



GUIGNOLFEST
 12th Annual Horror Movie Contest
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FILMING SAFETY GUIDELINES DURING QUARANTINE

While in quarantine in the U.S., filming safety and contagion precautions must be taken seriously.

During a team's shooting weekend for **GuignolFest's 72-HR Horror Movie Contest during Oct. 16 - 19: GuignolFest Productions, LLC** and its media associations; the owners of the team's shooting locations, home base, sponsors/supportive crew/vendors/contractors; and local/federal governments are **NOT RESPONSIBLE** for any of the safety measures or possible risk of contagion transmission. It is the **RESPONSIBILITY OF THE MOVIE TEAM** to carry out proper social distancing, masking, sanitation, and general safety. GuignolFest Productions, LLC offers **SUPPORT** for: *ONLINE/TELEPHONIC* movie team coordination, *ONLINE* collecting movies, *REMOTE* anonymous movie judging services, and *ONLINE* presentation of the screening event.

Everyone involved in the making of the movie before, during, and after will participate **AT THEIR OWN RISK** for injury, sickness, and/or death.

This document provides the basic methods for establishing technical and organizational measures for contagion prevention. Each filming is different, these measures need to be established BEFORE it begins.

SAFETY INTRODUCTION

- Currently most of the U.S. is in Phase 1 of quarantine, especially in urban centers. This will persist for weeks and months, if not longer. Phase 2 areas are sporadic throughout all 50 states. YOU MUST REFER TO YOUR HOME STATE AND COUNTY'S COVID-19 PHASE GUIDELINES to see how many people are actually allowed to gather in outdoor and indoor settings. For most urban places, Phase 1 means INDOOR SOCIAL GET-TOGETHERS ARE CAPPED AT 10 PEOPLE WITH PHYSICAL DISTANCING. Masks are to be used when physical distancing cannot be performed. Rooms must have proper ventilation to allow for air flow and exchange.
- It is common during a film shoot for different professions to participate in multiple projects simultaneously. Therefore, the risk on a film shoot is higher than in closed operations. KNOW YOUR PERSONAL POTENTIAL RISKS OF SPREADING THE VIRUS IN A SOCIAL SETTING. WEAR A MASK IF YOU ARE AT HIGH RISK.
- Possible treatment, unless there are serious complications, lasts 3-6 weeks and is accompanied by local quarantine measures. **This can endanger the entire project and should be taken seriously.** If you've been sick in the 2 weeks prior to shooting, it is your responsibility to alert the team and take the necessary precautions to ensure yours and everyone's safety.
- Evaluate your risk assessments, then determine the technical and organizational measures

RECOMMENDED SAFETY MEASURES

1. COVID-19 TESTING RECOMMENDATIONS

Teams are responsible for knowing who is at risk. Teams decide if this step is needed or not.

RAPID TESTS: Most testing sites in the U.S. take an average of 15 minutes to 1 hour of turning around results. Refer to the medical location's website for information, making appointments, and wait times.

REGULAR TESTS: Most testing sites in the U.S. take an average of 5 to 7 days of turning around results. Refer to the medical location's website for information, making appointments, and wait times.

2. Personal Protective Equipment -

- Determine which PPE you will use. Establish a system for the issuing, exchange and control of the use of PPE.
- Face mask - can be cloth or disposable. Properly worn, the mask covers the nose and mouth.
- Protective gloves against viruses and bacteria - must be used for common or high touch areas and items.

