neighbours.**

Basically, we are asking residents to park with consideration to ensure easy and safe access for emergency vehicles, other residents and pedestrians. It was agreed a Parking Notice be shared with residents (on the covering email) and a map highlighting parking bays and safe parking areas be produced if you cannot park in your own drive:



- **Additional RPRFA Clean Up** – A notice on the RPRFA Facebook and also an email has gone out to residents to encourage a clean-up on Saturday 31 August 2024 starting at 10am and another one on Sunday 1 September 2024 starting at 2pm. Jim and Aileen will

liaise on actions to be taken nearer the time and also provide the appropriate weedkiller etc.

9. **Date of Next Meeting** – The next full residents' meeting was set for Monday 25 November 2024 at 7.30pm. Aileen to request the use of Viewpark Church for the full meeting. The Committee meeting will be held on Monday 11 November 2024 at 7.30pm in Jim Burns' house. Louise, once again, thanked those present for their attendance.

**Methods of contacting the RPRA:**

**RPRA Facebook:** Regency Park Residents Association

**RPRA Website:** [Regency Park Residents Association \(godaddysites.com\)](http://Regency Park Residents Association (godaddysites.com))

**Email:** [aileenknudsen@hotmail.com](mailto:aileenknudsen@hotmail.com) (as Secretary) OR [rpra@live.co.uk](mailto:rpra@live.co.uk)

**Face to Face:** Any of the committee members directly