3. Personal disinfection - it is important to follow the rules of personal hygiene during the filming:

- Same procedure as for PPE applies here.
Establish a system for dispensing, replacing and controlling use.
- **Personal disinfection** - if the scene being shot is extensive, crew members must be provided on-set or carry pocket disinfectant wipes or a 30 ml bottle of personal disinfectant so they don't have to leave during filming to hand disinfectant stations.
- **Hand disinfectant stations** - stations with hand disinfectant gel need to be placed near the facilities, catering and directly on the set.
- Disinfection of objects - when filming in a public space in the city and in a place with high concentration of people, it's recommended to consider space disinfection by spraying (especially for large productions).
- **Filming in vehicles etc.** - Production should provide the disinfection of all vehicles, as well as the production should secure disinfection of the fleet that carries the crew and actors.
- **Workspace disinfection** - when filming in exteriors, make-up and costume department should disinfect their working stations and chairs for actors. Make-up crew should not "double-dip" into make-up pots. Scoop applicable amount onto a clean surface like paper plates or cups with a new scoop EACH TIME. Sanitize all brushes between actors or use disposables. Use disposable sponges. Disinfect hair equipment. MAKE-UP & COSTUME CREW MUST WEAR MASKS WHILE IN CLOSE PROXIMITY OF ACTORS AND CREW.
- **Costume disinfection** - it is important that the costumes undergo regular disinfection. The frequency will be dependent on the individual risk assessment.

4. On-site organization - it is necessary to take into account - especially in the first months - more space requirements for the use of locations in a public space, so that crew members can be separated. At the same time, sufficient space must be available for the crew to eat so they can be spaced from each other. It is advisable to give priority to portable chairs over standard benches.

- **Separation of specific crew groups** - key crew members, actors and other professions that are difficult to replace should be separated from the rest of the crew (e.g. they should have their own costume room, facilities, make-up room, catering area etc.).

Specific measures may vary from project to project and must be processed in an individual risk assessment.

- **Transshipment points** - it is recommended for large projects to set up transshipment points dedicated for suppliers outside the set with the possibility of disinfecting transported material.

5. Temperature measurement - every crew/cast member assumes personal responsibility of knowing if they are running a temperature. Anyone with a fever of 100 degrees Fahrenheit IS PROHIBITED FROM FILMING WITH OTHER PEOPLE. Actors can Zoom in their performances or record remotely on their own. Prop makers, with gloves, masks, and proper sanitation-- can build items at home and have contactless exchange to the crew. **DO NOT PARTICIPATE IN-PERSON FOR ANY SYMPTOMS OF HACKING COUGH, SHORTNESS OF BREATH, FEVER 100+ DEGREES FAHRENHEIT, SEVERE FATIGUE, OR FLU-LIKE/RESPIRATORY INFECTION SYMPTOMS.**

6. Catering - it is necessary to make sure that food can be distributed in a take-away fashion, when each crew member moves away from catering after taking their food, so the social distancing rule can be adhered to. *It is important to ensure that crew members have enough space when eating to follow rules of social distancing (including refreshments during the day). There is no need to have more than one catering place if all meals, including main meals are packaged separately.*

AVOID USING LARGE HOLDING CONTAINERS FOR FOOD. THINK SINGLE SERVING STYLE FOODS. USE DISPOSABLE PLATES, UTENSILS, DRINKING CUPS, CANNED AND BOTTLED DRINKS. USE GLOVES WHEN CLEANING UP. SANITIZE COMMON AREAS.

7. Securing the location

During filming - it will be important to ensure a consistent and a secure lock-up to prevent any unauthorized personnel from entering.

During pre-production - when the crew is scouting potential locations the sites must be treated as if they were infected (unless they were disinfected ahead of the visit) and the crew must use PPE when disinfecting the site. The specifics to be defined by the team's risk assessment procedures.

8. Waste management - disposable face masks, gloves, etc. must be treated as hazardous waste - the used ones to be put into solid plastic bags and to be handled with protective gloves and then disposed of. When fabric face masks are used, the crew members are responsible for their personal sanitation.

9. Necessary documentation - Contest Rules & Regulations will include understanding these **QUARANTINE GUIDELINES FOR FILMING & RESPONSIBILITIES**. If one of the members of the crew or subcontractors has violated or refused to comply with the security measures taken, **they would be excluded from filming**. The full support from the **Producer & Team Leader** will be crucial when implementing these measures.

Protect yourself and protect others. Stay healthy and safe.

Resources:

Reopening Oregon -

<https://govstatus.egov.com/reopening-oregon>

Oregon Health Authority COVID-19 Updates -

<https://govstatus.egov.com/OR-OHA-COVID-19>

US Center for Disease Control (CDC), COVID-19 Info -

<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Symptoms of COVID-19 -

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

European Film Commissions Network

Guidelines for production during COVID-19